

MINUTES

Integrated Commissioning Executive

6th January 2016

| Attendees |
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| Roger Harris (RH) – Director of Adults, Health and Commissioning (Joint Chair) |
| Mandy Ansell (MA) – Acting Interim Accountable Officer (Joint Chair*) |
| Mark Tebbs (MT) – Head of Integrated Commissioning |
| Ceri Armstrong (CA) – Directorate Strategy Officer |
| Ade Olarinde (AO) - Chief Finance Officer |
| Catherine Wilson (CW) – Strategic Lead for Commissioning and Procurement |
| Christopher Smith (CS) – Programme Manager Health and Social Care Transformation |

| Apologies |
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| Sean Clark (SC) – Head of Corporate Finance |
| Mike Jones (MJ) – Finance Manager |
| Ian Wake (IW) – Director of Public Health |
| Allison Hall (AH) – Commissioning Officer |

| Item No. | Subject | Action Owner and Deadlines |
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| 1. | <p>Notes of previous meeting (26th November) and matters arising</p> <p>Notes of the 26th November meeting were agreed.</p> | |
| 2. | <p>Better Care Fund 2016/17 – Refreshing Thurrock’s BCF</p> <p>The first draft of the Better Care Fund 16/17 was due on the 8th February with a final version requiring submission in April.</p> <p>There was a potential issue with the submission of the Plan taking place during the purdah period.</p> <p>It was agreed that there should be a light refresh of the Plan, including the vision and Direction of Travel. The CCG Transformation Plan should also be reflected within the refreshed BCF. The schemes would need to be reviewed.</p> <p>Ade stated that he was currently rebasing NHS provider contract values based on activity levels.</p> <p>The section 75 should go to the March Cabinet, but delegations would be required due to the number of</p> | |

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| | unknowns. | |
| 3. | <p>Thurrock CCG Transformation Plan</p> <p>Mark presented the Transforming Thurrock Vision document.</p> <p>Roger asked whether the intention was that this was a joint document, and Mark replied that he felt it was be stronger if that was the case. It was agreed that MT and CW would meet to discuss and to scope the document.</p> <p>Comment was also made that it was important that the necessary time was taken for engagement to ensure the document was co-produced.</p> <p>Mark stated that consultation was taking place between March and May and that the first stage of transformation was the intermediate care review.</p> | <p>MT, CW, CS, IW and Jeanette Hucey to meet to agree how to take forward</p> |
| 4. | <p>Delivering the Forward view – NHS Planning Guidance 2016/17</p> <p>A timetable for planning had been published as part of the Forward View. This included a full submission of operational plans for 16/17 on the 8th February, and a final submission on the 11th April.</p> <p>Local milestones were likely to be earlier.</p> <p>The Group were told that the Estates Strategy Plan was likely to be part of the local Sustainability and Transformation Plan.</p> | |
| 5. | <p>Success Regime – Commissioning and Geographical Footprint</p> <p>MA reported on the Success Regime (SR) meeting she had attended on the 5th January. The main focus of the SR was to achieve financial stability by 19/20.</p> <p>Different work streams had been established which included Commissioning, Acute, Emergency Care, and Urgent Care. Each work stream had been allocated a lead.</p> <p>The Local Authority including the role of Public Health appeared to receive little mention with the focus of the SR being achieving financial balance of the three Hospitals and CCGs.</p> <p>The geographical footprint for the SR was split in to West, North and 'Central' Essex. Central Essex was South and Mid-Essex.</p> <p>A meeting had been arranged between Andrew Pike and the Leader of the Council and Chief Executive. A joint meeting was already been arranged between the three HWBBs by Essex HWBB.</p> <p>Concerns were raised about the potential of the SR to</p> | |

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| | <p>dominate all agendas.</p> <p>MA reported that CCG allocations were increasing on average by 3.4% and that Sustainability and Transformation Plans would be written on a local footprint (i.e. Thurrock) and not the Essex SR footprint.</p> <p>MT distributed the 'geographic levels of commissioning' diagram for discussion. It was agreed that social care commissioning projects should be added to the diagram as well as the five HWB Strategy goals.</p> | <p>CW/MT to amend diagram</p> |
| 6. | <p>Medeanalytics</p> | |
| | <p>A task and finish group were to be established to look at the requirements and also to evaluate different systems.</p> <p>A final report would be brought back to the Group with recommendations.</p> <p>Any comments on the paper should be made to Mark with Ian Wake copied in.</p> | <p>Comments on paper to MT</p> |
| 7. | <p>Any Other Business</p> | |
| | <p>AO will send to the Group the final submission for Quarter 2 (BCF).</p> <p>An internal audit report has taken place, and AO will circulate any relevant recommendations.</p> <p>RH stated that it was important that notes of this meeting went to the HWBB for sign off as the Group reported to the Board.</p> | <p>AO to action</p> <p>AO to action</p> <p>CA to ensure on HWBB agenda</p> |