

**Audit Committee
Work Programme
2024/25**

Dates of Meetings: 11 July 2024, 3 October 2024, 9 January 2025 and 6 February 2025

| Topic | Lead Officer | Description of the Report |
|---|---------------------|---------------------------|
| 11 July 2024 Meeting Final Report to be submitted to Democratic Services on 27.6.24 Reports to Amber for SLT 25.4.24, SLT 1.5.24 | | |
| Terms of Reference | Democratic Services | |
| Progress Report – Statement of Accounts and Audit – 2020/21 -2023/24 | BDO/ Dawn Calvert | |
| 2024-25 Internal Audit Plan (July 2024-March 2025) | Frankie Smith | |
| Local Code of Corporate Governance | Daniel Fenwick | |
| NATIS Update | Mark Wheeler | |
| Work Programme | Democratic Services | Standing Item |

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| 3 October 2024 Meeting Final Report to be submitted to Democratic Services on 19.9.24 Reports to Amber for SLT 1.8.24, SLT 7.8.24 | | |
| External Audit Progress Update Report | BDO/ Michael Jones | |
| <ul style="list-style-type: none"> i. Counter Fraud Strategy 24-27 ii. Bribery & Corruption Policy iii. Whistleblowing Policy iv. Money Laundering Policy v. Counter Fraud & Investigation Annual Report 2023/24 and 2024/25 Work Plan | Michael Dineen | |
| Review of Risk Management, Strategy Policy and Framework Report (to include Corporate Risk Register and to be decided how often this is brought to the Audit Committee) | Frankie Smith | |
| Chief Internal Auditor's Annual Report – Year ended 31 March 2023 | Frankie Smith | |
| Annual Complaints Report 2022-23 | Lee Henley | |
| Annual Information Governance Report 2022-23 | Lee Henley | |

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| Regulation of Investigatory Powers Act (RIPA) Activity Report 22/23 | Lee Henley | |
| Counter Fraud Strategy | Michael Dineen | |
| Work Programme | Democratic Services | |
| 9 January 2025 Meeting Final Report to be submitted to Democratic Services on 19.12.24 Reports to Amber for SLT 31.10.24, SLT 6.11.24 | | |
| External Audit Progress Update Report | BDO/ Michael Jones | Standing Item |
| Counter Fraud & Investigation Quarterly Update (Q1) | Michael Dineen | |
| Internal Audit Progress Update Report | Frankie Smith | |
| Work Programme | Democratic Services | |
| 6 February 2025 Meeting Final Report to be submitted to Democratic Services on 23.1.25 Reports to Amber for SLT 28.11.24, SLT 4.12.24 | | |
| Audit Progress Report for the Year Ended 31 March 2023 | BDO / Michael Jones | |
| Mid-Year (2024/25) Complaints and Information Governance Activity Report | Lee Henley | |

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| Work Programme | | |
| Internal Audit Charter 2024 | Frankie Smith | |
| Internal Audit Protocol | Frankie Smith | |
| Internal Audit Strategy 2025/26 | Frankie Smith | |
| Annual Internal Audit Plan 2025/26 | Frankie Smith | |

Annual Governance Statement – date TBC
Internal Audit Strategy – date TBC

Clerk: Rhiannon Whiteley
Last Updated: June 2024