

## Minutes of the Meeting of the General Services Committee held on 8 December 2021 at 6.30 pm

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**Present:** Councillors Robert Gledhill (Chair), John Kent (Vice-Chair), Mark Coxshall, Shane Hebb, Victoria Holloway, Barry Johnson and Fraser Massey

**In attendance:**  
Lyn Carpenter, Chief Executive  
Jackie Hinchliffe, Director of HR, OD & Transformation  
David Johnson, Acting Corporate Property Manager  
Matthew Boulter, Democratic Services Manager

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### **1. Minutes**

The minutes of the General Services Committee held on 11 October and 3 November 2021 were agreed as correct records of the meetings.

### **2. Items of Urgent Business**

There were no items of urgent business.

### **3. Declarations of Interests**

In relation to Item 5, 'Decision as Charity Trustees of Orsett Recreation Ground', Cllr Johnson stated he was a ward councillor for Orsett but he had not been involved in the issue in the report and maintained an open mind.

### **4. Decision as Charity Trustees of Orsett Recreation Ground**

Following an officer introduction, Members agreed the recommendations.

#### **AGREED: That:**

- 1. The decision in principle that if this is in the best interests of the charitable trust, that a grant of a lease for 30 years of the Pavilion Orsett Recreation Ground should be granted to Orsett Cricket Club where this is the case.**
- 2. Delegates to the Assistant Director of Property authority to obtain written advice, including securing appropriate valuation and marketing advice from a qualified surveyor in line with statutory requirements of the Charities Act 2011 for the lease of the Pavilion, Orsett Recreation Ground and negotiate the terms of the lease.**

3. **The Director of Resources and Place Delivery, in consultation with the Chair of General Services Committee, agree final lease arrangements following consideration of the qualified surveyors report in line with statutory requirements of the Charities Act 2011.**
- 4 **In the event that the lease arrangements are approved the committee delegates authority to:**
  - (i) **AD Law & Governance to prepare and complete all the necessary legal documentation in accordance with the agreed terms and Charity Commission requirements to conclude the lease;**
  - (ii) **AD Law & Governance to contact the Charity Commission and take such steps and enter into such documents if required by the Charity Commission in order to give its consent to the lease; and**
  - (iii) **AD Property to give public notice in accordance with Section 121 Charities Act 2011, in the local press to notify people within the beneficial area of the charity that the Charity Trustees intend to dispose of the leasehold interest in the Orsett Recreation Ground .**

**5. Employment Matter**

*At 6.35pm the Committee agreed to go into exempt session to consider the following report.*

**The meeting finished at 7.17 pm**

Approved as a true and correct record

**CHAIR**

**DATE**

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