


ED2. EXECUTIVE DECISIONS BY A CABINET MEMBER OR AN OFFICER

A: Report Title: Lease assignment of 9 Broxburn Parade, South Ockendon, RM15 5QZ	
B. Report Author: Jewel Akinsemolu Technical Property Surveyor	Tel: 07747 813431 E-mail: jakinsemolu@thurrock.gov.uk
C. Decision Maker: Andrew Low	
D. Position held: Interim Assistant Director of Property & FM	
E. Urgent decision: To approve the lease assignment on the above property on a 5-year lease at a new rent of £8,500.	F. This decision is an Executive Decision. The Interim Director is making this decision (to delegate the completion of the lease to an officer) which is permitted in Part 2- Contract Procedure Rules 8.1 (d).
G. Is the decision urgent? No. Tenant has been in occupation for 30 years and now wants to retire - he has made a formal application to assign his lease in accordance with the terms of the lease. Due diligence have now been completed in relation to this application.	
H. If yes, state why.	

I. DECISION (strike out whichever does not apply): 1. I agree the recommendations in the attached report for the reasons given in the report, OR 2. *My decision is: Click This Box Once - Please Set Out The Decision That Has Been Taken *The reason for my decision is: Click This Box Once - Please Include The Reason For The Decision * Continue overleaf or on an additional sheet if necessary.	
Signed: 	Date: 23/01/25

URGENCY

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Democratic Services will arrange for the completion of the following:

J. I confirm that in my opinion a decision on this matter is urgent and should not reasonably be delayed:

Signed:

Date:

To be completed by Democratic Services

Date decision received by Dem. Services: Click This Box Once - Enter The Date On Which The Decision Was Received	Date decision published: Click This Box Once - Enter The Date The Decision Is To Be Published
Implementation date: Click This Box Once - Enter The Date Upon Which The Decision Is To Be Implemented	
Relevant O & S Committee: Not applicable	