

Member Training Schedule 2025/26

[Dates to be Finalised in Consultation with Final Municipal Calendar]

Title	Date	Time	In-House / External Provider	Type of Training	Pathway
Member Induction	6 May 2025	9am-4pm	In-House	Induction and Orientation	All
Hitting the Ground Running	6 May 2025	1.30pm	External Provider	Member Skills	All
Dealing with Casework Training	14 May 2025	7pm	External Provider	Member Skills	New Councillor
Planning Training	28 May 2025	7pm	In-House / External Provider	Committee Skills	1. Specialist Committee 2. Chair
Standards & Code of Behaviour Training	29 May 2025	7pm	In-House	Member Skills	1. New Councillor 2. Cabinet 3. All
Meetings Training	4 June 2025	7pm	External Provider	Committee Skills	1. New Councillor 2. O & S 3. Chair
Licensing Training	5 June 2025	7pm	In-House / External Provider	Committee Skills	1. Specialist Committee 2. Chair
Audit Committee	12 June 2025	6pm	In-House	Committee Skills	1. Specialist Committee 2. Chair
Effective Speaking as a Councillor	17 June 2025	7pm	External Provider	Member Skills	1. New Councillor 2. Chair 3. Cabinet
Officer / Member Relations Training	24 June 2025	7pm	External Provider	Member Skills	1. New Councillor 2. Cabinet
Mock Council Meeting	2 July 2025	7pm	In-House	Committee Skills	1. New Councillor 2. All
Members & Social Media Training	8 July 2025	7pm	In-House	Member Skills	All

Standards Training	15 July 2025	6pm	In-House	Committee Skills	1. Specialist Committee 2. Chair
Corporate Parenting Training	16 July 2025	7pm	In-House	Committee Skills	1. Specialist Committee 2. Chair
Effective Scrutiny	30 July 2025	7pm	External Provider	Member Skills	1. Specialist Committee 2. O & S 3. Chair 4. Cabinet
Chairing Skills Training	4 September 2025	7pm	External Provider	Committee Skills	Chair
Staff Recruitment Training	23 September 2025	7pm	In-House	Member Skills	Specialist Committee
Robust Decision-Making Training	30 September 2025	7pm	External Provider	Member Skills	1. O & S 2. Chair
Safeguarding & Child Exploitation Training	1 October 2025	7pm	In-House	Member Skills	All
Member Roles on Outside Body Training	21 October 2025	7pm	In-House	Member Skills	Members sitting on outside bodies

Member Learning Pathways

The following pathways allow Members to identify which training sessions they should attend throughout the municipal year in order to learn the key topics for their role.

New Councillor Pathway:

1. Hitting the ground running – Governance Overview
2. Standards & Code of Behaviour
3. Effective Speaking as a Councillor
4. Meetings! Understanding the Standing Orders/Procedures so you can make an impact
5. Dealing with Casework – What you need to know
6. Members & Social Media – risks and Danger Zones
7. Officer Member/Relations
8. Mock council Meeting

O & S Pathway:

1. Effective Scrutiny
2. Meetings! Understanding the Standing Orders/Procedures so you can make an impact
3. Robust Decision Making – The role of Members.

Chair Pathway:

1. Effective Speaking as a Councillor
2. Meetings! Understanding the Standing Orders/Procedures so you can make an impact
3. Chairing Skills
4. Robust Decision Making – The role of Members.
5. Training on the Chair's committee specialism (O & S, Planning, Licensing etc)

Cabinet Pathway:

1. Standards & Code of Behaviour
2. Effective Speaking as a Councillor
3. Officer Member/Relations
4. Effective Scrutiny
5. LGA Leadership Academy [Attendees to be agreed with group leadership each municipal year].

Committee Specific Training:

1. Members Roles on Outside Bodies
2. Planning training
3. Licensing Training
4. Standards Training
5. Audit Training
6. Safeguarding & Child Exploitation
7. Staff Recruitment
8. Corporate Parenting