

Place O&S Recommendations Tracker

No	O&S Meeting Date	Report Title	Summary of O&S discussion	Recommendations agreed by O&S	Open / Closed	Assigned to	Progress of O&S recommendations
1	16 July 2024	Parking at Schools Task and Finish Group: Scoping Document	<p>The Committee felt that a Task and Finish Group on parking outside schools would be beneficial but needed a clear Terms of Reference.</p> <p>The key themes of the discussion surrounded involving stakeholders and partners, such as schools, headteachers, and the Council's enforcement team to be able to draft a useful Parking Outside Schools Policy.</p>	<ol style="list-style-type: none"> 1. Agreed to a 10-week time limited Parking at Schools Task and Finish Group. 2. Commented on and suggested relevant amendments to the draft Terms of Reference and Scoping Document. 3. Agreed the size and membership of the Task and Finish Group (3 Labour, 2 Conservative, 1 NPAIC) to commence in September 2024 for a 10-week period. 	Open	Lucy Smith / Nav Tung	<p>The first informal meeting of the Parking at Schools Task and Finish Group occurred 28th August, followed by the first formal meeting on 10th September.</p> <p>Further activity has been undertaken including a meeting with Thurrock's Road Safety Lead, a meeting with Youth Cabinet, and a joint meeting with the Childhood Obesity Task and Finish Group, and site visits.</p> <p>The Parking at Schools questionnaire closed on 20th October, and almost 400 responses were received, which have been analysed.</p> <p>The final report was endorsed by the Place O&S Committee in February 2025. It will be presented to Cabinet in March 2025.</p>
2	16 July 2024	Lower Thames Crossing (LTC) Task Force: Report	Members felt the LTC Task Force had done good work and should remain in place. A letter would be drafted to the new Secretary of State outlining the Council's position.	<ol style="list-style-type: none"> 1. Endorsed the continuation of the LTC Task Force until the Development Consent Order (DCO) decision is published; at which point officers will review the request for a standing or time-limited LTC Task and Finish Group, in accordance with the new overview and scrutiny operating model, and would present a further report to Place O&S Members. 2. Agreed that in advance of the government's DCO decision, the Place Directorate commit to providing LTC Task Force Members with regular monthly email updates regarding the scheme. 	Closed		
3	16 July 2024	Future of the Delivery of Private and Housing Stock Task and Finish Group	The majority of Members felt that the housing priorities could be included in the work programme, as the Housing Strategy was developed. Some Members disagreed and requested the continuation of the Task and Finish Group, but the vote did not pass.	<ol style="list-style-type: none"> 1. Agreed to decommission the Delivery of Private and Housing Stock Task and Finish Group. This was the recommendation supported by senior officers, however it was noted that Councillor Green voted against this. 	Closed		
4	10 September 2024	Q&A Session: Thurrock's Community Safety Partnership Annual Report	Members questioned a variety of elements regarding the work of the CSP, and requested additional data and information, particularly concerning ASB.	<ol style="list-style-type: none"> 1. Commented on the Annual Report of Thurrock's Community Safety Partnership. 2. Confirmed they are satisfied that the local authority is discharging 	Closed		

			Overall, there were no additional recommendations agreed.	their functions in relation to their statutory duties that the Community Safety Partnership take a lead on.			
5	10 September 2024	Section 106 Agreements and Financial Contributions	<p>Members questioned the legal requirements, financial status and other information regarding S106 agreements.</p> <p>A discussion was held regarding establishing an S106 Task and Finish Group, but it was agreed that it was not currently needed, although could be revisited at a later date if required.</p>	<ol style="list-style-type: none"> 1. Approved the proposed Thurrock Strategic Infrastructure Board arrangements. 2. Approved the draft Terms of Reference. 	Closed		Members requested quarterly updates on S106, and these were added to the Place O&S work programme for December 2024 and March 2025.
6	23 October 2024	Thurrock Council Enforcement Policy	<p>Members questioned a variety of aspects of the strategy including fly-tipping policies, budget, consultation, and sustainability.</p> <p>Overall, there were no additional recommendations agreed.</p>	<ol style="list-style-type: none"> 1. Discussed and challenged the proposed Enforcement Policy and made observations and recommendations that can be presented to Cabinet before seeking approval and adoption. 	Closed		Thurrock Council Enforcement Policy was presented to Cabinet in January, and a briefing note outlining their discussions was included in the February Place O&S agenda.
7	3 December 2024	Quarter 1 Forecast Revenue and Capital Outturn Report	As the budget savings proposals had been discussed on 20 th November, and the Quarter 2 report was scheduled for January's meeting the recommendations were agreed without discussion.	<ol style="list-style-type: none"> 1. Noted and commented on the Council's service position and forecast overspend position as at quarter 1 of £3.070m. 2. That the service pressures highlighted, and the actions being taken to mitigate these, be noted, to resolve the overspend forecast against the current year budget, with a review of progress by the end of September 2024. 3. Noted and commented on the capital programme and the anticipated General Fund Capital Programme slippage of £11.766m projected in the report. 4. Noted that this position will remain provisional while further financial review is carried out and will be presented in the next quarter report. 5. Noted that the quarter 2 report will present a movement between quarters to demonstrate the direction of travel. 	Closed		

8	3 December 2024	Call-in to Cabinet Decision: Acquisition of Temporary and Resettlement Properties using R3 LAHF Funding	<p>Cllr Speight introduced the reasons for his call-in and alternative proposals, followed by the Portfolio Holder and senior Officers outlining their reasons for the decision being implemented.</p> <p>Members questioned the value for money of using Simply Phi compared to in-house; the level of due diligence undertaken; the procurement process used; and the use of grant funding and borrowing.</p> <p>Members also discussed the alternative proposal to complete the process in-house instead. Members also discussed the possibility of adding local estate agents to the tender lists and requested a further update on the scheme in March.</p> <p>Committee Members voted on the recommendations and agreed to reject the call-in as proper processes had been followed and the government grant funding needed to be spent by March 2025. Members noted their concerns that a proper tender process should always be followed and asked for additional information on the new procurement rules.</p>	<ol style="list-style-type: none"> 1. Rejected the call-in, meaning the original Cabinet decision proceeds. 	Closed		<p>A briefing note summarising the discussions was presented to Cabinet ahead of their meeting on 11th December for their information.</p> <p>Officers have circulated additional information regarding the new Procurement Act legislation, and an update report has been scheduled for the first Place O&S meeting of the 2025/26 municipal year.</p>
9	3 December 2024	2021-31 Waste Strategy; and Waste and Recycling Collection Policy	<p>The report outlined the changes proposed to the Council's Waste Strategy and Waste and Recycling Collections Policy.</p> <p>The majority of Members felt that the service had improved recently and they were receiving fewer complaints. Members questioned how the government legislation would affect the Council; education campaigns; recycling in flats; and contamination of waste.</p> <p>Members agreed the recommendations as outlined in the report.</p>	<ol style="list-style-type: none"> 1. Noted the 2021-31 Waste Strategy has been reviewed and updated to reflect legislative and operational changes. 2. Reviewed the progress against the strategic objectives. 3. Considered the Waste and Recycling Collections Policy attached to this report and commented upon the content and recommended that it be included in Thurrock Councils Policy Framework. 4. Reviewed and agreed the two additional sections, missed collections and collections from private and unadopted roads, 	Open	Lucy Smith / Paul Southall	<p>The report will be presented to Cabinet in March 2025, and Place O&S comments will be included in the report.</p>

				not specifically covered in existing, agreed policies and documents.			
10	3 December 2024	Adoption of the All-Essex Joint Air Quality Strategy	<p>The report asked Members to agree to adopt an All-Essex Joint Air Quality Strategy, whilst also developing an internal Air Quality Strategy document for Thurrock.</p> <p>Members discussed where air pollutants came from; how they were measured; the consultation process for the Strategy; and how it could impact Thurrock.</p> <p>Members agreed all recommendations as outlined the report, and it will be presented to Cabinet on 11 December 2024.</p>	<ol style="list-style-type: none"> 1. Agreed in principle to adopt the All-Essex Joint AQS, subject to the production of a suitable final version. 2. Agreed that the documents for the public consultation can include Thurrock's logo and that the consultation will be promoted to Thurrock residents. 	Closed	Lucy Smith Mike Dineen	<p>A briefing note outlining the Place O&S discussions and recommendations was presented to 11th December Cabinet.</p> <p>A briefing note on the Cabinet discussion and recommendations was included in the January Place O&S agenda.</p>
11	3 December 2024	Update on Tilbury-Gravesend Ferry Service	<p>Members heard how the Tilbury-Gravesend Ferry Service had ceased operating in April 2024 and Thurrock Council were currently trying to find a new operator and funding for the service.</p> <p>Members questioned the value for money of the service and other aspects including usage and possible stakeholder collaborations.</p>	There were no recommendations associated with this report.	Open	Lucy Smith Paul Crick	Once the consultants report regarding the Tilbury-Gravesend Ferry has been published, this will be circulated to Place O&S Members.
12	8 January 2025	Section 106 Allocations: Project Spend and Committed Spend Update	<p>The Portfolio Holder highlighted the progress in improving governance of Section 106 funds, and more work was being undertaken to meet with community forums and discuss progress on existing planning obligations.</p> <p>Members questioned which agreements were being considered, how Ward Councillors could get involved through their community forums, how information could be accessed online, and the next steps.</p>	<ol style="list-style-type: none"> 1. Noted the progress made in implementing the new system of governance of Section 106 funds. 2. Noted the proposed next steps in the improvement of governance of Section 106 funds. 	Closed		
13	8 January 2025	Update on Grays/Tilbury Towns Board	Members heard how some programmes within the scheme were progressing to the planning process, and others were ready for delivery.	<ol style="list-style-type: none"> 1. Noted the updates on the programme and the progress on delivering the Grays Town Deal (Riverside) and Tilbury Town Deal Programmes. 	Closed		

			Members made comments regarding particular programmes including the Civic Square and Calcutta Club in Tilbury. Members questioned the Tilbury ferry.				
14	8 January 2025	Quarter 2 Forecast Revenue and Capital Outturn Report	<p>Members heard that there was a net forecast position of £1.9m overspend in the Place directorate in quarter 2, against a budget of £42.9m. The reported overspend would be offset by funding which was held in reserves, to fund the overspend in homelessness of £965k. The overall net pressure for the directorate was £954k and work was ongoing to reduce this pressure for financial year-end.</p> <p>Members questioned if savings within the directorate were achievable, particularly surrounding temporary accommodation, and if there were reserves within the Housing Revenue Account.</p>	<ol style="list-style-type: none"> 1. Noted and commented on the Council's service position and forecast overspend position as at quarter 2 of £2.722m, representing a reduction of £0.348m on the position presented at quarter 1. 2. Noted and commented on the Council's overall position and forecast overspend position at quarter 2 of £1.896m, representing a reduction of £0.209m on the position presented at quarter 1. 3. Noted the approval of the transfer of £1.381m reserves to a MTFs Delivery Reserve and £1.5m to an Adult Social Care & Children's Social Care Demographic Risk Reserve (as per section 14 of Appendix 1 and 4.7 below) approved at Cabinet on 11th December 2024. 4. Noted and commented on the progress made on delivery against the savings target for 2024/25 and the remaining red (unachievable) rated savings. 5. Further to an in-depth review and re-profiling of the General fund capital projects, noted and commented on the capital programme, and the anticipated General Fund Capital Programme slippage of £30.267m and £10.157m HRA Capital Programme slippage projected in the report. 6. Noted the approval of the addition of the DEFRA grant funding in the capital programme (as per section 16 of Appendix 1 and 4.12 below) 	Closed		Members requested that future quarterly finance reports at Place O&S focus solely on the Place directorate, and this was noted by finance officers.

				approved at Cabinet on 11 th December 2024.			
15	19 February 2025	Thurrock Recycling Rate – Strategic Roadmap to 50% Recycling Rate by 2031	<p>The briefing note was submitted to Place O&S, following a request from Corporate O&S as part of the Quarter 2 Corporate Plan monitoring report, to consider the target in more detail.</p> <p>Members heard how the current target of 30% was the current recycling rate, but the long-term goal of the Council was to increase recycling rates in accordance with the Waste Strategy and reach a target of 50% recycling rate by 2031.</p> <p>Members questioned kerbside collections of small electrical goods, the proposed re-use shop, enforcement matters, and potential upgrades to HWRCs.</p>	<ol style="list-style-type: none"> 1. Noted the Strategic Roadmap to 50% Recycling Rate by 2031 briefing note. 	Open		A briefing note summarising the Place O&S discussions will be presented to Corporate O&S on 18 th March 2025 for their information.
16	19 February 2025	Parking at Schools Task and Finish Group – Final Report	<p>The Vice-Chair of the T&F Group presented the report and explained the work that had been undertaken.</p> <p>Members welcomed the report and thanked officers for their hard work. Members requested that a letter be written to Members and Officers of the T&F Group for all their hard work.</p>	<ol style="list-style-type: none"> 1. Endorsed the Parking at Schools Toolkit, as attached at Appendix 1. 2. Noted and commented on the key activities and consultation responses, as attached at Appendix 2. 	Closed		A thank-you letter was circulated to Members and Officers of the T&F Group to thank them for their hard work.
17	19 February 2025	Local Plan Timetable Delay, Analysis and Implications	<p>Cllr Watson introduced the report and explained the Local Plan had been delayed due to the 50 findings of the Stantec review, which needed to be considered. Regular internal meetings were held to monitor the progress of the Local Plan and these were reported quarterly to Cabinet.</p> <p>Members sought reassurance that past decisions would not be repeated, and questioned if local developers could submit unsuitable developments because a Local Plan was not in place. Members also questioned the review process once the Local Plan had been agreed.</p>	<ol style="list-style-type: none"> 1. Noted the progress made regarding the preparation of the Thurrock Local Plan based on the 50 recommendations outlined in the Stantec Local Plan Review report (Appendix A). 2. Noted the implications of the extended timetable. 3. Agreed the contents of the report as a response to the motion set out at paragraph 1.2 and 1.3 of the report. 	Closed		

Cabinet Forward Plan – Items for Place O&S

No.	Report Title	Cabinet Date	Information for Place O&S
1	Highways Professional Services Contract	March 2025	Not on Place O&S work programme.
2	Parking at Schools Task and Finish Group Final Report	March 2025	Heard at Place O&S meeting in February 2025.
3	Waste Policy	March 2025	Heard at Place O&S meeting in December 2024.
4	Integrated Transport Block (ITB) and Maintenance Capital Programme 2025/26	March 2025	Not on Place O&S work programme.
5	Homelessness Prevention and Rough Sleeping Strategy Refresh	May 2025	Scheduled for Place O&S meeting in March 2025.
6	PAS Review Update – Planning Service Improvements	May 2025	Not on Place O&S work programme.
7	Houses of Multiple Occupation Additional Licensing Scheme	May 2025	Not on Place O&S work programme.
8	Hostels Management Options Appraisal	May 2025	Not on Place O&S work programme.
9	Housing Works Procurement Delivery Model	May 2025	Scheduled for Place O&S meeting in March 2025.