



Premises Licence

Premises Licence Number
Date of Issue

05/01115/LAPRE
1st November 2023

Part 1 –Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

The New Courthouse
39 King Street
Stanford Le Hope
Essex
SS17 0HJ

Telephone number

Where the licence is time limited the dates

Licensable activities authorised by the licence

Playing of Recorded Music
Sale by Retail of Alcohol

Times the licence authorises the carrying out of licensable activities

Playing of Recorded Music

Monday	10:00 - 00:00
Tuesday	10:00 - 00:00
Wednesday	10:00 - 00:00
Thursday	10:00 - 00:00
Friday	10:00 - 00:00
Saturday	10:00 - 00:00
Sunday	10:00 - 00:00

Sale by Retail of Alcohol

Monday	10:00 - 00:00
Tuesday	10:00 - 00:00
Wednesday	10:00 - 00:00
Thursday	10:00 - 01:00
Friday	10:00 - 01:00
Saturday	10:00 - 01:00
Sunday	10:00 - 00:00

The opening hours of the premises

Monday	10:00 - 00:30
Tuesday	10:00 - 00:30
Wednesday	10:00 - 00:30
Thursday	10:00 - 01:30
Friday	10:00 - 01:30
Saturday	10:00 - 01:30
Sunday	10:00 - 00:30

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption both on and off the Premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Ei Group Plc
3 Monkspath Hall Road
Solihull
B90 4SJ

licensing@eigroupplc.com
0121 272 5266

Registered number of holder, for example company number, charity number (where applicable)

Company Number **2562808**

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Adam Lakey



Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal Licence Number: 2114
Licensing Authority: Thurrock Council

Annex 1 –Mandatory conditions

- 1 No supply of alcohol may be made under this licence
 - a) At a time when there is no designated premises supervisor in respect of it or,
 - b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- 2 Every supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.
- 3 (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or .
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise); .
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective; .
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective; .
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner; .
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

- 4 The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 5 (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or .
- (b) an ultraviolet feature.
- 6 The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and,
- (ii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and .
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available."
- 7 (1). A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- (2).For the purposes of the condition set out in paragraph 1 -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula where-

$$P = D + (D \times V)$$

- (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence-
- (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "valued added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

(3) Where the permitted price given by Paragraph (b) of paragraph 3 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(4) (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the price permitted on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales and supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

- 8 Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:
- a) Unauthorised access or occupation (eg through door supervision), or
 - b) Outbreaks of disorder, or
 - c) Damage

Annex 2 –Conditions consistent with the Operating Schedule

- 1 The premises shall have installed and maintain a closed circuit television surveillance (CCTV) system which at all times complies with the below requirements:
 - i. CCTV will be provided in the form of a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition;
 - ii. CCTV cameras shall cover all public areas including all entrances and exits and all areas where the sale of alcohol takes place;
 - iii. Equipment must be maintained in good working order, be correctly time and date stamped, recordings must be kept in good working order and kept for a minimum period of 31 days;
 - iv. At all times, whilst the premises is open for licensable activities, there are members of staff able to immediately provide viewable copies of recordings to the police or licensing authority staff upon reasonable request;
 - v. The recording equipment and data storage devices shall be kept in a secure environment and fitted with security functions (such as passwords) to prevent recordings being tampered with;
 - vi. An operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant: in the event of any failure this will be recorded immediately.
- 2 Any failure of the CCTV system which cannot be rectified within 24 hours of discovery must be reported to the central Essex Police Licensing Team by phone or email (contact details as per Essex Police website).
- 3 Signs must be displayed at all entrances and exits advising customers that CCTV is operating at the premises and shall be a minimum size of 200 x 148mm and clearly legible at all times when the premises conducts licensable activities.
- 4 No alcohol may be supplied by an individual unless that individual has the written consent of the Designated Premises Supervisor or other employed Personal Licence Holder.

A written record of this consent must be retained on the premises at all times when such an individual supplies or proposes to supply alcohol and be made immediately available upon reasonable request of the police or licensing authority.
- 5 On any occasion where the premises conducts licensable activities past midnight, at least 2 SIA licensed door supervisors must be on duty from 20:00 until at last 30 mins after the premises closes.
- 6 Where SIA licensed door supervisors are used at the premises a record shall be maintained (on the premises) which are legible and details:

- i. The day and date when door supervisors were deployed;
- ii. The name and SIA registration number of each door supervisor on duty at the premises; and
- iii. The start and finish time of each door supervisor's worked duty period.

This record shall be retained on the premises for 31 days and be immediately provided to police or licensing authority staff upon reasonable request.

- 7 Where SIA licensed door supervisors are employed at the premises (either directly or via a third party), a check of the current validity of each door supervisor's licence shall be conducted via the the SIA website at the commencement of employment at the premises and monthly thereafter and recorded in a log.

This log shall be retained for at least six months after the last recorded check and be immediately provided to police or licensing authority staff upon reasonable request.

- 8 An incident log shall be kept at the premises, and made immediately available to police or licensing authority staff upon reasonable request.

The log must be completed as soon as is possible and within any case within 4 hours of the occurrence and shall record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received concerning crime and disorder
- (d) any incidents of disorder
- (e) all seizures of drugs or offensive weapons
- (f) any faults in a CCTV system, searching equipment or scanning equipment mandated as a condition of the licence

The incident log shall either be electronic or maintained in a bound document with individually numbered pages and be retained for at least 12 months from the date of the last entry.

- 9 The premises shall have in place, and operate, a zero tolerance policy with regard to the use/possession of controlled drugs and psychoactive substances and advertise the same within the premises on posters and similar means.

This policy shall include but not be limited to:

- i. Searching practices upon entry;
- ii. Dealing with patrons suspected of using drugs on the premises;
- iii. Scrutiny of spaces including toilets or outside areas;
- iv. Clear expectations of staff roles (including the DPS, managers/supervisors, and door supervisors);
- v. Staff training regarding identification of suspicious activity and what action to take;
- vi. The handling of items suspected to be illegal drugs or

psychoactive substances;

vii. Steps taken to discourage and disrupt drug use on the premises

viii. Steps to be taken to inform patrons of the premises drug policy/practices

A copy of this policy document shall be lodged with the police and licensing authority.

- 10 During the period in which the premises is open for licensable activities, toilets shall be checked on at least an hourly basis for the purpose:
- a) of detecting and deterring the use of controlled drugs and psychoactive substances; and
 - b) maintaining public safety.

A record of these checks shall be maintained with the time, date, and condition of the toilets and staff member conducting the check.

These records shall be made contemporaneously, retained at the premises for at least six months and made available immediately upon demand to police or licensing authority staff.

- 11 Except when being used for entry or egress by a patron, all external windows and doors shall be kept shut after 21:00 hours and at all times when music is being played.

- 12 A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement and is either a:
- * Proof of age card bearing the PASS hologram;
 - * Photocard driving licence;
 - * Passport; or
 - * Ministry of Defence Identity Card

- 13 The premises shall clearly display signs at each point of sale and in areas where alcohol is displayed advising customers that a 'Challenge 25' policy is in force.

- 14 All staff engaged in the sale or supply of alcohol on the premises shall have received training in relation to:
1. the protection of children from harm (including under-age sales);
 2. how to recognise drunkenness and the duty not to serve drunk persons;
 3. dealing with incidents and the prevention of crime and disorder generally; and
 4. drug awareness (to specifically include the recognition of drugs use and supply in licensed premises).

Refresher training shall be carried out at least every six months.

Training records shall be kept on the premises (or otherwise

accessible on the premises) for a minimum of 12 months and made immediately available to police, trading standards, or licensing authority staff upon reasonable request.

- 15 At all times no persons shall be permitted to take bottles, glasses or drinking vessels from the premises.

Conspicuous signage (of a minimum size of 200mm x 148mm) shall be displayed, at each ingress/egress point explaining this policy.

- 16 Clear and legible notices must be prominently displayed at any area used for smoking requesting customers to respect local residents and use the area quietly.

These signs shall be a minimum size of 200mm x 148mm.

- 17 Clear and legible notices must be prominently displayed at all exits requesting customers to respect local residents and leave the area quietly.

These signs shall be a minimum size of 200mm x 148mm.

Annex 3 –Conditions attached after a hearing by the licensing authority



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Company Number **2562808**

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Adam Lakey

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal Licence Number: 2114
Licensing Authority: Thurrock Council