

Appendix 1 - Schedule of Proposed Fees and Charges for 2025/26

Name of Fee or Charge	2024/25		2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Culture, Events, Parks & Outdoor Spaces											
Council Managed Allotments - 1x10 Rod plot	£ 144.00	E	£ 147.00	E	£ 3.00	2.08%	D	I	P	Place	Allotments
Council Managed Allotments - 1x5 Rod (1/2 size plot)	£ 77.00	E	£ 79.00	E	£ 2.00	2.60%	D	I	P	Place	Allotments
Events - *50% subsidied fee for Community/ Charity events in the following categories: small/ medium/ large events. Registered charities and not for profit organisations. Fairs not included.									P	Place	Events
Events - Administration fee	£ 43.50	E	£ 44.50	E	£ 1.00	2.30%	D	I	P	Place	Events
Events - Small Fairs - up to 8 rides (per day)		S	£ 600.00	S			D	N	P	Place	Events
Events - Large Fairs - 8 or more (per day)		S	£ 1,000.00	S			D	N	P	Place	Events
Events - Small events* - up to 750 people in attendance (per day)		S	£ 500.00	S			D	N	P	Place	Events
Events - Medium events* - 751 to 1,500 people in attendance (per day)		S	£ 1,000.00	S			D	N	P	Place	Events
Events - Large events* - 1,500 to 5,000 people in attendance (per day)		S	£ 1,500.00	S			D	N	P	Place	Events
Events - Large scale events* - 5,001+ people in attendance (per day)		S	£ 2,500.00	S			D	N	P	Place	Events
Catering units located on Council owned land (per day)		S	£ 150.00	S			D	N	P	Place	Events
Damage Deposit - 20% of fee for event - refundable deposit for potential damage to Council-owned spaces during event hire		S	20% of fee for event	S			D	N	P	Place	Events
Learning and Universal Outcomes - Grangewaters - Club Use of Site - Grangewaters Angling Club (annual)	£ 9,250.00	E	£ 9,500.00	E	£ 250.00	2.70%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters - Club Use of Site - Grangewaters Working Newfoundlands (per dog, per visit)	£ 7.30	E	£ 7.50	E	£ 0.20	2.74%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters - Club Use of Site - Thurrock Angling Club (annual)	£ 13,450.00	E	£ 13,750.00	E	£ 300.00	2.23%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters - Day visits - Up to 10 people (Single session)	£ 137.50	E	£ 140.00	E	£ 2.50	1.82%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters - Day visits - Up to 10 people (Full day, 4 sessions)	£ 462.00	E	£ 475.00	E	£ 13.00	2.81%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters - Day visits - Up to 10 people (Half day, 2 sessions)	£ 252.00	E	£ 260.00	E	£ 8.00	3.17%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters VIP offer - Up to 2 adults and 2 children (Full day, 4 sessions)	£ 411.00	E	£ 420.00	E	£ 9.00	2.19%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters VIP offer- Up to 2 adults and 2 children (Half day, 2 sessions)	£ 234.00	E	£ 240.00	E	£ 6.00	2.56%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters VIP offer - Up to 2 adults and 2 children (Single session)	£ 128.00	E	£ 130.00	E	£ 2.00	1.56%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters - VIP offer - Up to 2 adults and 4 children (Full day, 4 sessions)	£ 429.00	E	£ 440.00	E	£ 11.00	2.56%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters VIP offer - Up to 2 adults and 4 children (Half day, 2 sessions)	£ 255.00	E	£ 260.00	E	£ 5.00	1.96%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters VIP offer - Up to 2 adults and 4 children (Single session)	£ 145.00	E	£ 150.00	E	£ 5.00	3.45%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters - School Holiday periods Only - Activity Sessions (per session per person charge)	£ 12.00	E	£ 12.00	E	£ -	0.00%	D	U	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Accommodation only (per person per night)	£ 24.50	E	£ 25.00	E	£ 0.50	2.04%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Residential Visits (Up to and including 18 years old) - Full Board (2 days, 1 night)	£ 164.00	E	£ 170.00	E	£ 6.00	3.66%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Residential Visits (Up to and including 18 years old) - Full Board (3 days, 2 night)	£ 253.00	E	£ 260.00	E	£ 7.00	2.77%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Residential Visits (Up to and including 18 years old) - Full Board (4 days, 3 night)	£ 346.00	E	£ 355.00	E	£ 9.00	2.60%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Residential Visits (Up to and including 18 years old) - Full Board (5 days, 4 night)	£ 433.00	E	£ 445.00	E	£ 12.00	2.77%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Residential Visits (Up to and including 18 years old) - Self catering (2 days, 1 night)	£ 113.00	E	£ 115.00	E	£ 2.00	1.77%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Residential Visits (Up to and including 18 years old) - Self catering (3 days, 2 night)	£ 176.00	E	£ 180.00	E	£ 4.00	2.27%	D	I	CS	People	Grangewaters Outdoor Education

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	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Residential Visits (Up to and including 18 years old) - Self catering (4 days, 3 night)	£ 246.00	E	£ 250.00	E	£ 4.00	1.63%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Residential Visits (Up to and including 18 years old) - Self catering (5 days, 4 night)	£ 308.00	E	£ 315.00	E	£ 7.00	2.27%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Catering Package (Breakfast, Lunch and Evening Meal) - Minimum 10 persons - Charge is per person per day	£ 25.00	E	£ 26.00	E	£ 1.00	4.00%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Training Lodge / Dining Cabins - Full Day Charge	£ 99.00	E	£ 100.00	E	£ 1.00	1.01%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Training Lodge / Dining Cabins - Half Day Charge	£ 54.00	E	£ 55.00	E	£ 1.00	1.85%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Celebration Groups up to 10 people - Single Activity	£ 204.00	E	£ 210.00	E	£ 6.00	2.94%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Celebration Groups up to 10 people - Double Activity	£ 363.00	E	£ 370.00	E	£ 7.00	1.93%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Private Tuition - First person - 1.5 Hour Session	£ 67.50	E	£ 70.00	E	£ 2.50	3.70%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Private Tuition - First person - 3 Hour Session	£ 116.00	E	£ 120.00	E	£ 4.00	3.45%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Private Tuition - First person - 4.5 Hour Session	£ 151.00	E	£ 155.00	E	£ 4.00	2.65%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Private Tuition - Additional person 1.5 Hour Session	£ 36.50	E	£ 37.50	E	£ 1.00	2.74%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Private Tuition - Additional person 3 Hour Session	£ 60.50	E	£ 62.00	E	£ 1.50	2.48%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Private Tuition - Additional person 4.5 Hour Session	£ 82.00	E	£ 84.00	E	£ 2.00	2.44%	D	I	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - RYA Youth Sailing Scheme - Stage 1 and 2	£ 160.00	E	£ 160.00	E	£ -	0.00%	D	U	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - RYA Adult Sailing Scheme - Level 1 and 2		E	£ 200.00	E			D	N	CS	People	Grangewaters Outdoor Education
Learning and Universal Outcomes - Grangewaters Outdoor Education Centre - Powerboat		E	£ 250.00	E			D	N	CS	People	Grangewaters Outdoor Education
Additional grass cuts for self-managed pitches	£ 47.00	E	£ 50.00	E	£ 3.00	6.38%	D	I	P	Place	Grounds Maintenance
Cultural Services - Lost membership card replacement - Adults	£ 2.70	O	£ 2.75	O	£ 0.05	1.85%	D	I	AH	People	Library Services
Cultural Services - Lost membership card replacement - Children	£ 2.00	O	£ 2.05	O	£ 0.05	2.50%	D	I	AH	People	Library Services
Cultural Services - Catalogue Requests - Requests from Library catalogue	Free of Charge	O	Free of Charge	O	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Damaged and Lost items - All Damaged and lost items for which no current value can be traced	£ 10.00	O	TLC Rate	O	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Damaged and Lost items - All Damaged and lost items for which value can be traced	Full Cost Recovery	O	Full Cost Recovery	O	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - DVD Hire - Each item/ week (Overdue = rehire charge for any partial or full week up to a maximum of 8 weeks)	£ 1.00	O	£ 1.00	O	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Libraries - Fines - Books - Daily rate - For 1-7 open days	£ 0.30	O	£ 0.35	O	£ 0.05	16.67%	D	I	AH	People	Library Services
Cultural Services - Libraries - Fines - Weekly rate - After 8+ open days - Maximum of 8 weeks	£ 2.10	O	£ 2.45	O	£ 0.35	16.67%	D	I	AH	People	Library Services
Cultural Services - Libraries - Language Courses - Multiple sets for 12 weeks (Overdue = rehire charge for any partial or full week up to a maximum of 8 weeks)	£ 3.60	O	£ 3.60	O	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Libraries - Language Courses - Single item for 3 weeks (Overdue = rehire charge for any partial or full week up to a maximum of 8 weeks)	£ 1.50	O	£ 1.50	O	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Libraries - Recorded Sound - All spoken word for children (CD) (Overdue = rehire charge for any partial or full week up to a maximum of 8 weeks)	Free of Charge	O	Free of Charge	O	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Libraries - Recorded Sound - Compact Disc Hire - 1 week loan (Overdue = rehire charge for any partial or full week up to a maximum of 8 weeks)	£ 1.15	O	£ 1.15	O	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Libraries - Recorded Sound - Spoken Word on CD - 3 week loan - (Overdue = rehire charge for any partial or full week up to a maximum of 8 weeks)	£ 3.05	O	£ 3.05	O	£ -	0.00%	D	U	AH	People	Library Services

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Cultural Services - Computer Printouts (Includes Wifi printing and Microfilm reader) - B&W A4 (per page/ side)	£ 0.30	S	£ 0.30		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Computer Printouts (Includes Wifi printing) - Colour A4 (per page/ side)	£ 0.60	S	£ 0.60		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Music sets and Play sets - Obtained through TLC	TLC Rate	O	TLC Rate		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Photocopiers - Single copy A3 size - Colour	£ 1.20	S	£ 1.20		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Photocopiers - Single copy A3 size - Monochrome	£ 0.60	S	£ 0.60		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Photocopiers - Single copy A4 size - Colour	£ 0.60	S	£ 0.60		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Photocopiers - Single copy A4 size - Monochrome	£ 0.30	S	£ 0.30		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Photocopiers - 50+ Copies (price per copy) - Monochrome Only - A3	£ 0.55	S	£ 0.55		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Photocopiers - 50+ Copies (price per copy) - Monochrome only - A4	£ 0.25	S	£ 0.25		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Photocopiers - 50+ Copies (price per copy) - Colour - A3	£ 1.10	S	£ 1.10		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Photocopiers - 50+ Copies (price per copy) - Colour - A4	£ 0.55	S	£ 0.55		£ -	0.00%	D	U	AH	People	Library Services
Libraries premises hire - General public rates include third party hirers insurance, voluntary rates apply to voluntary groups and community groups, statutory rates apply to statutory services, political parties and other Thurrock Council departments.									AH	People	Library Services
Cultural Services - Hire of Avey Hall (opening costs included) - Commercial rate per hour	£ 44.00	Z	£ 45.00		£ 1.00	2.27%	D	I	AH	People	Library Services
Cultural Services - Hire of Avey Hall (opening costs included) - General Public rate per hour	£ 41.00	Z	£ 40.50		£ -0.50	-1.22%	D	D	AH	People	Library Services
Cultural Services - Hire of Avey Hall (opening costs included) - Statutory rate per hour	£ 30.50	Z	£ 33.75		£ 3.25	10.66%	D	I	AH	People	Library Services
Cultural Services - Hire of Avey Hall (opening costs included) - Voluntary rate per hour	£ 25.50	Z	£ 22.50		£ -3.00	-11.76%	D	D	AH	People	Library Services
Cultural Services - Hire of Library building (includes Council staff key holder) - Commercial rate per hour	£ 44.00	Z	£ 50.00		£ 6.00	13.64%	D	I	AH	People	Library Services
Cultural Services - Hire of Library building (includes Council staff key holder) - Statutory rate per hour	£ 44.00	Z	£ 50.00		£ 6.00	13.64%	D	I	AH	People	Library Services
Cultural Services - Hire of Library building (includes Council staff key holder) - Voluntary rate per hour	£ 44.00	Z	£ 50.00		£ 6.00	13.64%	D	I	AH	People	Library Services
Cultural Services - Hire of Library building (requires a registered volunteer key holder) - Statutory rate per hour	£ 25.50	Z	£ 30.00		£ 4.50	17.65%	D	I	AH	People	Library Services
Cultural Services - Hire of Library building (requires a registered volunteer key holder) - Voluntary rate per hour	£ 20.25	Z	£ 25.00		£ 4.75	23.46%	D	I	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 30 - 40 people - Commercial rate (Belhus only) per hour	£ 38.25	Z	£ 40.00		£ 1.75	4.58%	D	I	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 30 - 40 people - General Public rate (Belhus only) per hour	£ 35.75	Z	£ 36.00		£ 0.25	0.70%	D	I	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 30 - 40 people - Statutory rate (Belhus only) per hour	£ 30.50	Z	£ 30.00		£ -0.50	-1.64%	D	D	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 30 - 40 people - Voluntary Sector rate (Belhus only) per hour	£ 25.50	Z	£ 20.00		£ -5.50	-21.57%	D	D	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 20 - 30 people - Commercial rate per hour		Z	£ 30.00				D	N	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 20 - 30 people - General Public rate per hour		Z	£ 27.00				D	N	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 20 - 30 people - Statutory rate per hour		Z	£ 22.50				D	N	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 20 - 30 people - Voluntary Sector rate per hour		Z	£ 15.00				D	N	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 10 - 20 people - Commercial rate per hour		Z	£ 25.00				D	N	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 10 - 20 people - General Public rate per hour		Z	£ 22.50				D	N	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 10 - 20 people - Statutory rate per hour		Z	£ 18.75				D	N	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 10 - 20 people - Voluntary Sector rate per hour		Z	£ 12.50				D	N	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 5 - 10 people - Commercial rate per hour		Z	£ 20.00				D	N	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 5 - 10 people - General Public rate per hour		Z	£ 18.00				D	N	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 5 - 10 people - Statutory rate per hour		Z	£ 15.00				D	N	AH	People	Library Services
Cultural Services - Hire of meeting rooms - 5 - 10 people - Voluntary Sector rate per hour		Z	£ 10.00				D	N	AH	People	Library Services
Cultural Services - Hire of meeting rooms - Under 5 people - Commercial rate per hour	£ 11.00	Z	£ 10.00		£ -1.00	-9.09%	D	D	AH	People	Library Services
Cultural Services - Hire of meeting rooms - Under 5 people - General Public rate per hour	£ 10.25	Z	£ 9.00		£ -1.25	-12.20%	D	D	AH	People	Library Services
Cultural Services - Hire of meeting rooms - Under 5 people - Statutory rate per hour	£ 7.50	Z	£ 7.50		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Hire of meeting rooms - Under 5 people - Voluntary Sector rate per hour	£ 5.15	Z	£ 5.00		£ -0.15	-2.91%	D	D	AH	People	Library Services
Cultural Services - Use of Library Space - Home Schooling (if space is available) per hour	Free of Charge	Z	Free of Charge		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Use of Library Space - Private Tuition per hour - Private Tutor per hour	£ 5.00	Z	£ 5.00		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Use of Library Space - Private Tuition per hour - Council Department/ School per hour	£ 2.50	Z	£ 2.50		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Use of Library Space - Community Outreach – Voluntary & Statutory per hour		Z	Free of Charge				D	N	AH	People	Library Services
Cultural Services - Use of Library Space - Commercial Organisations per Hour		Z	£ 10.00				D	N	AH	People	Library Services
Cultural Services - Library and Hub Group Events per hour	£1 - £5 or Cost	Z	Cost recovery		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Library and Hub Social Events per hour	Free of Charge	Z	Free of Charge		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Book Sales - Hardback	£ 0.60	Z	£ 0.60		£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Book Sales - Paperback	£ 0.30	Z	£ 0.30		£ -	0.00%	D	U	AH	People	Library Services

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Cultural Services - Sales - CDs - Each	£ 0.60	Z	£ 0.60	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Sales - DVD's - Each		Z	£ 0.60			D	N	AH	People	Library Services
Cultural Services - Sales - Children's Workbooks/ Posters - Each	£ 1.50	S	£ 1.50	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Sales - Children's Workbooks/ Posters - Any 4	£ 5.00	S	£ 5.50	£ 0.49	10.00%	D	I	AH	People	Library Services
Cultural Services - Sales - Heritage Books	Sold at RRP	S	Sold at RRP	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Library Computer Use - First 2 hours	Free of Charge	Z	Free of Charge	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Library Computer Use - After first 2 hours - Half hourly rate	£ 0.75	Z	£ 0.75	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Board Games per issue (Overdue = rehire charge for any partial or full week up to a maximum of 8 weeks)	£ 1.50	Z	£ 1.50	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Hire of Jigsaw puzzles	Free of Charge	S	Free of Charge	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Sale of Jigsaw puzzles		S	£ 1.00			D	N	AH	People	Library Services
Cultural Services - Refreshments - Drinks - Sachet machine per sachet	£ 0.75	Z	£ 0.80	£ 0.05	6.67%	D	I	AH	People	Library Services
Cultural Services - Refreshments - Drinks - Urn per drink	£ 0.55	Z	£ 0.60	£ 0.05	9.09%	D	I	AH	People	Library Services
Cultural Services - Refreshments - Biscuits per pack	£ 0.35	Z	£ 0.40	£ 0.05	14.29%	D	I	AH	People	Library Services
Cultural Services - Stationery - Envelopes C4	£ 0.15	Z	£ 0.15	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Stationery - Envelopes C5	£ 0.10	Z	£ 0.10	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Stationery - Plastic Pockets	£ 0.10	Z	£ 0.10	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Stationery - Headphones	£ 2.00	S	£ 2.05	£ 0.05	2.50%	D	I	AH	People	Library Services
Cultural Services - Stationery - USB Stick (32gb)	£ 5.00	S	£ 5.15	£ 0.15	3.00%	D	I	AH	People	Library Services
Cultural Services - Stationery - Standard Black Pens	£ 0.20	S	£ 0.25	£ 0.05	25.00%	D	I	AH	People	Library Services
Cultural Services - Stationery - Branded pens		S	£ 1.00			D	N	AH	People	Library Services
Cultural Services - Stationery - Mini clear tape rolls		S	£ 0.25			D	N	AH	People	Library Services
Cultural Services - Stationery - Blank paper A4 (per sheet)		Z	£ 0.05			D	N	AH	People	Library Services
Cultural Services - Stationery - Laminating A4 paper (per sheet)		S	£ 1.00			D	N	AH	People	Library Services
Cultural Services - Stationery - Laminating A3 paper (per sheet)		S	£ 2.00			D	N	AH	People	Library Services
Cultural Services - Stationery - Stamps - Single - Standard 1st Class	Royal Mail rate	Z	Royal Mail rate	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Stationery - Stamps - Single - Standard 2nd Class	Royal Mail rate	Z	Royal Mail rate	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Stationery - Stamps - Single - Large 1st Class	Royal Mail rate	Z	Royal Mail rate	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - Stationery - Stamps - Single - Large 2nd Class	Royal Mail rate	Z	Royal Mail rate	£ -	0.00%	D	U	AH	People	Library Services
Cultural Services - User guide handout for Wiser4IT courses	£ 2.20	Z	£ 2.25	£ 0.05	2.27%	D	I	AH	People	Library Services
Heritage - School Visits both in school & externally (whole day 10am - 2:30pm)	£ 156.00	E	£ 160.00	£ 4.00	2.56%	D	I	P	Place	Museums
Heritage - School Visits both in school & externally (half day 10am - 12pm)	£ 78.00	E	£ 80.00	£ 2.00	2.56%	D	I	P	Place	Museums
Heritage - Historical and Education Talks - offsite New Talks	£ 103.00	E	£ 105.00	£ 2.00	1.94%	D	I	P	Place	Museums
Heritage - Historical and Education Talks - offsite Existing Talks	£ 72.00	E	£ 74.00	£ 2.00	2.78%	D	I	P	Place	Museums
Heritage - Historical and Education Talks at Museum - per person	£ 5.30	E	£ 5.50	£ 0.20	3.77%	D	I	P	Place	Museums
Heritage - Informal Education Sessions - Pre-booked (Fully resourced activities)	£ 5.20	E	£ 5.50	£ 0.30	5.77%	D	I	P	Place	Museums
Heritage - Informal Education Sessions - Walk in sessions	£ 3.15	E	£ 3.50	£ 0.35	11.11%	D	I	P	Place	Museums
Heritage - Topic Loan Boxes - per box	£ 28.00	E	£ 29.00	£ 1.00	3.57%	D	I	P	Place	Museums
Heritage - Annual Research and Readers Tickets, per person	£ 13.30	S	£ 14.00	£ 0.71	5.26%	D	I	P	Place	Museums
Parks - Bowls - Thurrock Bowls Assoc - Season charge exclusive use of 8 greens - Over 60	£ 200.00	E	£ 205.00	£ 5.00	2.50%	D	I	P	Place	Outdoor Sports
Parks - Bowls - Thurrock Bowls Assoc - Season charge exclusive use of 8 greens - Under 18	£ 109.00	E	£ 112.00	£ 3.00	2.75%	D	I	P	Place	Outdoor Sports
Parks - Bowls - Thurrock Bowls Assoc - Season charge exclusive use of 8 greens - Under 60	£ 234.00	E	£ 240.00	£ 6.00	2.56%	D	I	P	Place	Outdoor Sports
Parks - Cricket - Adult Pitch per match (10 games or more)	£ 139.00	E	£ 142.00	£ 3.00	2.16%	D	I	P	Place	Outdoor Sports
Parks - Cricket - Adult Pitch per match (less than 10 games)	£ 174.00	E	£ 178.00	£ 4.00	2.30%	D	I	P	Place	Outdoor Sports
Parks - Cricket - Youth Pitch per match (10 games or more)	£ 63.50	E	£ 65.00	£ 1.50	2.36%	D	I	P	Place	Outdoor Sports
Parks - Cricket - Youth Pitch per match (less than 10 games)	£ 79.00	E	£ 81.00	£ 2.00	2.53%	D	I	P	Place	Outdoor Sports
Parks - Football - Adult Pitch with Changing Facilities per match (less than 10 games)	£ 139.00	E	£ 139.00	£ -	0.00%	D	U	P	Place	Outdoor Sports
Parks - Football - Adult Pitch with Changing Facilities per season (max 16 games)	£ 1,480.00	E	£ 1,480.00	£ -	0.00%	D	U	P	Place	Outdoor Sports
Parks - Football - Child Pitch per match (less than 10 games)	£ 68.50	E	£ 68.50	£ -	0.00%	D	U	P	Place	Outdoor Sports
Parks - Football - Child Pitch per season (max 16 games)	£ 745.00	E	£ 745.00	£ -	0.00%	D	U	P	Place	Outdoor Sports
Parks - Football - Youth Pitch per match (less than 10 games)	£ 89.00	E	£ 89.00	£ -	0.00%	D	U	P	Place	Outdoor Sports
Parks - Football - Youth Pitch per season (max 16 games)	£ 870.00	E	£ 870.00	£ -	0.00%	D	U	P	Place	Outdoor Sports
Parks - Rugby - Adult Pitch per match (less than 10 games)	£ 146.00	E	£ 149.00	£ 3.00	2.05%	D	I	P	Place	Outdoor Sports
Parks - Rugby - Adult Pitch per season (max 16 games)	£ 1,480.00	E	£ 1,510.00	£ 30.00	2.03%	D	I	P	Place	Outdoor Sports
Parks - Rugby - Mini Pitch per match (less than 10 games)	£ 35.50	E	£ 36.50	£ 1.00	2.82%	D	I	P	Place	Outdoor Sports

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Appendix 1 - Schedule of Proposed Fees and Charges for 2025/26

Name of Fee or Charge	2024/25		2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Parks - Rugby - Mini Pitch per season (max 16 game)	£ 141.00	E	£ 144.00	E	£ 3.00	2.13%	D	I	P	Place	Outdoor Sports
Parks - Rugby - Youth Pitch per match (less than 10 games)	£ 89.00	E	£ 91.00	E	£ 2.00	2.25%	D	I	P	Place	Outdoor Sports
Parks - Rugby - Youth Pitch per season (max 16 games)	£ 870.00	E	£ 890.00	E	£ 20.00	2.30%	D	I	P	Place	Outdoor Sports
Cultural Services - Thameside Theatre and Central Complex - Performance Surcharge	£ 261.00	S	£ 267.00	S	£ 6.00	2.30%	D	I	P	Place	Theatre
Cultural Services - Thameside Theatre and Central Complex - Room Hire - Third Floor Foyer Monday to Friday 9am to 5pm only - per hour	£ 24.00	E	£ 24.55	E	£ 0.55	2.29%	D	I	P	Place	Theatre
Cultural Services - Thameside Theatre and Central Complex - Room Hire - Third Floor Foyer Saturdays 9am to 3pm (Note will also require a member of staff for whole hire period at the hourly cost as set in SOC or bar surcharge being used) - per hour	£ 54.00	E	£ 55.24	E	£ 1.24	2.30%	D	I	P	Place	Theatre
Theatre Hire Monday to Friday 8am to 11pm (50% discount offered to DFE schools, registered charities and NPO's) - per hour		S	£ 252.00	S			D	N	P	Place	Theatre
Theatre Hire weekends 8am to 11pm (50% discount offered to DFE schools, registered charities and NPO's) - per hour		S	£ 342.00	S			D	N	P	Place	Theatre
Theatre Hire out of hours - Before 8am, After 11pm and Bank Holidays - per hour		S	£ 396.00	S			D	N	P	Place	Theatre
Hire of radio microphone per day (handheld or head mic)		S	£ 30.00	S			D	N	P	Place	Theatre
Cultural Services - Thameside Theatre and Central Complex - Surcharge for staff and bar with Foyer per booking	£ 66.00	S	£ 67.51	S	£ 1.51	2.29%	D	I	P	Place	Theatre
Cultural Services - Thameside Theatre and Central Complex - Extra Staff - For technical or Front of house work. Charged per hour minimum 3 hours.	£ 28.00	S	£ 28.64	S	£ 0.64	2.29%	D	I	P	Place	Theatre
Cultural Services - Thameside Theatre and Central Complex - Museum as additional dressing rooms - Only available after museum closing times 5pm-11pm (Additional cleaning costs may be incurred if guidelines are not followed)	£ 89.00	E	£ 91.00	E	£ 2.00	2.25%	D	I	P	Place	Theatre
Cultural Services - Thameside Theatre and Central Complex - PA in Foyer with operator for up to 4 hours - additional hours at hourly technician rate as per charges	£ 182.00	S	£ 186.19	S	£ 4.19	2.30%	D	I	P	Place	Theatre
Cultural Services - Thameside Theatre - Ticketing - Private Sale and no marketing for hirers all tickets over the value of £5 incur a £1.50 booking fee	£ 1.30	S	£ 1.50	S	£ 0.20	15.38%	D	I	P	Place	Theatre
Cultural Services - Thameside Theatre - Ticketing - Commercial Events with standard marketing package tickets over the value of £5 incur a £1.50 booking fee and a 10% of sales	£ 1.30	S	£ 1.50	S	£ 0.20	15.38%	D	I	P	Place	Theatre
Town Centre Management - Promotional Activity Space, Grays - Commercial (per day)	£ 175.00	S	£ 179.00	S	£ 4.00	2.29%	D	I	P	Place	Town Centre Management
Town Centre Management - Promotional Activity Space, Grays - Charity (per day)	£ 63.00	S	£ 64.50	S	£ 1.50	2.38%	D	I	P	Place	Town Centre Management
Town Centre Management - Promotional Activity Space, Corringham - Commercial (per day)	£ 160.00	S	£ 164.00	S	£ 4.00	2.50%	D	I	P	Place	Town Centre Management
Town Centre Management - Promotional Activity Space, Corringham - Charity (per day)	£ 56.50	S	£ 58.00	S	£ 1.50	2.65%	D	I	P	Place	Town Centre Management

Public Protection & Environmental Health

Abandoned vehicles - Where collection and disposal is carried out by the Council's authorised contractor - Storage (When taken into safe custody) per day	£ 30.00	S	£ 36.00	S	£ 6.00	20.00%	S	I	C	Place	Environmental Enforcement
Abandoned vehicles - Where collection and disposal is carried out by the Council's authorised contractor - To take vehicle into storage - Vehicle Upright, undamaged and accessible.	£ 200.00	S	£ 240.00	S	£ 40.00	20.00%	S	I	C	Place	Environmental Enforcement
Enforcement Fees - Depositing Litter - Maximum fine	£ 500.00	E	£ 500.00	E	£ -	0.00%	S	U	C	Place	Environmental Enforcement
Enforcement Fees - Engine Idling - No discount for early repayment	£20 to £40 if unpaid before 28 days	O	£20 to £40 if unpaid before 28 days	O	£ -	0.00%	S	U	C	Place	Environmental Enforcement
Enforcement fees - Duty of care Domestic waste - Maximum fine	£ 600.00	O	£ 600.00	O	£ -	0.00%	S	U	C	Place	Environmental Enforcement
Enforcement Fees - Unauthorised Disposal of Waste (Fly-tipping) - Maximum fine	£ 1,000.00	O	£ 1,000.00	O	£ -	0.00%	S	U	C	Place	Environmental Enforcement
Enforcement Fees - Failure to Produce Authority (Waste Transfer Notes) - No discount for early repayment	£ 300.00	E	£ 300.00	E	£ -	0.00%	S	U	C	Place	Environmental Enforcement
Enforcement Fees - Failure to Furnish Documentation (Waste Carriers Licence) - No discount for early repayment	£ 300.00	E	£ 300.00	E	£ -	0.00%	S	U	C	Place	Environmental Enforcement

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Name of Fee or Charge	2024/25		2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Enforcement Fees - Unauthorised Distribution of Free Printed Matter / Literature - No discount for early repayment	£ 150.00	E	£ 150.00	E	£ -	0.00%	S	U	C	Place	Environmental Enforcement
Enforcement Fees - Failure to Comply with a Waste Receptacles Notice - No discount for early repayment	£ 110.00	E	£ 110.00	E	£ -	0.00%	S	U	C	Place	Environmental Enforcement
Enforcement Fees - Nuisance Parking - No discount for early repayment	£ 100.00	E	£ 100.00	E	£ -	0.00%	S	U	C	Place	Environmental Enforcement
Enforcement Fees - Abandoning a Vehicle - No discount for early repayment	£ 200.00	E	£ 200.00	E	£ -	0.00%	S	U	C	Place	Environmental Enforcement
Enforcement Fees - Graffiti - Maximum fine	£ 500.00	E	£ 500.00	E	£ -	0.00%	S	U	C	Place	Environmental Enforcement
Enforcement Fees - Fly-Posting - No discount for early repayment	£ 150.00	E	£ 150.00	E	£ -	0.00%	S	U	C	Place	Environmental Enforcement
Enforcement Fees - Failure to Comply with a Community Protection Notice - No discount for early repayment	£ 100.00	E	£ 100.00	E	£ -	0.00%	S	U	C	Place	Environmental Enforcement
Enforcement Fees - Failure to Comply with a Public Space Protection Order - No discount for early repayment	£ 100.00	E	£ 100.00	E	£ -	0.00%	S	U	C	Place	Environmental Enforcement
Public Protection - Other Environmental Protection Charges - Pollution Control per hour	£ 88.00	O	£ 90.00	O	£ 2.00	2.27%	D	I	C	Place	Environmental Protection
Public Protection - Other Environmental Protection Charges - Environmental surveys - Private Companies per hour	£ 90.00	O	£ 92.00	O	£ 2.00	2.22%	D	I	C	Place	Environmental Protection
Public Protection - Other Environmental Protection Charges - High Hedges Fixed Charge for all other owners	£ 720.00	O	£ 720.00	O	£ -	0.00%	D	U	C	Place	Environmental Protection
Public Protection - Other Environmental Protection Charges - Nuisance and public health EP officers charges per hour	£ 60.00	O	£ 62.00	O	£ 2.00	3.33%	D	I	C	Place	Environmental Protection
Public Protection - Other Environmental Protection Charges - Service of notice 10 properties drainage per hour	£ 90.00	O	£ 92.00	O	£ 2.00	2.22%	D	I	C	Place	Environmental Protection
Public Protection - Other Environmental Protection Charges - Swimming pool sampling (e-coli etc.) per sample	£ 70.00	O	£ 72.00	O	£ 2.00	2.86%	D	I	C	Place	Environmental Protection
EP Drone Services - Pilot per person per hour	£ 65.00	O	£ 65.00	O	£ -	0.00%	D	U	C	Place	Environmental Protection
LA-IPPC Charges - Application	£ 3,363.00	O	£ 3,363.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LA-IPPC Charges - Application - Additional Fee for Operating without a permit	£ 1,188.00	O	£ 1,188.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LA-IPPC Charges - Application - Annual Subsistence High	£ 2,233.00	O	£ 2,233.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LA-IPPC Charges - Application - Annual Subsistence Low	£ 1,446.00	O	£ 1,446.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LA-IPPC Charges - Application - Annual Subsistence Medium	£ 1,610.00	O	£ 1,610.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LA-IPPC Charges - Application - Late Payment Fee	£ 52.00	O	£ 52.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LA-IPPC Charges - Application - Partial Transfer	£ 698.00	O	£ 698.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LA-IPPC Charges - Application - Substantial Variation	£ 202.00	O	£ 202.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LA-IPPC Charges - Application - Surrender	£ 698.00	O	£ 698.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LA-IPPC Charges - Application - Transfer	£ 225.00	O	£ 225.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges - Application Fee Standard process (includes solvent emission activities)	£ 1,650.00	O	£ 1,650.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges Additional fee for operating without a permit	£ 1,188.00	O	£ 1,188.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection

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Name of Fee or Charge	2024/25		2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
LAPC Charges Application fee for PVR1 and Drycleaners	£ 155.00	O	£ 155.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges Application fee for PVR1 & II combined	£ 257.00	O	£ 257.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges - VR's and other reduced fee activities	£ 362.00	O	£ 362.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges Reduced fee activities Additional fee for operating without a permit	£ 99.00	O	£ 99.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges Application Fee Mobile Plant not using simplified permits	£ 1,650.00	O	£ 1,650.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges Application Fee Mobile Plant not using simplified permits for the 3rd to seventh application	£ 985.00	O	£ 985.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges Application Fee Mobile Plant not using simplified permits for the eighth and subsequent permits	£ 308.00	O	£ 308.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Annual Subsistence Charge - Where the additional amount must be charged where a permit is for a combined Part B and waste installation*	£ 310.00	O	£ 310.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Annual Subsistence Charge - Standard process - Low	£ 772.00	O	£ 772.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges Annual subsistence charge Low additional fee when permit is for a combined part B and Waste Installation	£ 103.00	O	£ 103.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Annual Subsistence Charge - Standard process Medium	£ 1,161.00	O	£ 1,161.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges Annual subsistence fee Medium additional fee additional fee when permit is for a combined part B and Waste Installation t	£ 156.00	O	£ 156.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Annual Subsistence Charge - Standard process High	£ 1,747.00	O	£ 1,747.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges - Annual subsistence Charge High additional fee additional fee when permit is for a combined part B and Waste Installation	£ 207.00	O	£ 207.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges Annual subsistence fee charges - PVR 1 and Dry Cleaners Low	£ 79.00	O	£ 79.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges Annual subsistence fee charges - PVR 1 and Dry Cleaners Medium	£ 158.00	O	£ 158.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges Annual subsistence fee charges - PVR 1 and Dry Cleaners High	£ 237.00	O	£ 237.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges - Annual subsistence fee PVR1 and II combined Low	£ 113.00	O	£ 113.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges - Annual subsistence fee PVR1 and II combined Medium	£ 226.00	O	£ 226.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges - Annual subsistence fee PVR1 and II combined High	£ 341.00	O	£ 341.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges - Annual subsistence fee VR's and other Reduced Fees Low	£ 228.00	O	£ 228.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges - Annual subsistence fee VR's and other Reduced Fees Medium	£ 365.00	O	£ 365.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPC Charges - Annual subsistence fee VR's and other Reduced Fees High	£ 543.00	O	£ 543.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Mobile Plant Charges (Not using Simplified permits) - Subsistence Fee for the first and second permit Low	£ 646.00	O	£ 646.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Mobile Plant Charges (Not using Simplified permits) - Subsistence Fee for the first and second permit medium	£ 1,034.00	O	£ 1,034.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Mobile Plant Charges (Not using Simplified permits) - Subsistence Fee for the first and second permit high	£ 1,506.00	O	£ 1,506.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Mobile Plant Charges (Not using Simplified permits) - Subsistence Fee for the third to seventh permit Low	£ 385.00	O	£ 385.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection

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	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
LLAPPC Charges - Mobile Plant Charges (Not using Simplified permits) - Subsistence Fee for the third to seventh permit medium	£ 617.00	O	£ 617.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Mobile Plant Charges (Not using Simplified permits) - Subsistence Fee for the third to seventh permit High	£ 924.00	O	£ 924.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Mobile Plant Charges (Not using Simplified permits) - Subsistence Fee for the eighth and subsequent permit Low	£ 198.00	O	£ 198.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Mobile Plant Charges (Not using Simplified permits) - Subsistence Fee for the eighth and subsequent permit Medium	£ 316.00	O	£ 316.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Mobile Plant Charges (Not using Simplified permits) - Subsistence Fee for the eighth and subsequent permit High	£ 473.00	O	£ 473.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Late Payment fee	£ 52.00	O	£ 52.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
*When a Part B installation is subject to reporting under the E-PRTR Regulation and additional £103 should be added to the annual subsistence charges	£ 103.00	O	£ 103.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Standard Process transfer	£ 169.00	O	£ 169.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Standard Process partial transfer	£ 497.00	O	£ 497.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - New operator at Low risk reduced fee activity Extra one off subsistence charge	£ 78.00	O	£ 78.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Surrender all part B activities	Free of Charge	O	Free of Charge	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Reduced fees activities transfer	Free of Charge	O	Free of Charge	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Reduced fees activities partial transfer	£ 47.00	O	£ 47.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Temporary transfer for mobiles - First Transfer	£ 53.00	O	£ 53.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Temporary transfer for mobiles - repeat transfer following enforcement or warning	£ 53.00	O	£ 53.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Substantial change Standard process	£ 1,050.00	O	£ 1,050.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - Substantial change Standard process where the substantial change results in a new PPC activity	£ 1,650.00	O	£ 1,650.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - (partB) mobile plant charges (not using simplified permits) Application fee number of permits 1	£ 1,650.00	O	£ 1,650.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - (partB) mobile plant charges (not using simplified permits) Application fee number of permits 2	£ 1,650.00	O	£ 1,650.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - (partB) mobile plant charges (not using simplified permits) Application fee number of permits 3, 4, 5, 6 and 7	£ 985.00	O	£ 985.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - (partB) mobile plant charges (not using simplified permits) Application fee number of permits 8 and over	£ 498.00	O	£ 498.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - (partB) mobile plant charges (not using simplified permits) annual subsistence fee low fee number of permits 1 and 2	£ 646.00	O	£ 646.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - (partB) mobile plant charges (not using simplified permits) annual subsistence fee low number of permits 3, 4, 5, 6 and 7	£ 385.00	O	£ 385.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - (partB) mobile plant charges (not using simplified permits) annual subsistence fee low number of permits 8 and over	£ 198.00	O	£ 198.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - (partB) mobile plant charges (not using simplified permits) annual subsistence fee Medium number of permits 1 and 2	£ 1,034.00	O	£ 1,034.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - (partB) mobile plant charges (not using simplified permits) annual subsistence fee Medium number of permits 3, 4, 5, 6 and 7	£ 617.00	O	£ 617.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - (partB) mobile plant charges (not using simplified permits) annual subsistence fee Medium number of permits 8 and over	£ 316.00	O	£ 316.00	O	£ -	0.00%	S	U	C	Place	Environmental Protection

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Appendix 1 - Schedule of Proposed Fees and Charges for 2025/26

Name of Fee or Charge	2024/25		2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
LAPPC Charges - (partB) mobile plant charges (not using simplified permits) annual subsistence fee High number of permits 1 and 2	£ 1,506.00	O	£ 1,506.00		£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - (partB) mobile plant charges (not using simplified permits) annual subsistence fee High number of permits 3, 4, 5, 6 and 7	£ 924.00	O	£ 924.00		£ -	0.00%	S	U	C	Place	Environmental Protection
LAPPC Charges - (partB) mobile plant charges (not using simplified permits) annual subsistence fee High number of permits 8 and over	£ 473.00	O	£ 473.00		£ -	0.00%	S	U	C	Place	Environmental Protection
Public Protection - COMAH - Hourly Rate Charge - Cost Recovery Based on Lead Officer for Emergency Planning and Response	£41.47-£66.05	E	Officer time per hour		£ -	0.00%	S	I	C	Place	Public Protection (COMAH)
Public Protection - COMAH - Consultative activities for non-COMAH Sites	POA	E	POA		£ -	0.00%	S	U	C	Place	Public Protection (COMAH)
Public Protection - Control of Dogs - Statutory Charge	£ 25.00	O	£ 25.00		£ -	0.00%	S	U	C	Place	Public Protection (Control of Dogs)
Public Protection - Control of Dogs - Call Out Charge - Out of hours Monday – Friday, 5pm – 10pm	£ 72.00	O	£ 72.00		£ -	0.00%	D	U	C	Place	Public Protection (Control of Dogs)
Public Protection - Control of Dogs - Call Out Charge - Normal Hours Monday – Friday, 8am – 5pm	£ 52.00	O	£ 52.00		£ -	0.00%	D	U	C	Place	Public Protection (Control of Dogs)
Public Protection - Control of Dogs - Call Out Charge - Out of hours Weekends 8am – 10pm	£ 72.00	O	£ 72.00		£ -	0.00%	D	U	C	Place	Public Protection (Control of Dogs)
Public Protection - Control of Dogs - Kennelling per day	£ 25.00	O	£ 25.00		£ -	0.00%	D	U	C	Place	Public Protection (Control of Dogs)
Public Protection - Licences - Other Sales and Service Charges - Voluntary Surrender of Foods up to 1 hour, hourly rate will be charged thereafter	£ 82.00	O	£ 82.00		£ -	0.00%	D	U	C	Place	Public Protection (Food Hygiene)
Public Protection - Licences - Other Sales and Service Charges - FHRS Re-visit	£ 180.00	O	£ 185.00		£ 5.00	2.78%	D	I	C	Place	Public Protection (Food Hygiene)
Food Export Health Certificates	£ 85.00	O	£ 85.00				D	N	C	Place	Public Protection (Food Hygiene)
Expedited Export Health Certificates	£ 155.00	O	£ 155.00				D	N	C	Place	Public Protection (Food Hygiene)
Food Export Health Certificates - Reissue	£ 85.00	O	£ 85.00				D	N	C	Place	Public Protection (Food Hygiene)
Expedited Export Health Certificates - Reissue	£ 155.00	O	£ 155.00				D	N	C	Place	Public Protection (Food Hygiene)
Registration confirmation letter - Certified	£ 20.00	O	£ 20.00				D	N	C	Place	Public Protection (Food Hygiene)
Food Hygiene Rating Scheme - Replacement Documents	£ 10.00	O	£ 10.00				D	N	C	Place	Public Protection (Food Hygiene)
Safety of Sports Grounds Safety Certificate - Amendment of certificate	£ 63.00	O	POA		£ -	0.00%	S	U	C	Place	Public Protection (Health & Safety)
Safety of Sports Grounds Safety Certificate - Application for issue of certificate	£ 121.00	O	POA		£ -	0.00%	S	U	C	Place	Public Protection (Health & Safety)
Safety of Sports Grounds Safety Certificate - Replacement or transfer of certificate	£ 58.00	O	POA		£ -	0.00%	S	U	C	Place	Public Protection (Health & Safety)
Public Protection - Provision of information concerning Health and Safety at work effective from 1st April 1999 - Factual Statement / Voluntary Disclosure (Postage Included) (Hourly rate £38.74-£57.28)	£ 121.00	S	Officer time per hour		£ -	0.00%	D	I	C	Place	Public Protection (Health & Safety)
Public Protection - Provision of information concerning Health and Safety at work effective from 1st April 1999 - Photographs (Postage Included) (Hourly rate £38.74-£57.28)	£ 3.30	S	60p + officer time		£ -	0.00%	D	I	C	Place	Public Protection (Health & Safety)
Public Protection - Provision of information concerning Health and Safety at work effective from 1st April 1999 - Photocopying / copies of Public Registers (Hourly rate £38.74-£57.28)	£ 1.20	S	30p + officer time		£ -	0.00%	D	I	C	Place	Public Protection (Health & Safety)
Explosives Regulations 2014 - Regulation 13 - Amended by Health & Safety & Nuclear (Fees) Regs 2021– Five years licence where no separation distances apply	£ 260.00	O	£ 260.00		£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 – Amended by Health & Safety & Nuclear (Fees) Regs 2021– Five years licence where separation distances apply	£ 463.00	O	£ 463.00		£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)

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Appendix 1 - Schedule of Proposed Fees and Charges for 2025/26

Name of Fee or Charge	2024/25		2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Explosives Regulations 2014 - Regulation 13 – Amended by Health & Safety & Nuclear (Fees) Regs 2021– Five years renewal where no separation distances apply	£ 202.00	O	£ 202.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 – by Health & Safety & Nuclear (Fees) Regs 2021– Five years renewal where separation distances apply	£ 357.00	O	£ 357.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 – by Health & Safety & Nuclear (Fees) Regs 2021– Four years licence where no separation distances apply	£ 226.00	O	£ 226.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 – by Health & Safety & Nuclear (Fees) Regs 2021–Four years licence where separation distances apply	£ 409.00	O	£ 409.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 –by Health & Safety & Nuclear (Fees) Regs 2021– Four years renewal where no separation distances apply	£ 166.00	O	£ 166.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 – by Health & Safety & Nuclear (Fees) Regs 2021–Four years renewal where separation distances apply	£ 291.00	O	£ 291.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 – by Health & Safety & Nuclear (Fees) Regs 2021– One year licence where no separation distances apply	£ 119.00	O	£ 119.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 –by Health & Safety & Nuclear (Fees) Regs 2021– One year licence where separation distances apply	£ 202.00	O	£ 202.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 – by Health & Safety & Nuclear (Fees) Regs 2021–One year renewal where separation distances apply	£ 94.00	O	£ 94.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 -by Health & Safety & Nuclear (Fees) Regs 2021– Renewal where no separation distances apply	£ 59.00	O	£ 59.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 –by Health & Safety & Nuclear (Fees) Regs 2021– Three years licence where no separation distances apply	£ 190.00	O	£ 190.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 – by Health & Safety & Nuclear (Fees) Regs 2021–Three years licence where separation distances apply	£ 333.00	O	£ 333.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 –by Health & Safety & Nuclear (Fees) Regs 2021– Three years renewal where no separation distances apply	£ 132.00	O	£ 132.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 –by Health & Safety & Nuclear (Fees) Regs 2021– Three years renewal where separation distances apply	£ 226.00	O	£ 226.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 –by Health & Safety & Nuclear (Fees) Regs 2021– Two years licence where no separation distances apply	£ 154.00	O	£ 154.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 – by Health & Safety & Nuclear (Fees) Regs 2021–Two years licence where separation distances apply	£ 266.00	O	£ 266.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 – by Health & Safety & Nuclear (Fees) Regs 2021–Two years renewal where no separation distances apply	£ 94.00	O	£ 94.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 13 –by Health & Safety & Nuclear (Fees) Regs 2021– Two years renewal where separation distances apply	£ 161.00	O	£ 161.00	O	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)

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Appendix 1 - Schedule of Proposed Fees and Charges for 2025/26

Name of Fee or Charge	2024/25	2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Explosives Regulations 2014 - Regulation 16 -by Health & Safety & Nuclear (Fees) Regs 2021– Any other variation	Reasonable Costs	O	Reasonable Costs	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 16 - by Health & Safety & Nuclear (Fees) Regs 2021–Varying a licence (name or address)	£ 40.00	O	£ 40.00	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 17 - by Health & Safety & Nuclear (Fees) Regs 2021–Replacement of licence	£ 40.00	O	£ 40.00	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Explosives Regulations 2014 - Regulation 17 - by Health & Safety & Nuclear (Fees) Regs 2021–Transfer of licence	£ 40.00	O	£ 40.00	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Fireworks Regulations 2004 - Regulation 9 - Licence for the sale of fireworks outside of prescribed period fireworks (one year)	£ 500.00	O	£ 500.00	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Petroleum (Consolidation) Regulations 2014 - Regulation 14 - Fees determined by Health & Safety & Nuclear (Fees) Regs 2021 - Licence to keep petroleum (domestic/private use) - Exceeding 50,000 litres (one year)	£ 137.00	O	£ 137.00	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Petroleum (Consolidation) Regulations 2014 - Regulation 14 - Fees determined by Health & Safety & Nuclear (Fees) Regs 2021 - Licence to keep petroleum (domestic/private use) - Over 2,500 litres but not exceeding 50,000 litres (one year)	£ 65.00	O	£ 65.00	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Petroleum (Consolidation) Regulations 2014 - Regulation 14 - Fees determined by the Health & Safety & Nuclear (Fees) Regs 2021 - Licence to keep petroleum (domestic/private use) - Under 2,500 litres (one year)	£ 48.00	O	£ 48.00	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Petroleum (Consolidation) Regulations 2014 - Regulation 6 -Fees determined by Heath & Safety & Nuclear (Fees) Regs 2021– Storage certificate to keep petroleum - Exceeding 50,000 litres (one year)	£ 137.00	O	£ 137.00	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Petroleum (Consolidation) Regulations 2014 - Regulation 6 - Fees determined by Heath & Safety & Nuclear (Fees) Regs 2021– Storage certificate to keep petroleum - Over 2,500 litres but not exceeding 50,000 litres (one year)	£ 65.00	O	£ 65.00	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Petroleum (Consolidation) Regulations 2014 - Regulation 6 - Fees determined by Heath & Safety & Nuclear (Fees) Regs 2021–Storage certificate to keep petroleum- Under 2,500 litres (one year)	£ 48.00	O	£ 48.00	£ -	0.00%	S	U	C	Place	Public Protection (Petroleum & Explosives)
Animal Feed (Hygiene, Sampling etc. & Enforcement) Regulations 2015 - Regulation 13 - Manufacture only, or manufacture and placing on the market, of certain additives or pre-mixtures as referred to in Article 10(1)(a) or (b) of Regulation 183/2005 other than those feed additives specified in regulation 2(4), or of pre-mixtures of such additives	£ 451.00	O	£ 451.00	£ -	0.00%	S	U	C	Place	Public Protection (Trading Standards)
Animal Feed (Hygiene, Sampling etc. & Enforcement) Regulations 2015 - Regulation 13 - Placing on the market of substances referred to above	£ 226.00	O	£ 226.00	£ -	0.00%	S	U	C	Place	Public Protection (Trading Standards)
Public Protection - Fee Schedule for the Testing and/or Verification of Weighing and Measuring Equipment where no specialist equipment is required - per officer, per hour	£ 124.00	S	£ 127.00	£ 3.00	2.42%	D	I	C	Place	Public Protection (Trading Standards)
Public Protection - Fee Schedule for the Testing and/or Verification of Weighing and Measuring Equipment where specialist equipment is required - price on application. Will be charged at Hourly rate per officer, plus any specialist equipment costs.	Officer time + any specialist equipment costs	S	Officer time + any specialist equipment costs	£ -	0.00%	D	I	C	Place	Public Protection (Trading Standards)
Public Protection - Licences - Other Sales and Service Charges - Trading Standards Complex Business advice This will be charged on an hourly basis initially. Price is hourly per officer.	£ 124.00	S	£ 127.00	£ 3.00	2.42%	D	I	C	Place	Public Protection (Trading Standards)
Public Protection - Organic Products Regulations - Endorsement of Certificate of Inspection - per hour	£ 124.00	S	£ 127.00	£ 3.00	2.42%	D	I	C	Place	Public Protection (Trading Standards)
Public Protection - Organic Products Regulations - Functions in respect of movement controls (eg, supervision of re-labelling etc..) - per hour	£ 124.00	S	£ 127.00	£ 3.00	2.42%	D	I	C	Place	Public Protection (Trading Standards)
Housing										
Garage Rent – Weekly (council tenant)	£ 15.00	E	£ 15.50	£ 0.50	3.33%	D	I	P	Place	Garage Rent
Garage Rent – Weekly (non-council tenant)	£ 18.00	S	£ 18.50	£ 0.50	2.78%	D	I	P	Place	Garage Rent
Garage Rent – Annual Plot (council tenant)	£ 126.73	E	£ 129.64	£ 2.91	2.30%	D	I	P	Place	Garage Rent

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Name of Fee or Charge	2024/25		2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Garage Rent – Annual Plot (non-council tenant)	£ 152.08	S	£ 155.58		£ 3.50	2.30%	D	I	P	Place	Garage Rent
Other Misc. Income - Change of Manager	£ 255.00	O	£ 261.00		£ 6.00	2.35%	D	I	P	Place	Private Housing - General
Assisting with Licensing application (First 30 minutes free for accredited landlords, thereafter £50.00 per hour pro rata) - Landlord Accredited	£ 85.00	O	£ 87.00		£ 2.00	2.35%	D	I	P	Place	Private Housing - General
Assisting with Licensing application (First 30 minutes free for accredited landlords, thereafter £50.00 per hour pro rata) - Non Accredited	£ 85.00	O	£ 87.00		£ 2.00	2.35%	D	I	P	Place	Private Housing - General
Private Housing Services - Housing Non Statutory work for Border Agency (per case)	£ 228.00	O	£ 234.00		£ 6.00	2.63%	D	I	P	Place	Private Housing - General
Private Housing Services - Housing Enforcement Part 1 Notices	£ 455.00	O	£ 465.00		£ 10.00	2.20%	D	I	P	Place	Private Housing - General
Private Housing Services - Housing Enforcement Part 1 Notices - Administration per hour per bed	£ 80.00	O	£ 82.00		£ 2.00	2.50%	D	I	P	Place	Private Housing - General
Private Housing Services - Works in default costs and administration fees (interest charged after 3 months)	20% of works	O	20% of works		£ -	0.00%	D	U	P	Place	Private Housing - General
Administration Fee - Reminder letter	£ 27.00	O	£ 27.50		£ 0.50	1.85%	D	I	P	Place	Private Housing - General
Administration Fee - 2nd Reminder letter	£ 54.00	O	£ 55.00		£ 1.00	1.85%	D	I	P	Place	Private Housing - General
Administration Fee - Additional fee for paper applications	£ 108.00	O	£ 110.00		£ 2.00	1.85%	D	I	P	Place	Private Housing - General
Administration Fee - Invalid application	£ 27.00	O	£ 27.50		£ 0.50	1.85%	D	I	P	Place	Private Housing - General
Administration Fee - Fast track fee for HMO applications		O	£ 170.00				D	N	P	Place	Private Housing - General
New HMO Applications									P	Place	Private Housing - Houses in Multiple Occupation
New HMOs 3 year licence (Fees for single tenancies and shared houses) - 2 to 5 rooms (Application Fee £417, Licence Fee £583)	£ 1,000.00	O	£ 1,020.00		£ 20.00	2.00%	D	I	P	Place	Private Housing - Houses in Multiple Occupation
New HMOs 3 year licence (Fees for single tenancies and shared houses) - 6 to 10 rooms (Application Fee £415, Licence Fee £625)	£ 1,040.00	O	£ 1,060.00		£ 20.00	1.92%	D	I	P	Place	Private Housing - Houses in Multiple Occupation
New HMOs 3 year licence (Fees for single tenancies and shared houses) - 11 to 15 rooms (Application Fee £520, Licence Fee £640)	£ 1,160.00	O	£ 1,190.00		£ 30.00	2.59%	D	I	P	Place	Private Housing - Houses in Multiple Occupation
New HMOs 3 year licence (Fees for single tenancies and shared houses) - 16 to 20 rooms (Application Fee £513, Licence Fee £667)	£ 1,180.00	O	£ 1,210.00		£ 30.00	2.54%	D	I	P	Place	Private Housing - Houses in Multiple Occupation
New HMOs 3 year licence (Fees for single tenancies and shared houses) - 21 to 29 rooms (Application Fee £580, Licence Fee £860)	£ 1,440.00	O	£ 1,470.00		£ 30.00	2.08%	D	I	P	Place	Private Housing - Houses in Multiple Occupation
New HMOs 3 year licence (Fees for single tenancies and shared houses) - 30 or more rooms (Application Fee £683, Licence Fee £987)	£ 1,670.00	O	£ 1,710.00		£ 40.00	2.40%	D	I	P	Place	Private Housing - Houses in Multiple Occupation
New HMOs 5 year licence (Fees for single tenancies and shared houses) - 2 to 5 rooms (Application Fee £694, Licence Fee £976)	£ 1,670.00	O	£ 1,710.00		£ 40.00	2.40%	D	I	P	Place	Private Housing - Houses in Multiple Occupation
New HMOs 5 year licence (Fees for single tenancies and shared houses) - 6 to 10 rooms (Application Fee £722, Licence Fee £1,018)	£ 1,740.00	O	£ 1,780.00		£ 40.00	2.30%	D	I	P	Place	Private Housing - Houses in Multiple Occupation
New HMOs 5 year licence (Fees for single tenancies and shared houses) - 11 to 15 rooms (Application Fee £866, Licence Fee £1,059)	£ 1,925.00	O	£ 1,975.00		£ 50.00	2.60%	D	I	P	Place	Private Housing - Houses in Multiple Occupation

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Name of Fee or Charge	2024/25		2025/26		Changes from 2024/25		Detail					
	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service	
New HMOs 5 year licence (Fees for single tenancies and shared houses) - 16 to 20 rooms (Application Fee £855, Licence Fee £1,120)	£ 1,975.00	O	£ 2,025.00	O	£ 50.00	2.53%	D	I	P	Place	Private Housing - Houses in Multiple Occupation	
New HMOs 5 year licence (Fees for single tenancies and shared houses) - 21 to 29 rooms (Application Fee £966, Licence Fee £1,434)	£ 2,400.00	O	£ 2,450.00	O	£ 50.00	2.08%	D	I	P	Place	Private Housing - Houses in Multiple Occupation	
New HMOs 5 year licence (Fees for single tenancies and shared houses) - 30 or more rooms (Application Fee £1,138, Licence Fee £1,637)	£ 2,775.00	O	£ 2,850.00	O	£ 75.00	2.70%	D	I	P	Place	Private Housing - Houses in Multiple Occupation	
HMO Renewals										P	Place	Private Housing - Houses in Multiple Occupation
Renewable HMO's licence (5 year-no changes or management regulation breaches) - 2 to 5 rooms (Application Fee £650, Licence Fee £890)	£ 1,540.00	O	£ 1,580.00	O	£ 40.00	2.60%	D	I	P	Place	Private Housing - Houses in Multiple Occupation	
Renewable HMO's licence (5 year-no changes or management regulation breaches) - 6 to 10 (Application Fee £685, Licence Fee £945)	£ 1,630.00	O	£ 1,670.00	O	£ 40.00	2.45%	D	I	P	Place	Private Housing - Houses in Multiple Occupation	
Renewable HMO's licence (5 year-no changes or management regulation breaches) - 11 to 15 (Application Fee £792, Licence Fee £998)	£ 1,790.00	O	£ 1,825.00	O	£ 35.00	1.96%	D	I	P	Place	Private Housing - Houses in Multiple Occupation	
Renewable HMO's licence (5 year-no changes or management regulation breaches) - 16 to 20 (Application Fee £850, Licence Fee £1,100)	£ 1,950.00	O	£ 2,000.00	O	£ 50.00	2.56%	D	I	P	Place	Private Housing - Houses in Multiple Occupation	
Renewable HMO's licence (5 year-no changes or management regulation breaches) - 21 to 29 (Application Fee £945, Licence Fee £1,305)	£ 2,250.00	O	£ 2,300.00	O	£ 50.00	2.22%	D	I	P	Place	Private Housing - Houses in Multiple Occupation	
Renewable HMO's licence (5 year-no changes or management regulation breaches) - 30 or more units (Application Fee £1,033, Licence Fee £1,567)	£ 2,600.00	O	£ 2,650.00	O	£ 50.00	1.92%	D	I	P	Place	Private Housing - Houses in Multiple Occupation	
Lapsed HMO's										P	Place	Private Housing - Houses in Multiple Occupation
HMO Lapsed Charge - 2 to 5 rooms - for not submitting completed HMO renewal application before HMO licence's expiry date - pay the increased rate for a new 5 year licence application	£ 1,670.00	O	£ 1,710.00	O	£ 40.00	2.40%	D	I	P	Place	Private Housing - Houses in Multiple Occupation	
HMO Lapsed Charge - 6 to 10 rooms - for not submitting completed HMO renewal application before HMO licence's expiry date - pay the increased rate for a new 5 year licence application	£ 1,740.00	O	£ 1,780.00	O	£ 40.00	2.30%	D	I	P	Place	Private Housing - Houses in Multiple Occupation	
HMO Lapsed Charge - 11 to 15 rooms - for not submitting completed HMO renewal application before HMO licence's expiry date - pay the increased rate for a new 5 year licence application	£ 1,925.00	O	£ 1,975.00	O	£ 50.00	2.60%	D	I	P	Place	Private Housing - Houses in Multiple Occupation	
HMO Lapsed Charge - 16 to 20 rooms - for not submitting completed HMO renewal application before HMO licence's expiry date - pay the increased rate for a new 5 year licence application	£ 1,975.00	O	£ 2,025.00	O	£ 50.00	2.53%	D	I	P	Place	Private Housing - Houses in Multiple Occupation	
HMO Lapsed Charge - 21 to 29 rooms - for not submitting completed HMO renewal application before HMO licence's expiry date - pay the increased rate for a new 5 year licence application	£ 2,400.00	O	£ 2,450.00	O	£ 50.00	2.08%	D	I	P	Place	Private Housing - Houses in Multiple Occupation	
HMO Lapsed Charge - 30 or more rooms - for not submitting completed HMO renewal application before HMO licence's expiry date - pay the increased rate for a new 5 year licence application	£ 2,775.00	O	£ 2,850.00	O	£ 75.00	2.70%	D	I	P	Place	Private Housing - Houses in Multiple Occupation	
Penalty charged for not returning 14 day corrections deadline on invalid HMO licence applications [deadline set in the invalidity letter - HMOLIC04	£ 27.00	O	£ 27.50	O	£ 0.50	1.85%	D	I	P	Place	Private Housing - Housing Offences	
Penalty charged for not returning licence fee payment within 14 days	£ 54.00	O	£ 55.00	O	£ 1.00	1.85%	D	I	P	Place	Private Housing - Housing Offences	

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Appendix 1 - Schedule of Proposed Fees and Charges for 2025/26

Name of Fee or Charge	2024/25	2025/26		Changes from 2024/25		Detail					
	Total Charge	VAT	Total Charge	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service	
Failure to comply with an improvement notice [section 30] - Up to £30k maximum	Up to £30k	O	Up to £30k	£ -	0.00%	D	U	P	Place	Private Housing - Housing Offences	
Offences in relation to licensing of Houses in Multiple Occupation [section 72] - Up to £30k maximum	Up to £30k	O	Up to £30k	£ -	0.00%	D	U	P	Place	Private Housing - Housing Offences	
Offences in relation to licensing of houses under Part 3 of the Act [Section 95] - Up to £30k maximum	Up to £30k	O	Up to £30k	£ -	0.00%	D	U	P	Place	Private Housing - Housing Offences	
Offences of contravention of an overcrowding notice [section 139] - Up to £30k maximum	Up to £30k	O	Up to £30k	£ -	0.00%	D	U	P	Place	Private Housing - Housing Offences	
Failure to comply with management regulations in respect of Houses in Multiple Occupation [section 234] - Up to £30k maximum	Up to £30k	O	Up to £30k	£ -	0.00%	D	U	P	Place	Private Housing - Housing Offences	
Offences of contravening electrical safety standard regulations 2020 up to £30k maximum	Up to £30k	O	Up to £30k	£ -	0.00%	D	U	P	Place	Private Housing - Housing Offences	
Offences for Smoke & Carbon Monoxide Alarm Regulations non compliance (Initial fine followed by repetition within 2 years)	£1,000 then £5,000	O	£1,000 then £5,000	£ -	0.00%	S	U	P	Place	Private Housing - Housing Offences	
Offences for Energy Efficiency Regulations 2015 non compliance - registered false or misinformation on PRS Exemption Register capped at 1k	£ 1,000.00	O	£ 1,000.00	£ -	0.00%	S	U	P	Place	Private Housing - Housing Offences	
Offences for Energy Efficiency Regulations 2015 non compliance - sub standard property let with EPC F or G, capped at 4k	< 3 mnths £2,000 > 3mnths £4,000	O	< 3 mnths £2,000 > 3mnths £4,000	£ -	0.00%	S	U	P	Place	Private Housing - Housing Offences	
Mobile Home Licensing Fee [1-10 pitches]									P	Place	Private Housing - Mobile Homes
Mobile Homes initial set up - Application Fee	£ 745.00	O	£ 760.00	£ 15.00	2.01%	D	I	P	Place	Private Housing - Mobile Homes	
Application to Transfer a Site Licence	£ 336.00	O	£ 343.00	£ 7.00	2.08%	D	I	P	Place	Private Housing - Mobile Homes	
Application to Amend a Site Licence	£ 429.00	O	£ 438.00	£ 9.00	2.10%	D	I	P	Place	Private Housing - Mobile Homes	
Mobile Home Licensing Fee [11-20 pitches]									P	Place	Private Housing - Mobile Homes
Mobile Homes initial set up - Application Fee	£ 800.00	O	£ 816.00	£ 16.00	2.00%	D	I	P	Place	Private Housing - Mobile Homes	
Application to Transfer a Site Licence	£ 336.00	O	£ 343.00	£ 7.00	2.08%	D	I	P	Place	Private Housing - Mobile Homes	
Application to Amend a Site Licence	£ 429.00	O	£ 438.00	£ 9.00	2.10%	D	I	P	Place	Private Housing - Mobile Homes	
Mobile Home Licensing Fee [21-50 pitches]									P	Place	Private Housing - Mobile Homes
Mobile Homes initial set up - Application Fee	£ 860.00	O	£ 878.00	£ 18.00	2.09%	D	I	P	Place	Private Housing - Mobile Homes	
Application to Transfer a Site Licence	£ 336.00	O	£ 343.00	£ 7.00	2.08%	D	I	P	Place	Private Housing - Mobile Homes	
Application to Amend a Site Licence	£ 429.00	O	£ 438.00	£ 9.00	2.10%	D	I	P	Place	Private Housing - Mobile Homes	
Mobile Home Licensing Fee [51-99 pitches]									P	Place	Private Housing - Mobile Homes
Mobile Homes initial set up - Application Fee	£ 920.00	O	£ 939.00	£ 19.00	2.07%	D	I	P	Place	Private Housing - Mobile Homes	
Application to Transfer a Site Licence	£ 336.00	O	£ 343.00	£ 7.00	2.08%	D	I	P	Place	Private Housing - Mobile Homes	
Application to Amend a Site Licence	£ 429.00	O	£ 438.00	£ 9.00	2.10%	D	I	P	Place	Private Housing - Mobile Homes	
Mobile Home Licensing Fee [100 pitches+]									P	Place	Private Housing - Mobile Homes

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Name of Fee or Charge	2024/25		2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Mobile Homes initial set up - Application Fee	£ 980.00	O	£ 1,000.00	O	£ 20.00	2.04%	D	I	P	Place	Private Housing - Mobile Homes
Application to Transfer a Site Licence	£ 336.00	O	£ 343.00	O	£ 7.00	2.08%	D	I	P	Place	Private Housing - Mobile Homes
Application to Amend a Site Licence	£ 429.00	O	£ 438.00	O	£ 9.00	2.10%	D	I	P	Place	Private Housing - Mobile Homes
Mobile Homes Fit and Proper person Test	£ 381.00	O	£ 388.62	O	£ 7.62	2.00%	D	I	P	Place	Private Housing - Mobile Homes

Regulatory												
The following Burial charges are applicable to residents of the Borough of Thurrock. Non Residents are required to pay double the Burial fees set out below, also included is the charge for non residents aged 5 and under.												
										P	Place	Bereavement Services
Exclusive right of burial (50 years) - Lawn Grave	£ 1,070.00	E	£ 1,100.00	E	£ 30.00	2.80%	D	I	P	Place	Bereavement Services	
Exclusive right of burial (50 Years) - Traditional grave (subject to availability)	£ 2,175.00	E	£ 2,500.00	E	£ 325.00	14.94%	D	I	P	Place	Bereavement Services	
Burial Grounds - Part 1 Interment - There is no burial fee or associated memorial permit fee payable for any resident of the Borough aged under 18 or a baby stillborn after the 24th week of pregnancy	Free of Charge	E	Free of Charge	E	£ -	0.00%	D	U	P	Place	Bereavement Services	
Interment - In adult grave (18 years and over)	£ 890.00	E	£ 1,000.00	E	£ 110.00	12.36%	D	I	P	Place	Bereavement Services	
Interment - In adult grave - Coffins/ Caskets 26"+ (additional fee)	£ 926.00	E	£ 500.00	E	£ -426.00	-46.00%	D	D	P	Place	Bereavement Services	
Interment - Cremated remains in full size grave	£ 440.00	E	£ 350.00	E	£ -90.00	-20.45%	D	D	P	Place	Bereavement Services	
Burial Grounds - Part 2 Memorial Gardens Section - Additional interment of ashes and replacement plaque for further 7 years where original subscription has: Less than 4 years to run	£ 306.00	E	£ 306.00	E	£ -	0.00%	D	U	P	Place	Bereavement Services	
Burial Grounds - Part 2 Memorial Gardens Section - Additional interment of ashes and replacement plaque for further 7 years where original subscription has: More than 4 years to run	£ 216.00	E	£ 216.00	E	£ -	0.00%	D	U	P	Place	Bereavement Services	
Burial Grounds - Nepalese Memorial - Interment of ashes including plaque displayed for 7 years	£ 333.00	E	£ 333.00	E	£ -	0.00%	D	U	P	Place	Bereavement Services	
Cremated Remains Plot - Exclusive Right of Burial for 40 years.	£ 455.00	E	£ 465.00	E	£ 10.00	2.20%	D	I	P	Place	Bereavement Services	
Cremated Remains Plot - Interment of Ashes.	£ 440.00	E	£ 333.00	E	£ -107.00	-24.32%	D	D	P	Place	Bereavement Services	
Memorial Garden - Kerb Plaque (no ashes)	£ 333.00	E	£ 333.00	E	£ -	0.00%	D	U	P	Place	Bereavement Services	
Memorial Garden - Kerb Plaque leased for 7 years and loose interment of ashes within garden section	£ 333.00	E	£ 333.00	E	£ -	0.00%	D	U	P	Place	Bereavement Services	
Memorial Garden - Double urn in one interment	£ 480.00	E	£ 480.00	E	£ -	0.00%	D	U	P	Place	Bereavement Services	
Memorial Garden - Renewal for kerb plaque	£ 173.00	E	£ 177.00	E	£ 4.00	2.31%	D	I	P	Place	Bereavement Services	
Memorial Garden - Replacement kerb plaque	£ 103.00	E	£ 105.00	E	£ 2.00	1.94%	D	I	P	Place	Bereavement Services	
Memorial Permit - Tablet for council owned grave without Exclusive Rights - Tablet not exceeding 20" x 18" x 6" base.	£ 216.00	E	£ 222.00	E	£ 6.00	2.78%	D	I	P	Place	Bereavement Services	
Memorial Permit - Additional Inscription	£ 108.00	E	£ 110.00	E	£ 2.00	1.85%	D	I	P	Place	Bereavement Services	
Memorial Permit - Lawn Grave	£ 249.00	E	£ 249.00	E	£ -	0.00%	D	U	P	Place	Bereavement Services	
Memorial Permit - Traditional Grave	£ 306.00	E	£ 306.00	E	£ -	0.00%	D	U	P	Place	Bereavement Services	
Memorial Permit - To clean and renovate existing memorial	£ 104.00	E	£ 104.00	E	£ -	0.00%	D	U	P	Place	Bereavement Services	
Exclusive right of Burial - Muslim grave where available	£ 2,175.00	E	£ 2,500.00	E	£ 325.00	14.94%	D	I	P	Place	Bereavement Services	
Other Charges - Memorial bench	£ 2,325.00	S	£ 2,325.00	S	£ -	0.00%	D	U	P	Place	Bereavement Services	
Other Charges - Memorial bench - Additional plaque	£ 243.00	S	£ 243.00	S	£ -	0.00%	D	U	P	Place	Bereavement Services	
Other Charges - Memorial tree within cemeteries - Interment of single set of ashes, plaque and 20 year lease period.	£ 1,500.00	E	£ 500.00	E	£ -1,000.00	-66.67%	D	D	P	Place	Bereavement Services	
Other Charges - Memorial tree - Interment of additional ashes	£ 440.00	E	£ 333.00	E	£ -107.00	-24.32%	D	D	P	Place	Bereavement Services	
Other Charges - Memorial tree in open spaces (no interments and no lease period)	£ 1,625.00	E	£ 500.00	E	£ -1,125.00	-69.23%	D	D	P	Place	Bereavement Services	
Other charges - Transfer of Exclusive Rights	£ 104.00	E	£ 104.00	E	£ -	0.00%	D	U	P	Place	Bereavement Services	
Other charges - Transfer of Exclusive Rights by Statutory Declaration/combination of methods	£ 139.00	E	£ 125.00	E	£ -14.00	-10.07%	D	D	P	Place	Bereavement Services	
Building Control Fees - Copy of building regulation decision notice	£ 20.00	O	£ 26.78	O	£ 6.78	33.90%	S	I	P	Place	Building Control	
Building Control Fees - Copy of building regulation completion notice	£ 17.00	O	£ 26.78	O	£ 9.78	57.53%	S	I	P	Place	Building Control	
Extension and outbuildings - Rates based on hourly rate as per building regulation charges - these charges may change in accordance with pay increases/ inflation												
Single storey extension with floor area not more than 30m ² - Full Plans - Plan Charge	£ 203.19	S	£ 219.11	S	£ 15.92	7.84%	S	I	P	Place	Building Control	
Single storey extension with floor area not more than 30m ² - Full Plans - Inspection Charge	£ 565.68	S	£ 584.28	S	£ 18.60	3.29%	S	I	P	Place	Building Control	
Single storey extension with floor area not more than 30m ² - Building Notice Charge	£ 809.51	S	£ 827.74	S	£ 18.23	2.25%	S	I	P	Place	Building Control	
Single storey extension with floor area not more than 30m ² - Regularisation Charge	£ 843.24	Z	£ 862.21	Z	£ 18.97	2.25%	S	I	P	Place	Building Control	

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Name of Fee or Charge	2024/25		2025/26		Changes from 2024/25		Detail					
	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service	
Two storey extension with a total floor area less than 50m ² - Full Plans - Plan Charge	£ 243.83	S	£ 292.14		£ 48.31	19.81%	S	I	P	Place	Building Control	
Two storey extension with a total floor area less than 50m ² - Full Plans - Inspection Charge	£ 659.96	S	£ 681.66		£ 21.70	3.29%	S	I	P	Place	Building Control	
Two storey extension with a total floor area less than 50m ² - Building Notice Charge	£ 977.75	S	£ 1,046.83		£ 69.08	7.07%	S	I	P	Place	Building Control	
Two storey extension with a total floor area less than 50m ² - Regularisation Charge	£ 1,018.49	Z	£ 1,090.45		£ 71.96	7.07%	S	I	P	Place	Building Control	
First floor extension with a floor area not more than 30m ² - Full Plans - Plan Charge	£ 203.19	S	£ 243.46		£ 40.27	19.82%	S	I	P	Place	Building Control	
First floor extension with a floor area not more than 30m ² - Full Plans - Inspection Charge	£ 471.40	S	£ 486.90		£ 15.50	3.29%	S	I	P	Place	Building Control	
First floor extension with a floor area not more than 30m ² - Building Notice Charge	£ 694.91	S	£ 754.69		£ 59.78	8.60%	S	I	P	Place	Building Control	
First floor extension with a floor area not more than 30m ² - Regularisation Charge	£ 723.86	Z	£ 786.14		£ 62.28	8.60%	S	I	P	Place	Building Control	
Unheated non-habitable building with total floor between 30m ² and 40m ² , such as a garage or store - Full Plans - Plan Charge	£ 162.55	S	£ 194.76		£ 32.21	19.82%	S	I	P	Place	Building Control	
Unheated non-habitable building with total floor between 30m ² and 40m ² , such as a garage or store - Full Plans - Inspection Charge	£ 377.12	S	£ 389.52		£ 12.40	3.29%	S	I	P	Place	Building Control	
Unheated non-habitable building with total floor between 30m ² and 40m ² , such as a garage or store - Building Notice Charge	£ 580.31	S	£ 632.98		£ 52.67	9.08%	S	I	P	Place	Building Control	
Unheated non-habitable building with total floor between 30m ² and 40m ² , such as a garage or store - Regularisation Charge	£ 604.49	Z	£ 659.34		£ 54.85	9.07%	S	I	P	Place	Building Control	
Non-exempt porch under 10m ² , incorporating a WC - Full Plans - Plan Charge	£ 162.55	S	£ 170.41		£ 7.86	4.84%	S	I	P	Place	Building Control	
Non-exempt porch under 10m ² , incorporating a WC - Full Plans - Inspection Charge	£ 377.12	S	£ 389.52		£ 12.40	3.29%	S	I	P	Place	Building Control	
Non-exempt porch under 10m ² , incorporating a WC - Building Notice Charge	£ 580.31	S	£ 608.63		£ 28.32	4.88%	S	I	P	Place	Building Control	
Non-exempt porch under 10m ² , incorporating a WC - Regularisation Charge	£ 604.49	Z	£ 633.98		£ 29.49	4.88%	S	I	P	Place	Building Control	
Conversions - Rates based on hourly rate as per building regulation charges - these charges may change in accordance with pay increases/ inflation										P	Place	Building Control
First floor and second floor loft conversions with floor area not more than 30m ² - Full Plans - Plan Charge	£ 284.47	S	£ 340.84		£ 56.37	19.82%	S	I	P	Place	Building Control	
First floor and second floor loft conversions with floor area not more than 30m ² - Full Plans - Inspection Charge	£ 471.40	S	£ 486.90		£ 15.50	3.29%	S	I	P	Place	Building Control	
First floor and second floor loft conversions with floor area not more than 30m ² - Building Notice Charge	£ 809.51	S	£ 852.07		£ 42.56	5.26%	S	I	P	Place	Building Control	
First floor and second floor loft conversions with floor area not more than 30m ² - Regularisation Charge	£ 843.24	Z	£ 887.58		£ 44.34	5.26%	S	I	P	Place	Building Control	
Garage conversions with a total floor area less than 20m ² - Full Plans - Plan Charge	£ 142.23	S	£ 146.08		£ 3.84	2.71%	S	I	P	Place	Building Control	
Garage conversions with a total floor area less than 20m ² - Full Plans - Inspection Charge	£ 377.12	S	£ 389.52		£ 12.40	3.29%	S	I	P	Place	Building Control	
Garage conversions with a total floor area less than 20m ² - Building Notice Charge	£ 559.99	S	£ 584.28		£ 24.29	4.34%	S	I	P	Place	Building Control	
Garage conversions with a total floor area less than 20m ² - Regularisation Charge	£ 583.33	Z	£ 608.62		£ 25.29	4.34%	S	I	P	Place	Building Control	
Alterations - Rates based on hourly rate as per building regulation charges - these charges may change in accordance with pay increases/ inflation										P	Place	Building Control
Replacing windows, roof lights, roof windows or external glazed doors, maximum 15 glazed units - Full Plans - Plan Charge	£ 87.78	S	£ 105.17		£ 17.39	19.81%	S	I	P	Place	Building Control	
Replacing windows, roof lights, roof windows or external glazed doors, maximum 15 glazed units - Full Plans - Inspection Charge	£ 141.42	S	£ 169.44		£ 28.02	19.81%	S	I	P	Place	Building Control	
Replacing windows, roof lights, roof windows or external glazed doors, maximum 15 glazed units - Building Notice Charge	£ 256.02	S	£ 267.79		£ 11.77	4.60%	S	I	P	Place	Building Control	
Replacing windows, roof lights, roof windows or external glazed doors, maximum 15 glazed units - Regularisation Charge	£ 266.69	Z	£ 278.95		£ 12.26	4.60%	S	I	P	Place	Building Control	
Works the cost of works does not exceed £5,000, such as the removal of a load-bearing wall - Full Plans - Plan Charge	£ 121.91	S	£ 146.08		£ 24.17	19.83%	S	I	P	Place	Building Control	
Works the cost of works does not exceed £5,000, such as the removal of a load-bearing wall - Full Plans - Inspection Charge	£ 188.56	S	£ 194.76		£ 6.20	3.29%	S	I	P	Place	Building Control	
Works the cost of works does not exceed £5,000, such as the removal of a load-bearing wall - Building Notice Charge	£ 364.12	S	£ 377.35		£ 13.24	3.63%	S	I	P	Place	Building Control	
Works the cost of works does not exceed £5,000, such as the removal of a load-bearing wall - Regularisation Charge	£ 379.28	Z	£ 393.07		£ 13.79	3.64%	S	I	P	Place	Building Control	
Chimney breast removal, up to two removals - Full Plans - Plan Charge	£ 81.28	S	£ 97.38		£ 16.10	19.81%	S	I	P	Place	Building Control	
Chimney breast removal, up to two removals - Full Plans - Inspection Charge	£ 188.56	S	£ 194.76		£ 6.20	3.29%	S	I	P	Place	Building Control	
Chimney breast removal, up to two removals - Building Notice Charge	£ 269.84	S	£ 292.14		£ 22.30	8.26%	S	I	P	Place	Building Control	
Chimney breast removal, up to two removals - Regularisation Charge	£ 281.07	Z	£ 304.31		£ 23.24	8.27%	S	I	P	Place	Building Control	
Replacing a conservatory roof, not more than 30m ² , where thermal separation remains between dwelling and conservatory - Full Plans - Plan Charge	£ 121.91	S	£ 146.08		£ 24.16	19.83%	S	I	P	Place	Building Control	

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Replacing a conservatory roof, not more than 30m ² , where thermal separation remains between dwelling and conservatory - Full Plans - Inspection Charge	£ 188.56	S	£ 194.76		£ 6.20	3.29%	S	I	P	Place	Building Control
Replacing a conservatory roof, not more than 30m ² , where thermal separation remains between dwelling and conservatory - Building Notice Charge	£ 351.11	S	£ 389.52		£ 38.41	10.94%	S	I	P	Place	Building Control
Replacing a conservatory roof, not more than 30m ² , where thermal separation remains between dwelling and conservatory - Regularisation Charge	£ 365.74	Z	£ 405.75		£ 40.01	10.94%	S	I	P	Place	Building Control
Local Land Charges - Additional parcel - Commercial	£ 63.00	O	£ 65.00		£ 2.00	3.17%	S	I	P	Place	Local Land Charges
Local Land Charges - Additional parcel - Personal search	£ 11.00	O	£ 11.50		£ 0.50	4.55%	S	I	P	Place	Local Land Charges
Local Land Charges - Additional parcel - Residential	£ 49.00	O	£ 50.00		£ 1.00	2.04%	S	I	P	Place	Local Land Charges
Local Land Charges - Cancellation fee for Con29 search	£ 33.00	O	£ 34.00		£ 1.00	3.03%	S	I	P	Place	Local Land Charges
Local Land Charges - Charges for a copy of the local land charges search	£ 27.00	O	£ 28.00		£ 1.00	3.70%	S	I	P	Place	Local Land Charges
Local Land Charges - Con290 - per question	£ 48.00	S	£ 50.00		£ 2.00	4.17%	S	I	P	Place	Local Land Charges
Local Land Charges - Copy of tree preservation orders	Free of Charge	O	Free of Charge		£ -	0.00%	S	U	P	Place	Local Land Charges
Local Land Charges - Copy of planning decision and enforcement notices	Free of Charge	O	Free of Charge		£ -	0.00%	S	U	P	Place	Local Land Charges
Local Land Charges - Copy of smoke control order	Free of Charge	O	Free of Charge		£ -	0.00%	S	U	P	Place	Local Land Charges
Local Land Charges - Copy of legal agreements	Free of Charge	O	Free of Charge		£ -	0.00%	S	U	P	Place	Local Land Charges
Local Land Charges - Copy of Home Improvement Grants (HIGs)	Free of Charge	O	Free of Charge		£ -	0.00%	S	U	P	Place	Local Land Charges
Local Land Charges - Copy of Anglian Water Agreement (AWA)	Free of Charge	O	Free of Charge		£ -	0.00%	S	U	P	Place	Local Land Charges
Local Land Charges - Electronic Format - Con29R Search - Commercial	£ 250.00	S	£ 255.00		£ 5.00	2.00%	S	I	P	Place	Local Land Charges
Local Land Charges - Electronic Format - Con29R Search - Commercial Land	£ 280.00	S	£ 285.00		£ 5.00	1.79%	S	I	P	Place	Local Land Charges
Local Land Charges - Electronic Format - Con29R Search - Residential	£ 184.00	S	£ 188.00		£ 4.00	2.17%	S	I	P	Place	Local Land Charges
Local Land Charges - Form LLC1 Only	£ 53.00	O	£ 54.00		£ 1.00	1.89%	S	I	P	Place	Local Land Charges
Local Land Charges - Personal search request and viewing of information	Free of Charge	O	Free of Charge		£ -	0.00%	S	U	P	Place	Local Land Charges
Local Land Charges - Cancellation fee for Assisted personal Search	£ 7.00	O	£ 7.50		£ 0.50	7.14%	S	I	P	Place	Local Land Charges
Local Land Charges - Assisted personal Search - Q1.1A-I		O	£ 22.50				S	N	P	Place	Local Land Charges
Local Land Charges - Assisted personal Search - Q1.1J-L		O	£ 22.50				S	N	P	Place	Local Land Charges
Local Land Charges - Assisted personal Search - Q2.1A		O	£ 6.00				S	N	P	Place	Local Land Charges
Local Land Charges - Assisted personal Search - Q2.1B-D		O	£ 10.00				S	N	P	Place	Local Land Charges
Local Land Charges - Assisted personal Search - Q3.6A-L		O	£ 3.00				S	N	P	Place	Local Land Charges
Local Land Charges - Assisted personal Search - Q3.7A		O	£ 3.00				S	N	P	Place	Local Land Charges
Local Land Charges - Assisted personal Search - Q3.7d		O	£ 5.00				S	N	P	Place	Local Land Charges
Local Land Charges - Assisted personal Search - Q3.8		O	£ 5.00				S	N	P	Place	Local Land Charges
Local Land Charges - Assisted personal Search - Q3.9 a-d		O	£ 7.00				S	N	P	Place	Local Land Charges
Local Land Charges - Assisted personal Search - Q3.12		O	£ 10.00				S	N	P	Place	Local Land Charges
Local Land Charges - Assisted personal Search - Q3.15		O	£ 4.00				S	N	P	Place	Local Land Charges
Local Land Charges - Expedited Search	£ 94.00	O	£ 96.00		£ 2.00	2.13%	D	I	P	Place	Local Land Charges
Local Land Charges - Expedited Residential search including Con29 (Cannot include extra CON290 questions)	£ 310.00	O	£ 318.00		£ 8.00	2.58%	D	I	P	Place	Local Land Charges
Local Land Charges - Quotes - Residential	£ 20.00	O	£ 21.00		£ 1.00	5.00%	D	I	P	Place	Local Land Charges
Local Land Charges - Quotes - Commercial	£ 25.00	O	£ 26.00		£ 1.00	4.00%	D	I	P	Place	Local Land Charges
Local Land Charges - Quotes - Commercial Land	£ 30.00	O	£ 31.00		£ 1.00	3.33%	D	I	P	Place	Local Land Charges
Local Land Charges - Location Plan	£ 10.00	O	£ 10.50		£ 0.50	5.00%	D	I	P	Place	Local Land Charges
Local Land Charges - Personal expedited searches (to be paid on top of the normal personal fee)	£ 20.00	O	£ 21.00		£ 1.00	5.00%	D	I	P	Place	Local Land Charges
Temporary residential permit - 8 weeks	£ 14.50	O	£ 15.00		£ 0.50	3.45%	D	I	C	Place	Parking
Car parking - Discretionary suspension of the use of on/off-street parking places for waiting/loading - charge per parking space (per day)	£ 66.50	O	£ 70.00		£ 3.50	5.26%	D	I	C	Place	Parking
'Car Parking - Off Street-Pay & Display Car Parking - Up to 1 hour	£ 1.30	S	£ 1.40		£ 0.10	7.69%	D	I	C	Place	Parking
Car Parking - Off Street-Pay & Display Car Parking - 1 to 2 hours	£ 1.80	S	£ 1.90		£ 0.10	5.56%	D	I	C	Place	Parking
Car Parking - Off Street-Pay & Display Car Parking - 2 to 4 hours	£ 3.10	S	£ 3.30		£ 0.20	6.45%	D	I	C	Place	Parking
Car Parking - Off Street-Pay & Display Car Parking - 4 to 6 hours	£ 5.00	S	£ 5.30		£ 0.30	6.00%	D	I	C	Place	Parking
Car Parking - Off Street-Pay & Display Car Parking - Over 6 Hours	£ 7.50	S	£ 7.90		£ 0.40	5.33%	D	I	C	Place	Parking
PP1 - Quick Stop Parking - Up to 30 minutes	£ 1.20	O	£ 1.30		£ 0.10	8.33%	D	I	C	Place	Parking
PP1 - Quick Stop Parking - Up to 45 minutes	£ 1.50	O	£ 1.60		£ 0.10	6.67%	D	I	C	Place	Parking
PP1 - Quick Stop Parking - Up to 1 hour	£ 2.10	O	£ 2.20		£ 0.10	4.76%	D	I	C	Place	Parking
PP2 - Short Stay Parking - Up to 1 hour	£ 1.20	O	£ 1.30		£ 0.10	8.33%	D	I	C	Place	Parking

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Appendix 1 - Schedule of Proposed Fees and Charges for 2025/26

Name of Fee or Charge	2024/25		2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
PP2 - Short Stay Parking - Up to 2 hours	£ 2.10	O	£ 2.20	O	£ 0.10	4.76%	D	I	C	Place	Parking
PP2 - Short Stay Parking - Up to 4 hours	£ 3.20	O	£ 3.40	O	£ 0.20	6.25%	D	I	C	Place	Parking
PP3 - Long Stay Parking - Up to 1 hour	£ 1.20	O	£ 1.30	O	£ 0.10	8.33%	D	I	C	Place	Parking
PP3 - Long Stay Parking - Up to 2 hours	£ 1.80	O	£ 1.90	O	£ 0.10	5.56%	D	I	C	Place	Parking
PP3 - Long Stay Parking - Up to 6 hours	£ 5.00	O	£ 5.30	O	£ 0.30	6.00%	D	I	C	Place	Parking
PP3 - Long Stay Parking - Over 6 hours	£ 7.00	O	£ 7.30	O	£ 0.30	4.29%	D	I	C	Place	Parking
Car Parking - Penalty Charge Notices - Higher Level Contraventions - Penalty Charge	£ 70.00	O	£ 70.00	O	£ -	0.00%	S	U	C	Place	Parking
Car Parking - Penalty Charge Notices - Higher Level Contraventions - Penalty Charge paid within 14 days	£ 35.00	O	£ 35.00	O	£ -	0.00%	S	U	C	Place	Parking
Car Parking - Penalty Charge Notices - Lower Level Contraventions - Penalty Charge	£ 50.00	O	£ 50.00	O	£ -	0.00%	S	U	C	Place	Parking
Car Parking - Penalty Charge Notices - Lower Level Contraventions - Penalty Charge paid within 14 days	£ 25.00	O	£ 25.00	O	£ -	0.00%	S	U	C	Place	Parking
Parking permits - Business permits - per Month thereof	£ 54.00	O	£ 60.00	O	£ 6.00	11.11%	D	I	C	Place	Parking
Parking permits - Business permits - for 6 months	£ 270.00	O	£ 300.00	O	£ 30.00	11.11%	D	I	C	Place	Parking
Parking permits - Business permits - per year	£ 485.00	O	£ 495.00	O	£ 10.00	2.06%	D	I	C	Place	Parking
Parking permits - NHS permits	£ 163.00	O	£ 170.00	O	£ 7.00	4.29%	D	I	C	Place	Parking
Parking permits - Annual permit Commuter Car Parks Only	£ 900.00	O	£ 900.00	O	£ -	0.00%	D	U	C	Place	Parking
Parking permits - Contractor permits - Daily		O	£ 5.00	O			D	N	C	Place	Parking
Parking permits - Contractor permits - Weekly		O	£ 20.00	O			D	N	C	Place	Parking
Parking permits - Contractor permits - 1 month	£ 59.50	O	£ 63.50	O	£ 4.00	6.72%	D	I	C	Place	Parking
Parking permits - Contractor permits - 3 month	£ 83.00	O	£ 89.00	O	£ 6.00	7.23%	D	I	C	Place	Parking
Parking permits - Contractor permits - 6 month	£ 119.00	O	£ 127.00	O	£ 8.00	6.72%	D	I	C	Place	Parking
Parking permits - Contractor permits - Annual	£ 225.00	O	£ 240.00	O	£ 15.00	6.67%	D	I	C	Place	Parking
Parking permits - Operational permits	£ 161.00	O	£ 164.00	O	£ 3.00	1.86%	D	I	C	Place	Parking
Parking permits - Dispensations	Free of Charge	O	£ 15.00	O	£ 15.00	0.00%	D	I	C	Place	Parking
Parking permits - Use of resident permit bays by charitable organisations	up to 5x free permits per annum subject to justifying the need based on the scope of the charity, any additional permits required will be charged at £10 per additional permit	O	up to 5x free permits per annum subject to justifying the need based on the scope of the charity, any additional permits required will be charged at £15 per additional permit	O	£ 5.00	50.00%	D	I	C	Place	Parking
Parking permits - Residents permits - per year - 1st permit per Household	£ 20.00	O	£ 30.00	O	£ 10.00	50.00%	D	I	C	Place	Parking
Parking permits - Residents permits - per year - 2nd permit per Household	£ 25.00	O	£ 40.00	O	£ 15.00	60.00%	D	I	C	Place	Parking
Parking permits - Residents permits - per year - 3rd permit per Household	£ 30.00	O	£ 50.00	O	£ 20.00	66.67%	D	I	C	Place	Parking
Parking permits - Virtual Visitor Permits (per 5 hours)	£ 0.50	O	£ 0.60	O	£ 0.10	20.00%	D	I	C	Place	Parking
Parking permits - Virtual Visitor Permits (all day)	£ 0.85	O	£ 1.00	O	£ 0.15	17.65%	D	I	C	Place	Parking
Parking Permits - Doctors Permit - Annual	£ 485.00	O	£ 500.00	O	£ 15.00	3.09%	D	I	C	Place	Parking
Admin Fee - Non refundable - Car parking - Discretionary suspension of the use of on/off-street parking places for waiting/loading - admin fee for processing of suspensions	£ 33.00	O	£ 40.00	O	£ 7.00	21.21%	D	I	C	Place	Parking
Pre application fees - Householder - written only	£ 82.00	S	£ 251.00	S	£ 169.00	206.10%	D	I	P	Place	Planning
Pre application fees - Householder - written with 1/2 hour meeting	£ 120.00	S	£ 336.00	S	£ 216.00	180.00%	D	I	P	Place	Planning
Pre application fees - Householder - proposals in conservation areas/works to listed building Inc. 1/2 hour meeting (with planning officer and conservation officer)	£ 455.00	S	£ 588.00	S	£ 133.00	29.23%	D	I	P	Place	Planning
Pre application fees - Householder - single dwelling (replacement and residential annexe) Inc. 1/2 hour meeting	£ 243.00	S	£ 398.00	S	£ 155.00	63.79%	D	I	P	Place	Planning
Pre application fees - Householder - single dwelling (replacement or residential annexe) in conservation are or listed building, Inc. 1/2 hour meeting (with planning officer and conservation officer)	£ 570.00	S	£ 708.00	S	£ 138.00	24.21%	D	I	P	Place	Planning
Pre application fees - Householder - Alterations to listed building (whether residential or commercial) Inc. 1/2 hour meeting, (with planning officer and conservation officer)	£ 455.00	S	£ 708.00	S	£ 253.00	55.60%	D	I	P	Place	Planning
Pre application fees - Minor development Inc. 1 hour meeting	£ 695.00	S	£ 1,560.00	S	£ 865.00	124.46%	D	I	P	Place	Planning

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Name of Fee or Charge	2024/25		2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Pre application fees - Major development - 10-49 Units	£ 2,475.00	S	£ 4,800.00	S	£ 2,325.00	93.94%	D	I	P	Place	Planning
Pre application fees - Major development - 50-99 Units	£ 3,575.00	S	£ 7,800.00	S	£ 4,225.00	118.18%	D	I	P	Place	Planning
Pre application fees - Major development - 100-499 Units	£ 5,700.00	S	£ 9,600.00	S	£ 3,900.00	68.42%	D	I	P	Place	Planning
Pre application fees - Major development - 500+ Units	£ 7,150.00	S	£ 12,000.00	S	£ 4,850.00	67.83%	D	I	P	Place	Planning
Pre application fees - Non-residential Major schemes based on floorspace - 1,000 to 4,999 sq.m	£ 2,475.00	S	£ 6,000.00	S	£ 3,525.00	142.42%	D	I	P	Place	Planning
Pre application fees - Non-residential Major schemes based on floorspace - 5,000 to 9,999 sq.m	£ 3,575.00	S	£ 7,200.00	S	£ 3,625.00	101.40%	D	I	P	Place	Planning
Pre application fees - Non-residential Major schemes based on floorspace - 10,000 to 29,999 sq.m	£ 5,700.00	S	£ 9,600.00	S	£ 3,900.00	68.42%	D	I	P	Place	Planning
Pre application fees - Non-residential Major schemes based on floorspace - 30,000+ sq.m	£ 7,150.00	S	£ 12,000.00	S	£ 4,850.00	67.83%	D	I	P	Place	Planning
Pre application fees - Strategic development	POA	S	POA	S	£ -	0.00%	D	U	P	Place	Planning
Pre application fees - Follow up meetings Minor - Inc. 1 hour meeting and officer preparation (per hour)	50% of original meeting cost	S	50% of original meeting cost	S	£ -	0.00%	D	U	P	Place	Planning
Pre application fees - Follow up meetings Major - Inc. 1 hour meeting and officer preparation (per hour)	50% of original meeting cost	S	50% of original meeting cost	S	£ -	0.00%	D	U	P	Place	Planning
Pre application fees - Follow up meetings Householder - Inc. 1 hour meeting and officer preparation (per hour)	50% of original meeting cost	S	50% of original meeting cost	S	£ -	0.00%	D	U	P	Place	Planning
Pre application fees - Additional attendance (ecology/listed building) in addition to follow up meeting cost (per hour per specialist)	£ 310.00	S	£ 540.00	S	£ 230.00	74.19%	D	I	P	Place	Planning
Fees for applications that are withdrawn or not validated - Householder, advertisement, and similar applications	Price based on officer time	S	Price based on officer time	S	£ -	0.00%	D	U	P	Place	Planning
Fees for applications that are withdrawn or not validated - Minor, lawfulness, and similar applications	Price based on officer time	S	Price based on officer time	S	£ -	0.00%	D	U	P	Place	Planning
Fees for applications that are withdrawn or not validated - Major, and similar complex applications	Price based on officer time	S	Price based on officer time	S	£ -	0.00%	D	U	P	Place	Planning
Confirmation of compliance with an enforcement notice	£ 260.00	S	£ 360.00	S	£ 100.00	38.46%	D	I	P	Place	Planning
Premium/ Fast track services (in addition to planning application fee)	£ 650.00	S	£ 900.00	S	£ 250.00	38.46%	D	I	P	Place	Planning
Planning Performance Agreement (PPA) - Small urban extensions (up to 1,499 units) p.a.	£ 99,000.00	S	£ 99,000.00	S	£ -	0.00%	D	U	P	Place	Planning
Planning Performance Agreement (PPA) - Large urban extensions (over 1,500 units) p.a.	£ 132,000.00	S	£ 132,000.00	S	£ -	0.00%	D	U	P	Place	Planning
Planning Performance Agreement (PPA) - New settlement p.a.	£ 198,000.00	S	£ 198,000.00	S	£ -	0.00%	D	U	P	Place	Planning
Planning Performance Agreement (PPA) - Others (10 to 99 units) p.a.	£ 13,200.00	S	£ 13,200.00	S	£ -	0.00%	D	U	P	Place	Planning
Planning Performance Agreement (PPA) - Others (100 - 499 units) p.a.	£ 33,000.00	S	£ 33,000.00	S	£ -	0.00%	D	U	P	Place	Planning
Planning Performance Agreement (PPA) - Others (over 500 units and over) p.a.	£ 66,000.00	S	£ 66,000.00	S	£ -	0.00%	D	U	P	Place	Planning
Planning Performance Agreement (PPA) - Discharge of conditions and s.106 obligations, and reserved matters	POA	S	POA	S	£ -	0.00%	D	U	P	Place	Planning
Local Plan Planning Performance Agreement - New Settlement	£ 198,000.00	S	£ 198,000.00	S	£ -	0.00%	D	U	P	Place	Planning
Local Plan Planning Performance Agreement - Large scale - edge of settlement (greenbelt) - 1,500 homes or over	£ 132,000.00	S	£ 132,000.00	S	£ -	0.00%	D	U	P	Place	Planning
Local Plan Planning Performance Agreement - Medium scale - edge of settlement (greenbelt) - 250 to 1,499 homes	£ 99,000.00	S	£ 99,000.00	S	£ -	0.00%	D	U	P	Place	Planning
Local Plan Planning Performance Agreement - Small scale - edge of settlement (greenbelt) - 100 to 250 homes	£ 66,000.00	S	£ 66,000.00	S	£ -	0.00%	D	U	P	Place	Planning
Local Plan Planning Performance Agreement - Large scale development - over 500 homes	£ 66,000.00	S	£ 66,000.00	S	£ -	0.00%	D	U	P	Place	Planning
Local Plan Planning Performance Agreement - Medium scale development - 100 to 499 homes	£ 33,000.00	S	£ 33,000.00	S	£ -	0.00%	D	U	P	Place	Planning
Local Plan Planning Performance Agreement - Small sites (all contexts) - 10 to 99 units	£ 13,200.00	S	£ 13,200.00	S	£ -	0.00%	D	U	P	Place	Planning
Planning Performance Agreement (PPA) - Non-residential development: 1,000sq.m - 4,999sq.m floorspace	£ 10,000.00	S	£ 10,000.00	S	£ -	0.00%	D	U	P	Place	Planning
Planning Performance Agreement (PPA) - Non-residential development: 5,000sq.m - 9,999sq.m floorspace	£ 25,000.00	S	£ 25,000.00	S	£ -	0.00%	D	U	P	Place	Planning
Planning Performance Agreement (PPA) - Non-residential development: 10,000sq.m - 29,999sq.m floorspace	£ 50,000.00	S	£ 50,000.00	S	£ -	0.00%	D	U	P	Place	Planning
Planning Performance Agreement (PPA) - Non-residential development: 30,000 or more sq.m floorspace	£ 75,000.00	S	£ 75,000.00	S	£ -	0.00%	D	U	P	Place	Planning
Applications to vary s106 obligations	POA	S	POA	S	£ -	0.00%	D	U	P	Place	Planning
Applications for the approval of details required by s106 obligation / confirmation that s106 obligations have been discharged	POA	S	POA	S	£ -	0.00%	D	U	P	Place	Planning
All Outline Applications									P	Place	Planning
Site Not more than 0.5 hectares	£ 578.00	O	£ 578.00	O	£ -	0.00%	S	U	P	Place	Planning

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Site between 0.5 hectares and 2.5 hectares	£ 624.00	O	£ 624.00	O	£ -	0.00%	S	U	P	Place	Planning	
Sites with more than 2.5 Hectares	£15,443 + £186	O	£15,443 + £186	O	£ -	0.00%	S	U	P	Place	Planning	
Household Applications										P	Place	Planning
Alterations or extensions to a single dwelling, excluding flats, including works within the boundary	£ 258.00	O	£ 258.00	O	£ -	0.00%	S	U	P	Place	Planning	
Full Applications and first submissions of reserved matters										P	Place	Planning
Alterations or extensions to two or more dwellings, or one or more flats, including works within boundary	£ 509.00	O	£ 509.00	O	£ -	0.00%	S	U	P	Place	Planning	
Number of dwellinghouses no more than 10	£ 578.00	O	£ 578.00	O	£ -	0.00%	S	U	P	Place	Planning	
New dwellings, between 10 and 50 (per dwelling charge)	£ 624.00	O	£ 624.00	O	£ -	0.00%	S	U	P	Place	Planning	
New dwellings, for more than 50 (additional charge per dwelling in excess of 50, up to £300,000)	£30,860 + £186	O	£30,860 + £186	O	£ -	0.00%	S	U	P	Place	Planning	
Erection of Buildings, excluding dwellings, agricultural, glasshouse, plant and machinery										P	Place	Planning
No increase in gross floor space, or an increase of no more than 40 square metres	£ 293.00	O	£ 293.00	O	£ -	0.00%	S	U	P	Place	Planning	
More than 40 square metres but no more than 1,000 square metres	£ 578.00	O	£ 578.00	O	£ -	0.00%	S	U	P	Place	Planning	
Between 1,000 square metres and 3,750 square metres	£ 624.00	O	£ 624.00	O	£ -	0.00%	S	U	P	Place	Planning	
More than 3750 square metres	£30,680 + £186	O	£30,680 + £186	O	£ -	0.00%	S	U	P	Place	Planning	
Erection of Buildings on land used for agriculture										P	Place	Planning
A site area of no more than 465 square metres	£ 120.00	O	£ 120.00	O	£ -	0.00%	S	U	P	Place	Planning	
A site area of more than 465 square metres, but not more than 540 square metres	£ 578.00	O	£ 578.00	O	£ -	0.00%	S	U	P	Place	Planning	
More than 540 square metres but not more than 1,000 square metres	£578 + £578	O	£578 + £578	O	£ -	0.00%	S	U	P	Place	Planning	
Between 1,000 square metres and 4,215 square metres	£624 + £624	O	£624 + £624	O	£ -	0.00%	S	U	P	Place	Planning	
A site area of more than 4,215 square metres (charge for each additional 75 square metres (or part thereof) in excess of 4,215 square metres Maximum fee of £405,000)	£30,680 + £186	O	£30,680 + £186	O	£ -	0.00%	S	U	P	Place	Planning	
Erection of glasshouses on land used for agriculture										P	Place	Planning
Gross floor space to be created by the development Not more than 465 square metres	£ 120.00	O	£ 120.00	O	£ -	0.00%	S	U	P	Place	Planning	
Gross floor space to be created by the development more than 465 square metres but not more than 1,000 square metres	£ 3,225.00	O	£ 3,225.00	O	£ -	0.00%	S	U	P	Place	Planning	
Gross floor space to be created by the development - 1,000 square metres or more	£ 3,483.00	O	£ 3,483.00	O	£ -	0.00%	S	U	P	Place	Planning	
Applications for other than building works										P	Place	Planning
Car parks, service roads or other accesses, for existing uses	£ 293.00	O	£ 293.00	O	£ -	0.00%	S	U	P	Place	Planning	
Waste, use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals										P	Place	Planning
A site of not more than 15 hectares (per 0.1 hectare, or part thereof)	£ 316.00	O	£ 316.00	O	£ -	0.00%	S	U	P	Place	Planning	
A site area of more than 15 hectares (additional 0.1 hectare (or part thereof) in excess of 15 hectares Maximum fee of £105,300)	£47,161 + £186	O	£47,161 + £186	O	£ -	0.00%	S	U	P	Place	Planning	
Other operations, winning and working of materials										P	Place	Planning
A site area of not more that 15 hectares (per 0.1 hectare, or part thereof)	£ 316.00	O	£ 316.00	O	£ -	0.00%	S	U	P	Place	Planning	
A site area of more than 15 hectares (additional for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300)	£47,161 + £186	O	£47,161 + £186	O	£ -	0.00%	S	U	P	Place	Planning	
Other operations not coming within any of the above categories, for any site area (0.1 hectare (or part thereof) Maximum fee of £2,535)	£ 293.00	O	£ 293.00	O	£ -	0.00%	S	U	P	Place	Planning	
Lawful development certificate										P	Place	Planning
Lawful development certificate, existing use, in breach of planning condition	Same as full application	O	Same as full application	O	£ -	0.00%	S	U	P	Place	Planning	
Lawful development certificate, existing use lawful development certificate where is lawful to comply with a particular condition	£ 293.00	O	£ 293.00	O	£ -	0.00%	S	U	P	Place	Planning	
Lawful development certificate, proposed use	Half the normal planning fee	O	Half the normal planning fee	O	£ -	0.00%	S	U	P	Place	Planning	
Prior Approval										P	Place	Planning
Agricultural and Forestry buildings and operations, or demolition of buildings	£ 120.00	O	£ 120.00	O	£ -	0.00%	S	U	P	Place	Planning	
Telecommunications code systems operators	£ 578.00	O	£ 578.00	O	£ -	0.00%	S	U	P	Place	Planning	
Reserved Matters										P	Place	Planning
Approval of reserved matters following outline approval	Full fee due, or £578 due	O	Full fee due, or £578 due	O	£ -	0.00%	S	U	P	Place	Planning	
Approval, variation or discharge of condition										P	Place	Planning
Application for removal or variation of a condition following granting of planning permission	£ 293.00	O	£ 293.00	O	£ -	0.00%	S	U	P	Place	Planning	

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Appendix 1 - Schedule of Proposed Fees and Charges for 2025/26

Name of Fee or Charge	2024/25	2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Request for confirmation that one or more planning conditions have been complied with (per request for the householder, otherwise £145 per request)	£43 or £145	O	£43 or £145	£ -	0.00%	S	U	P	Place	Planning
Change of use of a building to use as one or more separate dwelling houses or other cases									P Place	Planning
Not more than 10 dwellinghouses	£ 578.00	O	£ 578.00	£ -	0.00%	S	U	P	Place	Planning
Between 10 and 50 dwellinghouses	£ 624.00	O	£ 624.00	£ -	0.00%	S	U	P	Place	Planning
More than 50 dwellings (for each dwelling in excess of 50, up to a maximum of £405,000)	£30,860 + £186	O	£30,860 + £186	£ -	0.00%	S	U	P	Place	Planning
Other changes of use of a building or land	£ 578.00	O	£ 578.00	£ -	0.00%	S	U	P	Place	Planning
Advertising									P Place	Planning
Advertising relating to the business on the premises	£ 165.00	O	£ 165.00	£ -	0.00%	S	U	P	Place	Planning
Advance signs that are not situated on or visible from the site, directing the public to the business	£ 165.00	O	£ 165.00	£ -	0.00%	S	U	P	Place	Planning
other advertisements	£ 578.00	O	£ 578.00	£ -	0.00%	S	U	P	Place	Planning
Application for a non-material amendment following a grant of planning permission									P Place	Planning
Applications in respect of householder developments	£ 43.00	O	£ 43.00	£ -	0.00%	S	U	P	Place	Planning
Applications in respect of any other developments	£ 293.00	O	£ 293.00	£ -	0.00%	S	U	P	Place	Planning
Residents Services - Registration - Certificates issued by Registrar/Superintendent Registrar - Short Certificate of Birth - (15 day service (previously 2 hour service - law changed to statutory fee))	£ 12.50	O	£ 12.50	£ -	0.00%	S	U	C	Place	Registrars
Residents Services - Registration - Certificates issued by Registrar/ Superintendent Registrar - Short Certificate of Birth - 24 hour service	£ 38.50	O	£ 38.50	£ -	0.00%	S	U	C	Place	Registrars
Residents Services - Registration - Certificates issued by Registrar/Superintendent Registrar - Standard Certificate of Birth (15 day service (previously 2 hour service - law changed to statutory fee))	£ 12.50	O	£ 12.50	£ -	0.00%	S	U	C	Place	Registrars
Residents Services - Registration - Certificates issued by Registrar/Superintendent Registrar - Standard Certificate of Birth (24 hour service)	£ 38.50	O	£ 38.50	£ -	0.00%	S	U	C	Place	Registrars
Residents Services - Registration - Certificates issued by Registrar/ Superintendent Registrar - Standard Certificate of Death (15 day service (previously 2 hour service - law changed to statutory fee))	£ 12.50	O	£ 12.50	£ -	0.00%	S	U	C	Place	Registrars
Residents Services - Registration - Certificates issued by Registrar/Superintendent Registrar - Standard Certificate of Death (24 hour service)	£ 38.50	O	£ 38.50	£ -	0.00%	S	U	C	Place	Registrars
Residents Services - Registration - Certificates issued by Registrar/Superintendent Registrar - Standard Certificate of Marriage (15 day service (previously 2 hour service - law changed to statutory fee))	£ 12.50	O	£ 12.50	£ -	0.00%	S	U	C	Place	Registrars
Residents Services - Registration - Certificates issued by Registrar/Superintendent Registrar - Standard Certificate of Marriage (24 hour service)	£ 38.50	O	£ 38.50	£ -	0.00%	S	U	C	Place	Registrars
Residents Services - Registration - Certificates issued by Registrar/Superintendent Registrar - Certificates requested for events not held in Thurrock. A charge of admin/search fee of up to half the certificate fee.		O	Half of certificate fee			D	N	C	Place	Registrars
Residents Services - Additional Charge for marriage and civil partnership ceremonies taking place on Valentines Day, Christmas Eve, and New Years Eve if they fall on a weekday		O	£ 120.00			D	N	C	Place	Registrars
Residents Services - Registration - Deposit for all ceremonies at Lacey Room		O	£ 60.00			D	N	C	Place	Registrars
Residents Services - Registration - Deposit for all ceremonies at Mulberry Suite		O	£ 100.00			D	N	C	Place	Registrars
Residents Services - Registration - Deposit for all ceremonies at external approved premises		O	£ 150.00			D	N	C	Place	Registrars
Residents Services - Registration - Deposit for all ceremonies at Register Office marriage Room (GRO Rate)	£ 56.00	O	£ 56.00	£ -	0.00%	S	U	C	Place	Registrars
Residents Services - Registration - Deposit for Notice of Marriage Appointment (GRO Rate)	£ 35.00	O	£ 42.00	£ 7.00	20.00%	S	I	C	Place	Registrars
Residents Services - Registration - Fees for superintendent Registrar attendance at approved premises for Marriage/Civil Partnership (Monday to Friday)	£ 660.00	O	£ 675.00	£ 15.00	2.27%	D	I	C	Place	Registrars
Residents Services - Registration - Fees for superintendent Registrar attendance at approved premises for Marriage/Civil Partnership (Saturday)	£ 720.00	O	£ 735.00	£ 15.00	2.08%	D	I	C	Place	Registrars
Residents Services - Registration - Fees for superintendent Registrar attendance at approved premises for Marriage/Civil Partnership (Sunday, Bank or Public Holiday)	£ 760.00	O	£ 780.00	£ 20.00	2.63%	D	I	C	Place	Registrars
Residents Services - Fees for Superintendent Registrar attendance at Approved Premise for Naming Ceremonies/Renewal of Vows/Commitment Ceremony (Civil Ceremonies Ltd Partnership) (Monday to Friday)	£ 384.00	O	£ 393.00	£ 9.00	2.34%	D	I	C	Place	Registrars
Residents Services - Fees for Superintendent Registrar attendance at Approved Premise for Naming Ceremonies/Renewal of Vows/Commitment Ceremony (Civil Ceremonies Ltd Partnership) (Saturday)	£ 445.00	O	£ 455.00	£ 10.00	2.25%	D	I	C	Place	Registrars
Residents Services - Fees for Superintendent Registrar attendance at Approved Premise for Naming Ceremonies/Renewal of Vows/Commitment Ceremony (Civil Ceremonies Ltd Partnership) (Sunday)	£ 470.00	O	£ 480.00	£ 10.00	2.13%	D	I	C	Place	Registrars
Residents Services - Registration - Ceremonies held in Mulberry Suite (Monday to Friday) - Small Package	£ 360.00	O	£ 370.00	£ 10.00	2.78%	D	I	C	Place	Registrars

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Name of Fee or Charge	2024/25		2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Residents Services - Registration - Ceremonies held in Mulberry Suite (Saturday AM) - Small Package	£ 420.00	O	£ 430.00	O	£ 10.00	2.38%	D	I	C	Place	Registrars
Residents Services - Registration - Ceremonies held in Mulberry Suite (Saturday PM) - Small Package	£ 500.00	O	£ 510.00	O	£ 10.00	2.00%	D	I	C	Place	Registrars
Residents Services - Registration - Ceremonies held in Mulberry Suite (Monday to Friday) - Large Package	£ 410.00	O	£ 420.00	O	£ 10.00	2.44%	D	I	C	Place	Registrars
Residents Services - Registration - Ceremonies held in Mulberry Suite (Saturday AM) - Large Package	£ 475.00	O	£ 485.00	O	£ 10.00	2.11%	D	I	C	Place	Registrars
Residents Services - Registration - Ceremonies held in Mulberry Suite (Saturday PM) - Large Package	£ 550.00	O	£ 565.00	O	£ 15.00	2.73%	D	I	C	Place	Registrars
Residents Services - Registration - Live streaming of ceremony in the Mulberry Suite	£ 65.00	O	£ 66.50	O	£ 1.50	2.31%	D	I	C	Place	Registrars
Residents Services - Registration - Ceremonies held in Council Chambers – Saturday AM	£ 540.00	O	£ 550.00	O	£ 10.00	1.85%	D	I	C	Place	Registrars
Residents Services - Registration - Ceremonies held in Council Chambers – Saturday PM	£ 625.00	O	£ 640.00	O	£ 15.00	2.40%	D	I	C	Place	Registrars
Residents Services - Registration - Ceremonies held in Committee Rooms - (Saturday AM) - Small Package	£ 430.00	O	£ 440.00	O	£ 10.00	2.33%	D	I	C	Place	Registrars
Residents Services - Registration - Ceremonies held in Committee Rooms - (Saturday AM) - Large Package	£ 485.00	O	£ 495.00	O	£ 10.00	2.06%	D	I	C	Place	Registrars
Residents Services - Registration - Ceremonies held in Committee Rooms - (Saturday PM) - Small Package	£ 520.00	O	£ 530.00	O	£ 10.00	1.92%	D	I	C	Place	Registrars
Residents Services - Registration - Ceremonies held in Committee Rooms - (Saturday PM) - Large Package	£ 595.00	O	£ 610.00	O	£ 15.00	2.52%	D	I	C	Place	Registrars
Residents Services - Registration - Postage and Packing Charge (1st Class Recorded)	£ 4.80	O	£ 4.90	O	£ 0.10	2.08%	D	I	C	Place	Registrars
Residents Services - Registration - Private Citizenship Ceremony (Monday to Saturday)	£ 234.00	O	£ 240.00	O	£ 6.00	2.56%	D	I	C	Place	Registrars
Residents Services - Registration - Re-Schedule of Appointment/ Ceremony	£ 47.00	O	£ 48.00	O	£ 1.00	2.13%	D	I	C	Place	Registrars
Resident Services - Registration - Postage and Packing Charge (Special Delivery 24hr Guaranteed)	£ 11.60	O	£ 11.60	O	£ -	0.00%	D	U	C	Place	Registrars
Resident Services - Registration - Ceremony Cancellation Fee – more than 56 days' notice	50% refund of ceremony fee	O	50% refund of ceremony fee	O	£ -	0.00%	D	U	C	Place	Registrars
Resident Services - Registration - Ceremony Cancellation Fee – less than 56 days' notice	0% refund of ceremony fee	O	0% refund of ceremony fee	O	£ -	0.00%	D	U	C	Place	Registrars
Administration Charge to complete PD2 / Proof of Life Confirmation forms	£ 48.00	O	£ 48.00	O	£ -	0.00%	D	U	C	Place	Registrars
Lacey Room - Monday - Friday	£ 160.00	O	£ 175.00	O	£ 15.00	9.38%	D	I	C	Place	Registrars
Lacey Room - Saturday AM	£ 220.00	O	£ 240.00	O	£ 20.00	9.09%	D	I	C	Place	Registrars
Lacey Room - Saturday PM	£ 290.00	O	£ 315.00	O	£ 25.00	8.62%	D	I	C	Place	Registrars
Consideration by Registrar / Superintendent Registrar of a correction	£ 83.00	O	£ 83.00	O	£ -	0.00%	S	U	C	Place	Registrars
Consideration by the Registrar General of a correction	£ 99.00	O	£ 99.00	O	£ -	0.00%	S	U	C	Place	Registrars
Consideration by Superintendent Registrar of a divorce obtained outside of the British Isles	£ 55.00	O	£ 55.00	O	£ -	0.00%	S	U	C	Place	Registrars
Consideration by the Registrar General of a divorce obtained outside of the British Isles	£ 83.00	O	£ 83.00	O	£ -	0.00%	S	U	C	Place	Registrars
Consideration by the registration authority of a civil partnership dissolution obtained outside of the British Isles	£ 55.00	O	£ 55.00	O	£ -	0.00%	S	U	C	Place	Registrars
Consideration by the Registrar General of a civil partnership dissolution obtained outside of the British Isles	£ 83.00	O	£ 83.00	O	£ -	0.00%	S	U	C	Place	Registrars
RWP - Reduce statutory waiting period on a notice of marriage or civil partnership	£ 66.00	O	£ 66.00	O	£ -	0.00%	S	U	C	Place	Registrars
RGL - Registrar General's Licence for marriage and civil partnership	£ 18.00	O	£ 18.00	O	£ -	0.00%	S	U	C	Place	Registrars
Attendance at the civil partnership registration at the Register Office	£ 56.00	O	£ 56.00	O	£ -	0.00%	S	U	C	Place	Registrars
Register Office x 4 guests – Statutory	£ 56.00	O	£ 56.00	O	£ -	0.00%	S	U	C	Place	Registrars
Attendance at a registered building for a civil partnership ceremony	£ 104.00	O	£ 104.00	O	£ -	0.00%	S	U	C	Place	Registrars
Attendance at a registered building for a marriage ceremony	£ 104.00	O	£ 104.00	O	£ -	0.00%	S	U	C	Place	Registrars
Conversion of a civil partnership into marriage at the Register Office	£ 50.00	O	£ 50.00	O	£ -	0.00%	S	U	C	Place	Registrars
Conversion of a civil partnership into marriage - Two stage procedure on other premises, completing the declaration	£ 30.00	O	£ 30.00	O	£ -	0.00%	S	U	C	Place	Registrars
Conversion of a civil partnership into marriage - Two stage procedure on other premises, signing the declaration in a religious building registered for the marriage of same sex couples	£ 101.00	O	£ 101.00	O	£ -	0.00%	S	U	C	Place	Registrars
Change of forename added within 12 months of birth registration	£ 44.00	O	£ 44.00	O	£ -	0.00%	S	U	C	Place	Registrars
Search in indexes by the applicant personally for not more than six successive hours	£ 20.00	O	£ 20.00	O	£ -	0.00%	S	U	C	Place	Registrars
Residents Services - Registration - Civil Partnership certificate (Full or short) - 24 hour service	£ 12.50	O	£ 12.50	O	£ -	0.00%	S	U	C	Place	Registrars
Residents Services - Registration - Civil Partnership certificate (Full or short) - 15 day service	£ 38.50	O	£ 38.50	O	£ -	0.00%	S	U	C	Place	Registrars
Domestic and Bulk Waste									P	Place	Waste Services
Bulky Waste Collections - Collection and disposal of up to three items	£ 42.50	E	£ 42.50	E	£ -	0.00%	D	U	P	Place	Waste Services
Bulky Waste Collections - Each additional item	£ 11.60	E	£ 11.60	E	£ -	0.00%	D	U	P	Place	Waste Services
Domestic Waste - Supply of a replacement wheelie bin where broken or lost (Resident)	£ 50.00	O	£ 50.00	O	£ -	0.00%	D	U	P	Place	Waste Services

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Name of Fee or Charge	2024/25	2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Domestic Waste - Supply of 1100L refuse or recycling bin for Managing Agent including delivery	£ 580.00	S	£ 580.00	£ -	0.00%	D	U	P	Place	Waste Services
Domestic Waste - Supply of a replacement wheelie bin where broken or lost - reduced rate if resident is claiming benefits or is over 60	£ 30.00	O	£ 30.00	£ -	0.00%	D	U	P	Place	Waste Services
Garden Waste - Supply of 240L bin - Annual Subscription	£ 80.00	O	£ 80.00	£ -	0.00%	D	U	P	Place	Waste Services
Garden Waste - Additional 240L bin - Annual Subscription	£ 50.00	O	£ 50.00	£ -	0.00%	D	U	P	Place	Waste Services
Garden Waste - Initial Permit	Free of Charge	O	Free of Charge	£ -	0.00%	D	U	P	Place	Waste Services
Garden Waste - Replacement Permit	£ 5.00	O	£ 5.10	£ 0.10	2.00%	D	I	P	Place	Waste Services
Trade Waste - Price ranges based on tonnage									P	Place
Trade Waste - General Waste - Less than 3 x 1,100L bins		Z	£18 - £28			D	N	P	Place	Waste Services
Trade Waste - General Waste - Less than 3 x 660L bins		Z	£13 - £22			D	N	P	Place	Waste Services
Trade Waste - General Waste - Less than 3 x 240L bins		Z	£8 - £16			D	N	P	Place	Waste Services
Trade Waste - General Waste - Less than 3 x 180L bins		Z	£8 - £16			D	N	P	Place	Waste Services
Trade Waste - General Waste - 4 or more 1,100L bins		Z	£9 - £18			D	N	P	Place	Waste Services
Trade Waste - General Waste - 4 or more 660L bins		Z	£8 - £17			D	N	P	Place	Waste Services
Trade Waste - General Waste - 4 or more 240L bins		Z	£6 - 14			D	N	P	Place	Waste Services
Trade Waste - General Waste - 4 or more 180L bins		Z	£6 - £14			D	N	P	Place	Waste Services
Trade Waste - General Waste - Sacks		Z	POA			D	N	P	Place	Waste Services
Trade Waste - Recycling Waste - Less than 3 x 1,100L bins		Z	£11 - £16			D	N	P	Place	Waste Services
Trade Waste - Recycling Waste - Less than 3 x 660L bins		Z	£9 - £15			D	N	P	Place	Waste Services
Trade Waste - Recycling Waste - Less than 3 x 240L bins		Z	£7 - £13			D	N	P	Place	Waste Services
Trade Waste - Recycling Waste - Less than 3 x 180L bins		Z	£7 - £13			D	N	P	Place	Waste Services
Trade Waste - Recycling Waste - 4 or more 1,100L bins		Z	£8 - £14			D	N	P	Place	Waste Services
Trade Waste - Recycling Waste - 4 or more 660L bins		Z	£7 - £13			D	N	P	Place	Waste Services
Trade Waste - Recycling Waste - 4 or more 240L bins		Z	£6 - £12			D	N	P	Place	Waste Services
Trade Waste - Recycling Waste - 4 or more 180L bins		Z	£6 - £12			D	N	P	Place	Waste Services
Trade Waste - Recycling Waste - Sacks		Z	POA			D	N	P	Place	Waste Services
Trade Waste - Food Waste - Less than 3 x 240L bins		Z	£ 8.00			D	N	P	Place	Waste Services
Trade Waste - Garden Waste - Less than 3 x 240L bins		Z	£ 8.00			D	N	P	Place	Waste Services
Trade Waste - Transfer Notes - Less than 3 x bins		Z	£ 60.00			D	N	P	Place	Waste Services
Trade Waste - Food Waste - 4 or more 240L bins		Z	£ 8.00			D	N	P	Place	Waste Services
Trade Waste - Garden Waste - 4 or more 240L bins		Z	£ 8.00			D	N	P	Place	Waste Services
Trade Waste - Transfer Notes - 4 or more bins		Z	£ 60.00			D	N	P	Place	Waste Services

Legal and Property										
Commercial Matters - Administration fee for processing Commercial & Other Applications	£ 81.00	S	£ 83.00	£ 2.00	2.47%	D	I	P	Place	Commercial Properties
Commercial Matters - Assignment of Leases (Council owned premises). Minimum Charge £990 plus VAT	£ 1,460.00	S	£ 1,500.00	£ 40.00	2.74%	D	I	P	Place	Commercial Properties
Commercial Matters - Dilapidation Surveys and Schedules of Repair/Condition (Council Owned Premises). Minimum fee and hourly rate charge in preparing survey and supervising works	£ 810.00	S	£ 828.00	£ 18.00	2.22%	D	I	P	Place	Commercial Properties
Commercial Matters - Licence to undertake alterations/building works	£ 810.00	S	£ 828.00	£ 18.00	2.22%	D	I	P	Place	Commercial Properties
Commercial Matters - Licence to vary lease terms (Council owned premises)	£ 1,120.00	S	£ 1,140.00	£ 20.00	1.79%	D	I	P	Place	Commercial Properties
Commercial Matters - New Letting - Non Standard Commercial Shop Lease	£ 1,460.00	S	£ 1,500.00	£ 40.00	2.74%	D	I	P	Place	Commercial Properties
Commercial Matters - New Letting - Standard Commercial Shop Lease	£ 810.00	S	£ 828.00	£ 18.00	2.22%	D	I	P	Place	Commercial Properties
Commercial Matters - Other Processes and Consents (Minimum Charge)	£ 810.00	S	£ 828.00	£ 18.00	2.22%	D	I	P	Place	Commercial Properties
Non Commercial Matters - Area up to 25 Sqm - Land offering development potential either as a separate plot or if combined with other land	POA	S	POA	£ -	0.00%	D	U	P	Place	Commercial Properties
Non Commercial Matters - Area up to 25 Sqm - Sale of land at the end of the rear garden retained by the Council from a Right to Buy sale or amenity land adjoining a property sold under a Right to Buy	POA	S	POA	£ -	0.00%	D	U	P	Place	Commercial Properties
Non Commercial Matters - Other Processes and Consents	POA	S	POA	£ -	0.00%	D	U	P	Place	Commercial Properties
Non Commercial Matters - Request for an easement over Council Land (Single residential property) Applicant would also need to pay for additional cost of works (e.g. drop kerb and crossover) and any additional legal costs affecting the title to the property.	£ 785.00	S	£ 798.00	£ 13.00	1.66%	D	I	P	Place	Commercial Properties
Non Commercial Matters - Request for an easement over Council Land (Commercial/ Multi Occupied property) Applicant would also need to pay for additional cost of works (e.g. drop kerb and crossover) and any additional legal costs affecting the title to the property.	£ 1,400.00	S	£ 1,428.00	£ 28.00	2.00%	D	I	P	Place	Commercial Properties

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Name of Fee or Charge	2024/25	2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Court Protection Property - Practice Directions 19B		O	Variable Charges			D	N	AH	People	Court Protection
Photocopying:- Election expense returns (per side copied) £0.20	£ 0.20	E	£ 0.20	£ -	0.00%	S	U	C	C	Electoral Services
Sale of the edited register:- In data format, £20 *plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries) in it	£20 *+£1.50	E	£20 *+£1.50	£ -	0.00%	S	U	C	C	Electoral Services
Sale of the edited register:- In printed format, £10 *plus £5 for each 1,000 entries (or remaining part of 1,000 entries) in it	£10 *+£5	E	£10 *+£5	£ -	0.00%	S	U	C	C	Electoral Services
Sale of the full register and the notices of alteration:- In data format, £20 *plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries) in it	£20 *+£1.50	E	£20 *+£1.50	£ -	0.00%	S	U	C	C	Electoral Services
Sale of the full register and the notices of alteration:- In printed format, £10 *plus £5 for each 1,000 entries (or remaining part of 1,000 entries) in it	£10 *+£5	E	£10 *+£5	£ -	0.00%	S	U	C	C	Electoral Services
Sale of the list of overseas electors:- In data format, £20 *plus £1.50 for each 100 entries (or remaining part of 100 entries) in it	£20 *+£1.50	E	£20 *+£1.50	£ -	0.00%	S	U	C	C	Electoral Services
Sale of the list of overseas electors:- In printed format, £10 *plus £5 for each 100 entries (or remaining part of 100 entries) in it	£10 *+£5	E	£10 *+£5	£ -	0.00%	S	U	C	C	Electoral Services
The cost of a marked document (Register or Absent vote list):- Data copies is £10 *plus £1 per 1,000 entries or part thereof	£10 *+£1	E	£10 *+£1	£ -	0.00%	S	U	C	C	Electoral Services
The cost of a marked document (Register or Absent vote list):- Printed copies is £10 *plus £2 per 1,000 entries or part thereof	£10 *+£2	E	£10 *+£2	£ -	0.00%	S	U	C	C	Electoral Services
Homeownership - Council House Sales - Replacement copy of Insurance Policy	£ 77.00	S	£ 5.00	-£ 72.00	-93.51%	D	D	P	Place	Homeownership
Homeownership - Council House Sales - Replacement copy of Service Charge Certificate	£ 50.00	S	£ 5.00	-£ 45.00	-90.00%	D	D	P	Place	Homeownership
Homeownership - Council House Sales - Lease prints	£ 95.00	O	£ 100.00	£ 5.00	5.26%	D	I	P	Place	Homeownership
Homeownership - Council House Sales - Pre-sale enquiries/ management pack	£ 252.00	O	£ 300.00	£ 48.00	19.05%	D	I	P	Place	Homeownership
Homeownership - Council House Sales - Permission for alteration	£ 288.00	O	£ 350.00	£ 62.00	21.53%	D	I	P	Place	Homeownership
Homeownership - Lease Extension - Homeownership cost (Part 2/3 total costs £2,070 split between Housing)		O	£ 510.00			D	N	P	Place	Homeownership
Homeownership - Lease Extension - Surveyor recovery cost (Part 3/3 total costs £2,070 split between Housing)		O	£ 775.00			D	N	P	Place	Homeownership
Homeownership - Council House Sales - Photocopying A3		O	£ 0.60			D	N	P	Place	Homeownership
Homeownership - Council House Sales - Photocopying A4		O	£ 0.30			D	N	P	Place	Homeownership
Homeownership - Miscellaneous - Administrative fee - HRA Land Disposal		E	£ 1,375.00			D	N	P	Place	Homeownership
Homeownership - Miscellaneous - Administrative fee - HRA Garden licence		E	£ 250.00			D	N	P	Place	Homeownership
Legal and Democratic Services - Miscellaneous - Sale of Land - If the value of the land is under £1,000 a minimum fee is charged at £970 - No set maximum	If under £1,000 min charge £950 then incremental depending on value & complexity (no maximum)	E	If under £1,000 min charge £971 then incremental depending on value & complexity (no maximum)	£ -	2.21%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Shop Leases	£ 1,000.00	O	£ 1,022.00	£ 22.00	2.20%	D	I	C	C	Legal Services
Legal charge re drafting of document for:- Footpath/ Bridleway Creation Agreement under section 25 Highways Act	£ 1,730.00	O	£ 1,730.00	£ -	0.00%	S	U	C	C	Legal Services
Legal charge re drafting of document for:- Grazing Licence	£ 620.00	O	£ 620.00	£ -	0.00%	D	U	C	C	Legal Services
Legal charge re drafting of document for:- Section 111 Agreement (in addition to costs for a section S106 agreement if applicable)	£700 upwards (no set maximum)	O	£700 upwards (no set maximum)	£ -	0.00%	D	U	C	C	Legal Services
Legal charge re drafting of document for:- Section 142 Highways Act Licence	£ 354.00	O	£ 354.00	£ -	0.00%	D	U	C	C	Legal Services
Legal charge re drafting of document for:- Section 50 Agreement NR&SW Act 1991	£ 910.00	O	£ 910.00	£ -	0.00%	D	U	C	C	Legal Services
Legal charge re advising/ drafting/ checking of document for:- Stopping up/ Diversion/ Orders etc. under Highways Act or Planning Act	Estimate in circumstances of the case	O	Estimate in circumstances of the case	£ -	0.00%	S	U	C	C	Legal Services
Legal charge re drafting of document for:- Street Licence	£ 357.00	O	£ 357.00	£ -	0.00%	S	U	C	C	Legal Services
Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value £750,000 to £1,500,000	£ 485.00	E	£ 495.67	£ 10.67	2.20%	D	I	C	C	Legal Services

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Name of Fee or Charge	2024/25		2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value £1,500,000 to £2,500,000	£ 760.00	E	£ 776.72	E	£ 16.72	2.20%	D	I	C	C	Legal Services
Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value £100,000 to £250,000	£ 210.00	E	£ 214.62	E	£ 4.62	2.20%	D	I	C	C	Legal Services
Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value £2,500,000 to £5,000,000	£ 910.00	E	£ 930.02	E	£ 20.02	2.20%	D	I	C	C	Legal Services
Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value £250,000 to £750,000	£ 354.00	E	£ 361.79	E	£ 7.79	2.20%	D	I	C	C	Legal Services
Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value exceeding £5,000,000	£ 1,190.00	E	£ 1,216.18	E	£ 26.18	2.20%	D	I	C	C	Legal Services
Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Variations/ Novations (where original contract value exceeds £250,000)	£ 210.00	E	£ 214.62	E	£ 4.62	2.20%	D	I	C	C	Legal Services
Housing - Lease Extension - Legal cost (Part 1/3 total costs £2,070 split between Housing)	£ 785.00	O	£ 802.27	O	£ 17.27	2.20%	D	I	C	C	Legal Services
Land Registry Certificates	£ 86.00	O	£ 87.89	O	£ 1.89	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Council House Sales - Letter of Postponement concerning authorized words on properties with statutory discount charge	£ 93.00	O	£ 95.05	O	£ 2.05	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Council House Sales - Stat charge discharge - discount 5 year period	£ 96.00	E	£ 98.11	E	£ 2.11	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Council House Sales - Transfer of Equity approval and seal	£ 98.00	O	£ 100.16	O	£ 2.16	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Council House Sales - Certificate of Compliance	£ 87.00	O	£ 88.91	O	£ 1.91	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Authorised Guarantee Agreement	£ 670.00	O	£ 684.74	O	£ 14.74	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Commercial Lease Assignment	£ 910.00	E	£ 930.02	E	£ 20.02	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Commercial Lease Grant (Complex)	£1,650 upwards (no maximum)	E	£1,686 upwards (no maximum)	E	£ 36.00	2.18%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Commercial Lease Grant (Simple)	£ 1,040.00	E	£ 1,062.88	E	£ 22.88	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Commercial Licence (Simple)	£ 270.00	E	£ 275.94	E	£ 5.94	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Commercial Licence to Assign	£ 760.00	E	£ 776.72	E	£ 16.72	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Commercial Licence to Assign Plus Authorised Guarantee Agreement	£ 1,050.00	E	£ 1,073.10	E	£ 23.10	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Commercial Licence to Assign Plus Deed of Variation of Lease	£1,150 - £1,680	E	£1,175.30 - £1,716.96	E	£25.30 - £36.96	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Commercial Deed of Variation of (Shop) Lease	£880 - £1,300	E	£900 - £1,328.60	E	£20 - £28.60	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Deed of Covenants	£ 625.00	E	£ 638.75	E	£ 13.75	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Landlord Licence	£ 760.00	O	£ 776.72	O	£ 16.72	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Highways - Legal Charge re. drafting of document for:- Section 278 (complex)	£3,385 upwards (No set maximum)	O	£3,460 upwards (no set maximum)	O	£ 75.00	2.22%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Deed of Variation (re. S106 or complex commercial leases or other agreements)	£1,355 upwards (No set maximum)	O	£1,385 upwards (no set maximum)	O	£ 29.81	2.21%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Easements	£ 1,390.00	E	£ 1,420.58	E	£ 30.58	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Rent Reviews	£305 - £475	O	£311.71 - £485.45	O	£6.71 - £10.45	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Planning - Legal Charge re. drafting of document for:- Section 106 (Standard)	£ 2,425.00	O	£ 2,425.00	O	£ -	0.00%	D	U	C	C	Legal Services
Legal and Democratic Services - Planning - Legal Charge re. drafting of document for:- Section 106 (complex financial obligations or in-kind works and/or affordable housing)	£3,385 upwards (No set maximum)	O	£3,460 upwards (no set maximum)	O	£ 75.00	2.22%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Section 106 (complex with Affordable Housing obligations)	£3,385 upwards (No set maximum)	O	£3,460 upwards (no set maximum)	O	£ 75.00	2.22%	D	I	C	C	Legal Services
Legal and Democratic Services - Highways - Legal Charge re. drafting of document for:- Section 38 (Standard)	£ 3,425.00	E	£ 3,425.00	E	£ -	0.00%	D	U	C	C	Legal Services

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Name of Fee or Charge	2024/25	2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Legal and Democratic Services - Highways - Legal Charge re. drafting of document for:- Section 38 (Complex)	£3,385 upwards (No set maximum)	E	£3,460 upwards (no set maximum)	£ 75.00	2.22%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Surrenders	£ 840.00	O	£ 858.48	£ 18.48	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Transfer of Open Space	£ 1,110.00	O	£ 1,134.42	£ 24.42	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Verification of Proof of Life	£ 70.00	O	£ 71.54	£ 1.54	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Wayleave Agreement Democratic Services	£ 695.00	O	£ 710.29	£ 15.29	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Licence of Alteration	£ 980.00	O	£ 1,001.56	£ 21.56	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Licences to assign Leasehold Premises	£ 980.00	O	£ 1,001.56	£ 21.56	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Notice of Assignment	£ 114.00	O	£ 116.51	£ 2.51	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Notice of Charge	£ 114.00	O	£ 116.51	£ 2.51	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Retrospective Consent	£ 168.00	O	£ 171.70	£ 3.70	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Right to Buy Engrossment	£ 104.00	O	£ 106.29	£ 2.29	2.20%	D	I	C	C	Legal Services
Legal and Democratic Services - Miscellaneous - Sale of Garden Land/ Additional Land	£ 980.00	E	£ 1,001.56	£ 21.56	2.20%	D	I	C	C	Legal Services
Legal charge re drafting of miscellaneous highway agreements		E	£1,950 upwards (no set maximum)			D	N	C	C	Legal Services

Education for Adults										
Adult Learners earning under £25k gross (employed/ self/ unemployed) - Courses up to level 3 (Funded by ESFA)	Free of Charge	E	Free of Charge	£ -	0.00%	S	U	P	People	Thurrock Adult Community College
Adult Learners 19+ earning above £25k gross - Courses level 3 and above	Variable Charge	E	Variable Charge	£ -	0.00%	S	U	P	People	Thurrock Adult Community College
Family Learning English Maths & Language	Free of Charge	E	Free of Charge	£ -	0.00%	S	U	P	People	Thurrock Adult Community College
Family Learning wider FL per session	Free of Charge	E	Variable Charge	£ -	0.00%	D	U	P	People	Thurrock Adult Community College
Tailored Learning targeted provision	Free of Charge	E	Free of Charge	£ -	0.00%	D	U	P	People	Thurrock Adult Community College
Adult Skills 19+								P	People	Thurrock Adult Community College
Adult Learners 19+ earning above £25k gross - Not in full time education elsewhere standard rate course - Courses level 2 and below - Hourly charge	£ 6.50	E	£ 6.70	£ 0.20	3.08%	S	I	P	People	Thurrock Adult Community College
Adult Learners 19+ in full time education elsewhere or who do not meet residency eligibility	£ 17.30	E	£ 17.80	£ 0.50	2.89%	D	I	P	People	Thurrock Adult Community College
Adult Learners 19-23 undertaking their first full level 2 qualification	Free of Charge	E	Free of Charge	£ -	0.00%	S	U	P	People	Thurrock Adult Community College
Adult Learners 19-23 undertaking their first full level 3 qualification	Free of Charge	E	Free of Charge	£ -	0.00%	S	U	P	People	Thurrock Adult Community College
Adult Learners 19+ on English, Maths & Digital Skills courses	Free of Charge	E	Free of Charge	£ -	0.00%	S	U	P	People	Thurrock Adult Community College
Tailored Learning for learners 19+								P	People	Thurrock Adult Community College
Tuition fee standard hourly rate	£ 6.50	E	£ 6.70	£ 0.20	3.08%	D	I	P	People	Thurrock Adult Community College
Adults Learners 19+ in receipt of a state benefit	£ 4.30	E	£ 4.40	£ 0.10	2.33%	D	I	P	People	Thurrock Adult Community College
Tailored Learning for learners not eligible for funding	£ 17.30	E	£ 17.80	£ 0.50	2.89%	D	I	P	People	Thurrock Adult Community College

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Name of Fee or Charge	2024/25	2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Leisure Learning		E	£ 17.80			D	N	P	People	Thurrock Adult Community College

Education for Children

Music Services - Loan of Musical Instruments for pupils studying through the Music Hub (Guitars) per term	£ 16.00	E	£ 16.00	£ -	0.00%	D	U	CS	People	Music Services
Music Services - Loan of Musical Instruments for pupils studying through the Music Hub (Other) per term	£ 27.00	E	£ 27.00	£ -	0.00%	D	U	CS	People	Music Services
Music Services - Loan of Musical Instruments for external hirers (Band A - Low Value) per term	£ 27.00	E	£ 27.00	£ -	0.00%	D	U	CS	People	Music Services
Music Services - Loan of Musical Instruments for external hirers (Band B - Mid Value) per term	£ 54.00	E	£ 54.00	£ -	0.00%	D	U	CS	People	Music Services
Music Services - Loan of Musical Instruments for external hirers (Band C - High Value) per term	£ 108.00	E	£ 108.00	£ -	0.00%	D	U	CS	People	Music Services
Individual and small group tuition (fee pro-rata dependent on duration and numbers) - per hour charge	£ 37.25	E	£ 37.25	£ -	0.00%	D	U	CS	People	Music Services

Transportation Services and Highways

Street Naming and Numbering - New Properties - Each additional property address thereafter	£ 52.50	O	£ 55.00	£ 2.50	4.76%	D	I	P	Place	Highways
Highway Gully Attendance (item Retrieval)	£ 155.00	O	£ 163.00	£ 8.00	5.16%	D	I	P	Place	Highways
Initial Response Charge for attendance to an incident involving the Highway	£ 535.00	O	£ 560.00	£ 25.00	4.67%	D	I	P	Place	Highways
Additional charge per hour for attendance at the incident	£ 285.00	O	£ 300.00	£ 15.00	5.26%	D	I	P	Place	Highways
Cost reinstatement of permanent repairs following damage to the public Highway	Actual cost plus 18% Contract management fee	O	Actual cost plus 18% Contract management fee	£ -	0.00%	D	U	P	Place	Highways
Highways - Licences - Consideration of an application for a licence in writing to erect or retain on or over a highway any scaffolding or other structure, in connection with any building, or demolition or the alteration, repair, maintenance or cleaning of any building which obstructs the highway pursuant to Section 169(1) and (2) of the 1980 Act.	£330 for first month + £400 refundable deposit, £88 per month thereafter	Z	£350 for first month + £400 refundable deposit, £88 per month thereafter	£ 20.00	6.06%	D	I	P	Place	Highways
Highways - Anything done in connection with the clearance of accident debris pursuant to Section 41 and 130 of the 1980 Act in respect of accidents	Actual Costs + £200 up to £1,000; then after that 20% of actual costs	O	Actual Costs + £200 up to £1,000; then after that 20% of actual costs	£ -	0.00%	D	U	P	Place	Highways
Highways - Consideration of a request in respect of a highway maintainable at the public expense to execute such works as are specified in the request for constructing a vehicle crossing over a footway or verge in that highway pursuant to Section 184 of the 1980 Act (*if the crossing does not meet criteria, refund applicable)	£375 upfront; £300 is refundable*; £150 is refundable upon satisfactory completion	O	£375 upfront; £300 is refundable*; £150 is refundable upon satisfactory completion	£ -	0.00%	D	U	P	Place	Highways
Highways - Licences - Consideration of an application for consent to carry out any works in a street to provide means for the admission of light to premises situated under, or abutting on, the street pursuant to Section 180(2) of the 1980 Act	Actual Costs + £200 up to £1,000; then after that 20% of actual costs	Z	Actual Costs + £200 up to £1,000; then after that 20% of actual costs	£ -	0.00%	D	U	P	Place	Highways
Highways - Licences - Consideration of an application for consent to make an opening in the footway of a street as an entrance to a cellar or vault there under pursuant to Section 180 of the 1980 Act.	£ 3,300.00	Z	£ 3,475.00	£ 175.00	5.30%	D	I	P	Place	Highways
Highways - Licences - Consideration of an application for consent for the obligation to erect a hoarding or fence in accordance with Section 172(1) of the 1980 Act to be dispensed with pursuant to sub-section (2) of that Section.	£330 for first month + £400 refundable deposit, £88 per month thereafter	Z	£350 for first month + £400 refundable deposit, £88 per month thereafter	£ 20.00	6.06%	D	I	P	Place	Highways

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Highways - Licence for table and chair arrangements on the public highway £255 per table (max 4 chairs per table) with a maximum of £2000 capped on application.	£ 255.00	E	The fee for applying for a licence under the Business and Planning Act process is capped at £500 for first time applications and £350 for renewals	£ -	0.00%	D	I	P	Place	Highways
Highways - Provision of (or recovery of) white bar markings	£ 202.00	O	£ 213.00	£ 11.00	5.45%	D	I	P	Place	Highways
Highways - Skip Licence (to Skip Companies)	£45 for up to 7 days and up to every 7 days thereafter	E	£100 for up to 7 days and £100 up to every 7 days thereafter	£ 55.00	122.22%	D	I	P	Place	Highways
New Highways Information - Searches and Enquiries	£ 110.00	O	£ 150.00	£ 40.00	36.36%	D	I	P	Place	Highways
Permit Fees - Road Category - Cat 0-2 & TS - Immediate	£ 60.00	E	£ 60.00	£ -	0.00%	S	U	P	Place	Highways
Permit Fees - Road Category - Cat 0-2 & TS - Major	£ 240.00	E	£ 240.00	£ -	0.00%	S	U	P	Place	Highways
Permit Fees - Road Category - Cat 0-2 & TS - Major (PAA)	£ 105.00	E	£ 105.00	£ -	0.00%	S	U	P	Place	Highways
Permit Fees - Road Category - Cat 0-2 & TS - Minor	£ 65.00	E	£ 65.00	£ -	0.00%	S	U	P	Place	Highways
Permit Fees - Road Category - Cat 0-2 & TS - Permit Variation	£ 45.00	E	£ 45.00	£ -	0.00%	S	U	P	Place	Highways
Permit Fees - Road Category - Cat 0-2 & TS - Standard	£ 130.00	E	£ 130.00	£ -	0.00%	S	U	P	Place	Highways
Permit Fees - Road Category - Cat 3&4 No TS - Immediate	£ 40.00	E	£ 40.00	£ -	0.00%	S	U	P	Place	Highways
Permit Fees - Road Category - Cat 3&4 No TS - Major	£ 150.00	E	£ 150.00	£ -	0.00%	S	U	P	Place	Highways
Permit Fees - Road Category - Cat 3&4 No TS - Major (PAA)	£ 75.00	E	£ 75.00	£ -	0.00%	S	U	P	Place	Highways
Permit Fees - Road Category - Cat 3&4 No TS - Minor	£ 45.00	E	£ 45.00	£ -	0.00%	S	U	P	Place	Highways
Permit Fees - Road Category - Cat 3&4 No TS - Permit Variation	£ 35.00	E	£ 35.00	£ -	0.00%	S	U	P	Place	Highways
Permit Fees - Road Category - Cat 3&4 No TS - Standard	£ 75.00	E	£ 75.00	£ -	0.00%	S	U	P	Place	Highways
Right of Way - Additional costs may be payable in the event of a public enquiry under the Highways Act 1980 Section 302 and / or Local Government Act 1972 Section 250	Actual costs of advertising and officers time	O	Actual costs of advertising and officers time	£ -	0.00%	D	U	P	Place	Highways
Rights of Way - Application for Highways Deposits of Statement, Maps and Declarations (Section 31(6) of the Highways Act 1980)	£350 fee for the first parcel of land + £50 for each additional parcel	O	£370 fee for the first parcel of land + £50 for each additional parcel	£ 20.00	5.71%	D	I	P	Place	Highways
Rights of Way - Local Authority Recovery of Costs for Public Path Orders Regulations 1993	£ 1,800.00	O	£ 1,900.00	£ 100.00	5.56%	D	I	P	Place	Highways
Rights of Way - Public Path Creation Order (section 25 and 26 of the Highways Act 1980)	£ 1,100.00	O	£ 1,160.00	£ 60.00	5.45%	D	I	P	Place	Highways
Street Naming and Numbering - Re-naming of individual properties (per property charge)	£ 82.00	O	£ 86.00	£ 4.00	4.88%	D	I	P	Place	Highways
Street Naming and Numbering - New Properties - First address	£ 207.00	O	£ 216.00	£ 9.00	4.35%	D	I	P	Place	Highways
Street Naming and Numbering - New Properties - Re-naming of a building/block flat/industrial estate	£ 300.00	O	£ 315.00	£ 15.00	5.00%	D	I	P	Place	Highways
Street Naming and Numbering - Renaming of Street where requested by residents up to 50 properties	£ 540.00	O	£ 565.00	£ 25.00	4.63%	D	I	P	Place	Highways
Street Naming and Numbering - Renaming of Street where requested by residents 51 and over properties	£ 960.00	O	£ 1,010.00	£ 50.00	5.21%	D	I	P	Place	Highways
Street Naming and Numbering - Naming of new roads on new developments - Each new road name	£ 276.00	O	£ 291.00	£ 15.00	5.43%	D	I	P	Place	Highways
Highways Infrastructure - or the giving of a notice under Section 14(2) of the 1984 Act for the reason mentioned in Section 14(1)(a).	£ 880.00	O	£ 1,000.00	£ 120.00	13.64%	D	I	P	Place	Highways
Highways Infrastructure - Anything done by a local authority in connection with or in consequence of a request to the Authority, the Chief Officer of Police or any other person specified by or under an order made under Section 49(4) of the 1984 Act to suspend the use of a parking place or any part of it.	Actual Costs plus £200 up to £1,000; then after that 20% if greater	O	Actual Costs plus £200 up to £1,000; then after that 20% if greater	£ -	0.00%	D	U	P	Place	Highways

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Appendix 1 - Schedule of Proposed Fees and Charges for 2025/26

Name of Fee or Charge	2024/25	2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Highways Infrastructure - Anything done by a local traffic authority in connection with or in consequence of an event requiring traffic management measures	Actual Costs plus £200 up to £1,000; then after that 20% if greater	O	Actual Costs plus £200 up to £1,000; then after that 20% if greater	£ -	0.00%	D	U	P	Place	Highways
Highways Infrastructure - Anything done by a local traffic authority in connection with or in consequence of the making of an order under Section 14(1)	£ 1,800.00	O	£ 1,800.00	£ -	0.00%	D	U	P	Place	Highways
Highways Infrastructure - Consideration by a local authority of a request that, under Section 65(1) of the 1984 Act, it cause or permit a traffic sign (not being a sign which fulfils the conditions specified in Section 65(3A)(i) and (ii) to be placed on or near a road to indicate the route to specified land or premises.	£ 182.00	O	£ 191.00	£ 9.00	4.95%	S	I	P	Place	Highways
Highways Infrastructure - permitting - Fixed Penalty Notices (FPN) - Working in breach of a condition (This is the same as FPN penalties under the notice system, the Authority may extend the 36 day period at its discretion in any particular case)	£120 if paid within 36 days, discounted to £80 if paid within 29 days	O	£120 if paid within 36 days, discounted to £80 if paid within 29 days	£ -	0.00%	S	U	P	Place	Highways
Highways Infrastructure - permitting - Fixed Penalty Notices (FPN) - Working without a permit (The Authority may extend the 36 day period at its discretion in any particular case)	£500 if paid within 36 days, discounted to £300 if paid within 29 days	O	£500 if paid within 36 days, discounted to £300 if paid within 29 days	£ -	0.00%	S	U	P	Place	Highways
Highways Infrastructure - Traffic Signal data information	Actual Costs (min charge £180) (plus VAT)	S	Actual Costs (min charge £180) (plus VAT)	£ -	0.00%	D	U	P	Place	Highways
Highways Infrastructure - Wide load arrangements	Actual Costs plus £200 up to £1,000; then after that 20% if greater	O	Actual Costs plus £200 up to £1,000; then after that 20% if greater	£ -	0.00%	D	U	P	Place	Highways
Highways - Licences - Consideration of an application for consent temporarily to deposit building materials, rubbish or other things in a street that is a highway maintainable at the public expense or to make a temporary excavation in it, and the undertaking of site inspections to monitor compliance with such consent pursuant to Section 171(1),(2) (4) and (5) of the 1980 Act.	£230 for up to 14 days, £52 for each additional week thereafter, +£400 refundable deposit if no damage caused	Z	£250 for up to 14 days, £60 for each additional week thereafter, +£400 refundable deposit if no damage caused	£ 20.00	8.70%	D	I	P	Place	Highways
Highway Infrastructure - Temporary Construction Access Licence	£ 400.00	E	£ 420.00	£ 20.00	5.00%	D	I	P	Place	Highways
Highway Infrastructure - Temporary Construction Access Deposit - Deposit to cover cost of reinstatement should Developer fail to reinstate correctly.	POA	E	POA	£ -	0.00%	D	U	P	Place	Highways
Highways Infrastructure - Turning off/on permanent traffic signals fee	£ 300.00	E	£ 315.00	£ 15.00	5.00%	D	I	P	Place	Highways
Highways Infrastructure - Trial holes for VXO's	£ 300.00	O	£ 315.00	£ 15.00	5.00%	D	I	P	Place	Highways
Highways Infrastructure - Crane licence when not in association with construction works - Section 178 of the Highways Act 1980 regulates the placement of apparatus such as rails, beams and cranes over the highway.	A licence costs £300 and is valid for 21 days. We need at least 10 working days to process an application. The fee is non-refundable.	E	A licence costs £500 and is valid for 21 days. We need at least 10 working days to process an application. The fee is non-refundable.	£ 200.00	66.67%	D	I	P	Place	Highways

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	Total Charge	VAT	Total Charge	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Highways Infrastructure - Pavement Licence	Gazebo per install no longer 24hrs - £150 Shelving per year - £250	O	Gazebo per install no longer 24hrs - £150 Shelving per year - £250	£ -	0.00%	D	U	P	Place	Highways
Highways Infrastructure - An extension to your existing vehicle crossing at the cost of £414.00, constructed up to the maximum permitted width of 4.3m - Only applicable when done in conjunction with the Capital Footway works programme	£ 414.00	O	£ 435.00	£ 21.00	5.07%	D	I	P	Place	Highways
Highways Infrastructure - A new full width crossing at the cost of £715.00, constructed to the minimum permitted width of 2.7m - Only applicable when done in conjunction with the Capital Footway works programme	£ 715.00	O	£ 750.00	£ 35.00	4.90%	D	I	P	Place	Highways
Highways Infrastructure - A new full width crossing at the cost of £1,120.00, constructed anywhere between the minimum permitted width of 2.7m up to the maximum permitted width of 4.3m - Only applicable when done in conjunction with the Capital Footway works programme	£ 1,120.00	O	£ 1,180.00	£ 60.00	5.36%	D	I	P	Place	Highways
Highways Infrastructure - Charge for the co-ordination of Section 50 licence	£ 1,120.00	O	£ 1,180.00	£ 60.00	5.36%	D	I	P	Place	Highways
Cost to construct new or extension to existing domestic vehicle crossing (per square metre rate)	£ 250.00	O	£ 264.00	£ 14.00	5.60%	D	I	P	Place	Highways
Cost to construct new or extension to existing commercial vehicle crossing (per square metre rate)	£ 350.00	O	£ 369.00	£ 19.00	5.43%	D	I	P	Place	Highways
Cost to amend or lower a gully in connection with the construction of a new vehicle crossing	£ 400.00	O	£ 420.00	£ 20.00	5.00%	D	I	P	Place	Highways
Transport Development - Crane oversail licence (temporary during construction). Applicable when cranes operate over the public highway	£ 276.00	O	£ 291.00	£ 15.00	5.43%	S	I	P	Place	Highways
Transport Development - Crane oversail licence (temporary during construction). Applicable when cranes operate over the public highway - Deposit	£550 - £5,500	O	£550 - £5,500	£ -	0.00%	S	U	P	Place	Highways
Licence to attach apparatus to a Highway Asset on the highway and/or to install electrical apparatus on or over the highway. £150 per attachment (unless a Forum or Community Group and then £150 for the whole application)		O	£ 150.00			S	N	P	Place	Highways
Additional Road and/or amendment fee associated with the making of an order under Section 14(1)		O	£ 600.00			S	N	P	Place	Highways
Transport Development - Minor Works licence - adoptable vehicle/pedestrian access works - up to £50k estimated costs - flat fee for checking and supervision works, not including minor works licence legal fees	£ 7,500.00	O	£ 7,500.00	£ -	0.00%	S	U	P	Place	Highways Development Management
Transport Development Section 38 / 278 agreement (Fee is for checking drawings and supervision of works) - £50k estimated costs up to £1.5m estimated costs	12% of estimated costs, split between 5% design check fee and 7% supervision fee	O	12% of estimated costs, split between 5% design check fee and 7% supervision fee	£ -	0.00%	S	U	P	Place	Highways Development Management
Transport Development - Commuted sums for highway & ancillary works arising from development	25% of bond figure over a 60 year period - reduction factor 3.5% per annum	Z	25% of bond figure over a 60 year period - reduction factor 3.5% per annum	£ -	0.00%	D	U	P	Place	Highways Development Management
Transport Development Section 38 / 278 agreement (Fee is for checking drawings and supervision of works) - greater than £1.5m estimated costs; design check and supervision fees	8% flat fee; minimum value £180k	O	8% flat fee; minimum value £180k	£ -	0.00%	S	U	P	Place	Highways Development Management
Transport Development - Incidental HDM & LLFA technical information - Modelling, specifications, guidance information - compiling of information charged at hourly rate	Case by case basis	Z	£71.60 / hr	£ -	0.00%	D	I	P	Place	Highways Development Management
Transport Development - Temporary Construction Access Licence	£ 225.00	O	£ 230.00	£ 5.00	2.22%	S	U	P	Place	Highways Development Management
Transport Development - Temporary Construction Access Licence - Deposit	£550 - £5,500	O	£550 - £5,500	£ -	0.00%	S	U	P	Place	Highways Development Management
Lead Local Flood Authority - Ordinary Watercourse Land Drainage Consent	£ 50.00	Z	£ 50.00	£ -	0.00%	S	U	P	Place	Highways Development Management

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Name of Fee or Charge	2024/25	2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Stopping up of public highway - section 116 & 117 highways act 1980	£2,500 minimum charge, or £70 per hour in excess of this	O	£2,500 fee based on total 40 hrs. afterwards additional work charged @ £71.60/hr rate	£ 1.60	2.29%	D	I	P	Place	Highways Development Management
Section 184 - New vehicle crossings over footways and verges - Large projects		E	£500 - £7500 flat fee - on a case by case basis			D	N	P	Place	Highways Development Management
Work area A: Pre-application advice - 1 written response based on information provided - Householder applications or vehicle crossover on Level 1 or 2 routes	Free of Charge	S	Free of Charge			D	N	P	Place	Highways Development Management
Work area A: Pre-application advice - 1 written response based on information provided - Minor - 2 to 9 dwellings and/or new commercial floorspace up to 999Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 60.00	S	£ 60.00			D	N	P	Place	Highways Development Management
Work area A: Pre-application advice - 1 written response based on information provided - Major - 10 to 49 dwellings and/or new commercial floorspace 1000Sqm to 2499Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 120.00	S	£ 120.00			D	N	P	Place	Highways Development Management
Work area A: Pre-application advice - 1 written response based on information provided - Large Major - 50 - 249 dwellings and/or new commercial floorspace between 2500Sqm to 4999Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 240.00	S	£ 240.00			D	N	P	Place	Highways Development Management
Work area A: Pre-application advice - 1 written response based on information provided - Strategic - 250+ dwellings and/or new commercial floorspace over 5000Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 360.00	S	£ 360.00			D	N	P	Place	Highways Development Management
Work area A: Pre-application advice - 1 written response based on information provided - Minerals related development with an application site up to 14.9ha; and/or Waste/recycling development with up to 49,999 tonnes import/export per annum	£ 180.00	S	£ 180.00			D	N	P	Place	Highways Development Management
Work area A: Pre-application advice - 1 written response based on information provided - Minerals related development with an application site over 15ha; and/or Waste/recycling development with over 50,000 tonnes import/export per annum	£ 240.00	S	£ 240.00			D	N	P	Place	Highways Development Management
Work area B: Pre-application or Local Plan meeting at Town Hall (up to 2 hours) & 1 written response based on information provided - Minor - 2 to 9 dwellings and/or new commercial floorspace up to 999Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 120.00	S	£ 120.00			D	N	P	Place	Highways Development Management
Work area B: Pre-application or Local Plan meeting at Town Hall (up to 2 hours) & 1 written response based on information provided - Major - 10 to 49 dwellings and/or new commercial floorspace 1000Sqm to 2499Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 240.00	S	£ 240.00			D	N	P	Place	Highways Development Management
Work area B: Pre-application or Local Plan meeting at Town Hall (up to 2 hours) & 1 written response based on information provided - Large Major - 50 - 249 dwellings and/or new commercial floorspace 2500Sqm to 4999Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 360.00	S	£ 360.00			D	N	P	Place	Highways Development Management
Work area B: Pre-application or Local Plan meeting at Town Hall (up to 2 hours) & 1 written response based on information provided - Strategic - 250+ dwellings and/or new commercial floorspace over 5000Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 480.00	S	£ 480.00			D	N	P	Place	Highways Development Management
Work area B: Pre-application or Local Plan meeting at Town Hall (up to 2 hours) & 1 written response based on information provided - Minerals related development with an application site up to 14.9ha; and/or Waste/recycling development with up to 49,999 tonnes import/export per annum	£ 180.00	S	£ 180.00			D	N	P	Place	Highways Development Management
Work area B: Pre-application or Local Plan meeting at Town Hall (up to 2 hours) & 1 written response based on information provided - Minerals related development with an application site over 15ha; and/or Waste/recycling development with over 50,000 tonnes import/export per annum	£ 240.00	S	£ 240.00			D	N	P	Place	Highways Development Management
Work area C: Pre-application or Local Plan meeting external meeting and/or on site (up to 2 hours) & 1 written response based on information provided - Minor - 2 to 9 dwellings and/or new commercial floorspace up to 999Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 240.00	S	£ 240.00			D	N	P	Place	Highways Development Management
Work area C: Pre-application or Local Plan meeting external meeting and/or on site (up to 2 hours) & 1 written response based on information provided - Major - 10 to 49 dwellings and/or new commercial floorspace 1000Sqm to 2499Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 360.00	S	£ 360.00			D	N	P	Place	Highways Development Management

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Name of Fee or Charge	2024/25		2025/26		Changes from 2024/25		Detail				
	Total Charge	VAT	Total Charge	VAT	Total (£)	Total (%)	S/D	Status	Direct.	O&S	Service
Work area C: Pre-application or Local Plan meeting external meeting and/or on site (up to 2 hours) & 1 written response based on information provided - Large Major - 50 - 249 dwellings and/or new commercial floorspace 2500Sqm to 4999Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 480.00	S	£ 480.00				D	N	P	Place	Highways Development Management
Work area C: Pre-application or Local Plan meeting external meeting and/or on site (up to 2 hours) & 1 written response based on information provided - Strategic - 250+ dwellings and/or new commercial floorspace over 5000Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 600.00	S	£ 600.00				D	N	P	Place	Highways Development Management
Work area C: Pre-application or Local Plan meeting external meeting and/or on site (up to 2 hours) & 1 written response based on information provided - Minerals related development with an application site up to 14.9ha; and/or Waste/recycling development with up to 49,999 tonnes import/export per annum	£ 180.00	S	£ 180.00				D	N	P	Place	Highways Development Management
Work area C: Pre-application or Local Plan meeting external meeting and/or on site (up to 2 hours) & 1 written response based on information provided - Minerals related development with an application site over 15ha; and/or Waste/recycling development with over 50,000 tonnes import/export per annum	£ 240.00	S	£ 240.00				D	N	P	Place	Highways Development Management
Work area D: Assessment of scoping study for Transport Assessments or Statement (costs in addition to A, B, or C) - Major - 10 to 49 dwellings and/or new commercial floorspace 1000Sqm to 2499Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 360.00	S	£ 360.00				D	N	P	Place	Highways Development Management
Work area D: Assessment of scoping study for Transport Assessments or Statement (costs in addition to A, B, or C) - Large Major - 50 - 249 dwellings and/or new commercial floorspace 2500Sqm to 4999Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 480.00	S	£ 480.00				D	N	P	Place	Highways Development Management
Work area D: Assessment of scoping study for Transport Assessments or Statement (costs in addition to A, B, or C) - Strategic - 250+ dwellings and/or new commercial floorspace over 5000Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 600.00	S	£ 600.00				D	N	P	Place	Highways Development Management
Work area D: Assessment of scoping study for Transport Assessments or Statement (costs in addition to A, B, or C) - Minerals related development with an application site up to 14.9ha; and/or Waste/recycling development with up to 49,999 tonnes import/export per annum	£ 360.00	S	£ 360.00				D	N	P	Place	Highways Development Management
Work area D: Assessment of scoping study for Transport Assessments or Statement (costs in addition to A, B, or C) - Minerals related development with an application site over 15ha; and/or Waste/recycling development with over 50,000 tonnes import/export per annum	£ 480.00	S	£ 480.00				D	N	P	Place	Highways Development Management
Work area D: Assessment of scoping study for Transport Assessments or Statement - Development Management or Local Plan Planning Performance Agreement (PPA) project work or standalone Highways Performance Agreement (TPA); max. six months length - invoiced monthly.	£120.00 per hour based on average 10 hours per week, including agreed meeting costs (except travel costs if away from Town Hall); up to max. cost of £31,200	S	£120.00 per hour (incl. VAT) based on average 10 hours per week, including agreed meeting costs (except travel costs if away from Town Hall); up to max. cost of £31,200				D	N	P	Place	Highways Development Management
Work area E: Review of Transport Assessment or Statement with 1 written response. (costs in addition to A, B, or C) - Major - 10 to 49 dwellings and/or new commercial floorspace 1000Sqm to 2499Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 1,200.00	S	£ 1,200.00				D	N	P	Place	Highways Development Management
Work area E: Review of Transport Assessment or Statement with 1 written response. (costs in addition to A, B, or C) - Large Major - 50 - 249 dwellings and/or new commercial floorspace 2500Sqm to 4999Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 2,400.00	S	£ 2,400.00				D	N	P	Place	Highways Development Management
Work area E: Review of Transport Assessment or Statement with 1 written response. (costs in addition to A, B, or C) - Strategic - 250+ dwellings and/or new commercial floorspace over 5000Sqm and/or vehicle crossover on Level 1 or 2 routes	£ 3,600.00	S	£ 3,600.00				D	N	P	Place	Highways Development Management
Work area E: Review of Transport Assessment or Statement with 1 written response. (costs in addition to A, B, or C) - Minerals related development with an application site up to 14.9ha; and/or Waste/recycling development with up to 49,999 tonnes import/export per annum	£ 1,200.00	S	£ 1,200.00				D	N	P	Place	Highways Development Management
Work area E: Review of Transport Assessment or Statement with 1 written response. (costs in addition to A, B, or C) - Minerals related development with an application site over 15ha; and/or Waste/recycling development with over 50,000 tonnes import/export per annum	£ 2,400.00	S	£ 2,400.00				D	N	P	Place	Highways Development Management

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Work area E: Review of Transport Assessment or Statement - Development Management or Local Plan Planning Performance Agreement (PPA) project work or standalone Highways Performance Agreement (TPA); max six months length and based on Principal officer rate - invoiced monthly.	£120.00 per hour based on average 10 hours per week, including agreed meeting costs (except travel costs if away from Town Hall); up to max. cost of £31,200	S	£120.00 per hour (incl. VAT) based on average 10 hours per week, including agreed meeting costs (except travel costs if away from Town Hall); up to max. cost of £31,200			D	N	P	Place	Highways Development Management
Work area F: Additional officer time and/or expenses allocated for all size classifications except Householder applications and PPA / TPA: based on senior officer hourly rate	£ 90.00	S	£ 90.00			D	N	P	Place	Highways Development Management
Highways - Consideration by a local authority of an application pursuant to any provision contained in an order under Section 1,6 9 or 14 of the 1984 Act for an exemption from any prohibition or restriction imposed by the order on the stopping, parking, waiting, loading or unloading of vehicles on a road.	£ 2,025.00	O	£ 2,125.00	£ 100.00	4.94%	D	I	P	Place	Transportation Services - General
Traffic Management - Anything done by a local traffic authority in connection with or in consequence of a request to vary an order under Section 1,6,9 or 14 of the 1984 Act so as to create an exemption or exclusion from a prohibition or restriction imposed by the Order on the stopping, parking waiting, loading or unloading of vehicles on a road.	£ 1,650.00	O	£ 1,730.00	£ 80.00	4.85%	S	I	P	Place	Transportation Services - General
Traffic Management - Anything done by a local traffic authority in consequence of a request to revoke or amend an order under Section 6,32(1) (b) or 45 of the 1984 Act so that a particular length of road may cease to be a place where vehicles may be parked in accordance with the order.	£ 1,650.00	O	£ 1,730.00	£ 80.00	4.85%	S	I	P	Place	Transportation Services - General
Transport Delivery - Accident data provision	£ 231.00	Z	£ 243.00	£ 12.00	5.19%	D	I	P	Place	Transportation Services - General
Travel Plans - Monitoring Travel Plans - Residential Developments - Moderate (50 – 450 dwellings) (per annum)	£ 1,100.00	Z	£ 1,320.00	£ 220.00	20.00%	D	I	P	Place	Transportation Services - General
Travel Plans - Monitoring Travel Plans - Residential Developments - Major (450 - 900 dwellings) (per annum)	£ 2,150.00	Z	£ 3,210.00	£ 1,060.00	49.30%	D	I	P	Place	Transportation Services - General
Travel Plans - Monitoring Travel Plans - Residential Developments more than 900 dwellings (per annum)		Z	Case by case basis			D	N	P	Place	Transportation Services - General
Travel Plans - Monitoring Travel Plans - Workplace Developments (more than 800 sq metres or 50+ employees) (per annum)	£ 600.00	Z	£ 900.00	£ 300.00	50.00%	D	I	P	Place	Transportation Services - General
Transport - MOT Test Station Services - MOT'S class 4 and 7	£ 38.00	E	£ 39.00	£ 1.00	2.63%	D	I	P	Place	Transportation Services - Fleet
Transport - MOT Test Station Services - MOT'S class 4 and 7 Retest Fee	£ 15.00	E	£ 15.00	£ -	0.00%	D	U	P	Place	Transportation Services - Fleet
Transport - MOT Test Station Services - MOT'S class 5	£ 55.00	E	£ 56.00	£ 1.00	1.82%	D	I	P	Place	Transportation Services - Fleet
Transport - MOT Test Station Services - MOT'S class 5 Retest Fee	£ 20.50	E	£ 21.00	£ 0.50	2.44%	D	I	P	Place	Transportation Services - Fleet
Transport - MOT Test Station Services - MOT'S Taxi Test	£ 26.00	E	£ 27.00	£ 1.00	3.85%	D	I	P	Place	Transportation Services - Fleet
Advertising on bus stops timetable case - A4 SIZE - per 6 month period	£ 146.00	S	£ 146.00	£ -	0.00%	D	U	P	Place	Transportation Services - Passenger Transport
Passenger Transport - Fee for the replacement of a bus pass following loss or damage to an existing one	£ 13.40	O	£ 13.70	£ 0.30	2.24%	D	I	P	Place	Transportation Services - Passenger Transport
Passenger Transport - The issue by a County Council, District Council, passenger transport authority or passenger transport executive in England, a County Council or County Borough Council in Wales, to a person eligible to receive travel concessions under a scheme established under Section 93 of the Transport Act 1985, of - (a) any permit or other document as evidence of entitlement to receive travel concessions	Free of Charge	O	Free of Charge	£ -	0.00%	S	U	P	Place	Transportation Services - Passenger Transport

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Passenger Transport - Utilities request for bus stop to be suspended - The charge for suspending each bus stop is £175 per day for up to 2 days, then £300 for any 28 day period thereafter.	£175 per day for up to 2 days, then £300 for any 28 day period thereafter	Z	£175 per day for up to 2 days, then £300 for any 28 day period thereafter	£ -	0.00%	D	U	P	Place	Transportation Services - Passenger Transport
Road Safety - Scooter Training (Primary School Groups) - Per session (10 pupil max)	£ 45.00	Z	£ 45.00	£ -	0.00%	D	U	P	Place	Transportation Services - Road Safety
Road Safety - Bikeability Training Level 1 - Per Child	£ 6.00	Z	£ 6.00	£ -	0.00%	D	U	P	Place	Transportation Services - Road Safety
Road Safety - Bikeability Training Level 2 - Per Child	£ 11.00	Z	£ 11.00	£ -	0.00%	D	U	P	Place	Transportation Services - Road Safety
Road Safety - Bikeability Training Level 3 - Per Child	£ 5.00	Z	£ 11.00	£ 6.00	120.00%	D	I	P	Place	Transportation Services - Road Safety
Road Safety - Bikeability Training Level 3 - Per Adult		Z	£ 11.00			D	N	P	Place	Transportation Services - Road Safety
Road Safety - Bikeability - Learn to Ride - Under 16s - Per Child	£ 11.00	Z	£ 11.00	£ -	0.00%	D	U	P	Place	Transportation Services - Road Safety
Road Safety - Bikeability - Learn to Ride - Over 16s - Per Child	£ 21.00	Z	£ 21.00	£ -	0.00%	D	U	P	Place	Transportation Services - Road Safety
Road Safety - Bikeability - Balance Bikes - Per Child	£ 5.00	Z	£ 5.00	£ -	0.00%	D	U	P	Place	Transportation Services - Road Safety

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