

**Audit Committee
Work Programme
2024/25**

Dates of Meetings: 11 July 2024, 3 October 2024, 9 January 2025 and 6 February 2025

Topic	Lead Officer	Description of the Report
11 July 2024 Meeting		
Final Report to be submitted to Democratic Services on 27.6.24		
Reports to Amber for SLT 25.4.24, SLT 1.5.24		
Terms of Reference	Democratic Services	
Progress Report – Statement of Accounts and Audit – 2020/21 -2023/24	BDO/ Dawn Calvert	
2024-25 Internal Audit Plan (July 2024-March 2025)	Frankie Smith	
Local Code of Corporate Governance	Daniel Fenwick	
NATIS Update	Mark Wheeler	
Work Programme	Democratic Services	Standing Item

3 October 2024 Meeting Final Report to be submitted to Democratic Services on 19.9.24 Reports to Amber for SLT 1.8.24, SLT 7.8.24		
External Audit Progress Update Report	EY/ Dawn Calvert	
<ul style="list-style-type: none"> i. Counter Fraud Strategy 24-27 ii. Bribery & Corruption Policy iii. Whistleblowing Policy iv. Money Laundering Policy v. Counter Fraud & Investigation Annual Report 2023/24 and 2024/25 Work Plan 	Michael Dineen	
Review of Risk Management Strategy	Frankie Smith	
2023/24 Annual Internal Audit Report and Head of Int Audit Opinion	Frankie Smith	
Annual Complaints Report 2023-24	Tracie Heiser	
Annual Information Governance Report 2023-24	Andy Best / R Steel	
Regulation of Investigatory Powers Act (RIPA) Activity Report 23/24	Helen Nicol	
Work Programme	Democratic Services	

9 January 2025 Meeting

Final Report to be submitted to Democratic Services on 19.12.24

Reports to Amber for SLT 31.10.24, SLT 6.11.24

External Audit Progress Update Report	EY / Dawn Calvert	Standing Item
Counter Fraud & Investigation Quarterly Update (Q1)	Michael Dineen	
Internal Audit Progress Update Report	Frankie Smith	
Work Programme	Democratic Services	

6 February 2025 Meeting

Final Report to be submitted to Democratic Services on 23.1.25

Reports to Amber for SLT 28.11.24, SLT 4.12.24

Audit Progress Report for the Year Ended 31 March 2023	EY / Dawn Calvert	
Mid-Year (2024/25) Complaints Report	Tracie Heiser	
Mid-Year (2024/25) Information Governance Report	Andy Best / R Steel	
Internal Audit Charter 2024	Frankie Smith	
Internal Audit Protocol	Frankie Smith	
Internal Audit Strategy 2025/26	Frankie Smith	

Annual Internal Audit Plan 2025/26	Frankie Smith	
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Annual Governance Statement – date TBC
Internal Audit Strategy – date TBC

Clerk: Rhiannon Whiteley
Last Updated: August 2024