

ED2. EXECUTIVE DECISIONS BY A CABINET MEMBER OR AN OFFICER

A. Report Title: FLEXIBLE WORKING	
B. Report Author(s): Martin Willoughby, Civic Offices Project Manager	Tel: : 07827 354401 E-mail: mwilloughby@thurrock.gov.uk
C. Decision Maker: Graham Farrant	
D. Position held: Chief Executive	
E. Key decision: Key	F. Delegation ref: Minute Number: 44, 10 July 2013: Note the plans to implement Flexible Working as a key feature of transforming the way the Council works and increase the operational space available in the Civic Offices. Approve the investment of £3.75m capital expenditure in the Civic Offices. Provision has already been made in the MTFS for £2m in 2013/14 and a further £2m in 2014/15 at a total of £4m. Note the immediate potential savings and operational efficiencies of £4.42m that will arise from this. Approve plans to commission building works for the Civic Offices refurbishment through the SmartEEast framework agreement. Approve delegation of authority to the Chief Executive and Director of Finance and Corporate Governance in consultation with the Portfolio Holder for Housing and Transformation to authorise spend of the investment budget.
G. Is the decision urgent? No, but the award of the contract should be completed as quickly as possible in order to ensure that schedules for the refurbishment of the Civic Offices can be met.	
H. If yes, state why.	

I. DECISION (strike out whichever does not apply) :

1. ~~I agree the recommendations in the attached report for the reasons given in the report;~~ **OR**
2. *My decision is:

That the contract for Building Works in relation to the Civic Offices Programme should be let via the Smart E East Framework contract to Barnes.

*The reason for my decision is:

I am satisfied that a compliant procurement tendering process has been undertaken and the winning tender was selected on the basis of the highest score.

* Continue overleaf or on an additional sheet if necessary.

Signed:



Date:

12/9/13,



12/9/13

URGENCY

Democratic Services will arrange for the completion of the following:

J. I confirm that in my opinion a decision on this matter is urgent and cannot reasonably be delayed:

Signed:

Date:

To be completed by Democratic Services

Date decision received by Dem. Services: Click This Box Once - Enter The Date On Which The Decision Was Received

Date decision published: Click This Box Once - Enter The Date The Decision Is To Be Published

Implementation date: Click This Box Once - Enter The Date Upon Which The Decision Is To Be Implemented

Relevant O & S Committee: Click This Box Once - Type The Relevant O&S Committee The Decision Would Come Under