

MINUTES
Health and Wellbeing Board Executive Committee
 20th June 2016, 2.00-3.30pm

Attendees Present:

Roger Harris (RH), Jane Foster-Taylor (JFT), Malcolm Taylor (MT), Ceri Armstrong (CA), Maria Payne (MP), Mandy Ansell (MA), Rory Patterson (RP), Ian Wake (IW), Tim Elwell-Sutton (TES), Darren Kristiansen (DK)

Apologies: Les Billingham (LB), Kim James (KJ), Steve Cox (SC)

Item No.	Subject	Action
1.	Apologies for absence	
	As noted.	
2.	Notes from the last meeting	
	<p>Notes of meeting on 23rd May were agreed.</p> <p>CA reminded members that the Health and Wellbeing Board had requested sight of minutes and action points arising from Executive Committee Meetings. Future Health and Wellbeing Board Executive Committee meetings will be recorded and published on Thurrock Council's website as part of Health and Wellbeing Board papers.</p> <p>A report on the outcome of the recent Ofsted inspection will be prepared for the Health and Wellbeing Board's meeting in September 2016. It was agreed that the report should comprise relevant sections of the Ofsted SIF report and also the SEND self-assessment.</p>	Action MT and RP
3	Health and Wellbeing Board meeting in July and Health and Wellbeing Strategy Action Plans	
	<p>CA summarised the process for developing action plans to support the delivery of Health and Wellbeing Strategy. Committee members considered progress made against each of the action plans that have been developed to support the delivery of the Health and Wellbeing Strategy. During discussions the following points were made and agreed:</p> <p>Goal A. Objective A1 (All children in Thurrock making good educational progress). It was agreed that RP would ensure that action plans are completed and provided to DK.</p> <p>Objective A2 (More Thurrock residents in employment, education and training). It was agreed that CA/DK will meet with Michele Lucas and Tim Rignall to consider how to both develop the</p>	<p>Action RP – by 27/06/16</p> <p>Action DK – by 27/06/16</p>

	<p>supporting action plan and also to ensure that the elements of the Economic Growth Strategy that support different objectives of the HWB Strategy are identified</p> <p>Goal C. Objective C2 (Improve children’s emotional health and wellbeing). MT agreed that an action plan will be provided.</p> <p>Goal D. Objective D2 (When services are required they are organised around the individual). It was agreed that the action plan should be sent to JFT who would add actions relating to Personal Health Budgets. CHC/PHB JFT, PHB/others MT</p> <p>Objective D3 (Put people in control of their own care). It was agreed that action plan D3 should also incorporate actions relating to children and young people – specifically Education Health and Care Plans.</p> <p>Goal E. Objective E1 (Reduce Obesity). It was agreed that the action plan should make reference to current initiatives including the mile a day programme. It was agreed that action should also focus on preventative activities.</p> <p>Objective E4 (Prevent and treat cancer better). It was agreed that the related performance indicators should reflect the recent deep dive recommendations on the prevention and treatment of cancer and should not be solely focused on screening. 62 day performance target to be included.</p> <p>To maintain version control, it was agreed that a link to action plans would be made available to Council officers sitting on the Committee, and that copies of action plans will be sent directly to partners by email.</p>	<p>Action MT – by 27/06/16</p> <p>Action DK and JFK by 27/06/16</p> <p>Action MT by 27/06/16</p> <p>Action Helen Horrocks by 27/06/16</p> <p>Action Funmi Worrell by 27/06/16</p> <p>Action DK</p>
<p>4.</p>	<p>Health and Wellbeing Strategy Outcome Framework</p> <p>It was agreed that action plan owners must ensure that actions will support the achievement of indicators included within the emerging Health and Wellbeing Strategy Outcome Framework. Committee members agreed that action plan leads are owners of the relevant performance indicators and for ensuring that trajectories to 2021 are developed.</p> <p>Committee members acknowledged that indicators within objectives A2 may not remain relevant due to the introduction of Universal Credit and data relating to Employment Support Allowance, Incapacity Benefits and Job Seekers Allowance will not be available or relevant. It was agreed that indicators would be reviewed.</p> <p>It was agreed that the suggested performance indicator for action plan B3 which focusses upon the percentage of contracts awarded to the voluntary sector should be removed as it was not the best measure of voluntary sector involvement.</p> <p>It was acknowledged that some indicators require further work to</p>	<p>Action. Action plan leads</p> <p>Action MP – with Tim Rignal and Michele Lucas.</p> <p>Action MP</p> <p>Action MP and</p>

	develop. It was agreed that MP would liaise with action plan leads to finalise the indicator suite and Outcome Framework.	Action Plan leads
5.	<p>Any other business</p> <p><u>Essex Success Regime</u> MA provided Committee Members with an update on the Essex Success Regime.</p> <p><u>Council Administration</u> RH provided Committee members with an update on the new Administration for Thurrock Council.</p> <p><u>Planning the Health and Wellbeing Board meeting in July.</u></p> <p>Members were advised that action plan leads for Goal A, Opportunity for All, have been invited to present their action plans at the Health and Wellbeing Board meeting in July. It was agreed that each objective will be allocated 15 minutes each comprising:</p> <ul style="list-style-type: none"> • 5 minutes presentation; • 5 minutes for challenge and questions from Board members and; • 5 minutes for related engagement feedback. <p>It was agreed that action plan leads should ensure presentations provide contextual information and set out:</p> <ul style="list-style-type: none"> • where are now; • where we want to be; • why the deliverables outlined in action plans are necessary; and • how they will support the achievement of outcomes within the Health and Wellbeing Strategy. <p>Committee members were advised that the Managing Director of BTUH can no longer attend and will be represented by Tom Abel, Deputy CEO. Committee members were advised that Tom has been asked to provide a presentation that includes:</p> <ul style="list-style-type: none"> • An overview of BTUH's deficit • Priorities for the hospital and how they will impact on Thurrock's residents • How the ESR could impact on the quality of care provided by the hospital and the • Future direction of travel. <p>It was agreed that the presentation should also include how BTUH will contribute to the delivery of outcomes set out in Thurrock's Health and Wellbeing Strategy.</p> 	<p>Action Secretariat</p> <p>Action Secretariat</p> <p>Action DK</p>