

Meeting Planner
Health and Wellbeing Board
Health and Wellbeing Board Executive Committee

HWB Membership

Leader of the Council* (Cllr Robert Gledhill) Portfolio Holder for Children's and Adult Social Care (**Chair**) (Cllr James Halden), Portfolio Holder for Health (and Air Quality) (Cllr Mayes), Cllr Tony Fish, Corporate Director of Adults, Housing and Health* (Roger Harris) Corporate Director Children's Services*, (Sheila Murphy), Director of Public Health* (Ian Wake), Interim Deputy Accountable Officer: Thurrock NHS Clinical Commissioning Group* (Mark Tebbs), Chief Operating Officer HealthWatch Thurrock * (Kim James), Clinical Representative: Thurrock NHS Clinical Commissioning Group (tbc) Chair: Thurrock NHS Clinical Commissioning Group or a clinical representative from the Board (Dr Kalil), Executive Nurse: Thurrock NHS Clinical Commissioning Group (Jane Foster-Taylor), Lay Member Patient Participation: Thurrock NHS Clinical Commissioning Group (To be confirmed), Director – Place (Andy Millard), Director level Executive, NHS England Midlands and East of England Region (Waiting for confirmation) Chair Thurrock Community Safety Partnership Board / Director – Environment and Highways (Julie Rogers), Chair of the Adult Safeguarding Board or their senior representative (Jane Foster-Taylor, Thurrock CCG), Representative Thurrock Local Safeguarding Children's Partnership (Jane Foster-Taylor), Integrated Care Director Thurrock, North East London Foundation Trust (NELFT) (Tania Sitch), Executive member, Basildon and Thurrock Hospitals University Foundation Trust (Andrew Pike/Preeti Sud), Executive Director of Community Services and Partnerships, Essex Partnership University Trust (EPUT) (Nigel Leonard), Chief Executive Thurrock CVS (Kristina Jackson), Senior officer, HM Prison and Probation Service (Karen Grinney), Interim AO for Mid and South Essex joint CCG (Anthony McKeever)

Operation matters regarding Health and Wellbeing Board

- Meetings are organised quarterly on a Friday morning
- One quarter of the whole number of Board Members, provided that in no case shall the quorum of a Committee be less than three
- Meetings must be held in Committee Room 1, unless virtual or Hybrid
- Meetings must be recorded as the Board is a formal committee of the council
- Meetings are public – members of the public can attend and sit in the public area. Any questions from the public must be requested prior to the meeting and will be considered on the discretion of the Chair.

HWB Executive Committee membership

Roger Harris (Chair), Mark Tebbs (Chair), Sheila Murphy, Les Billingham, Jane Foster-Taylor, Kim James, Michele Lucas, Ian Wake, Carol Hinvest, Julie Rogers/Michelle Cunningham, Teresa Salami-Oru

Operation matters regarding Health and Wellbeing Board

- Meetings are arranged by exception
- The Executive Committee helps to determine agenda items for the Health and Wellbeing Board

Meeting	Meeting date and time	Agenda Items	Deadlines
HWB	8 October 10-12 noon. Papers published Wed 30 Sept. Papers sent for Imps Monday 21 September. Invitations sent to members	<ol style="list-style-type: none"> 1. Welcome and introductions 2. Minutes 3. Urgent items 4. Declaration of Interests 5. BTUH CQC outcome for maternity services – requested by Cllr Halden on 19 August 2020 6. Update report from SEND Improvement Board to include SEND stretch targets – requested by Cllr Halden (Sheila Murphy/Michele Lucas) 7. Economically vulnerable Taskforce updates. 8. Greater Essex LeDeR Annual Report – requested by 	

Meeting	Meeting date and time	Agenda Items	Deadlines
HWB (Additional Meeting)	<p>Thursday 26 November 2.00 -4.00pm</p> <p>Invitations sent to members</p>	<ol style="list-style-type: none"> 1. Welcome and introductions 2. Minutes 3. Urgent items 4. Declaration of Interests 5. Thurrock Health and Wellbeing Strategy refresh (Darren Kristiansen) 6. Worklessness and Health JSNA 7. Active Place Strategy (Julie Rogers) – 8. CLA JSNA (Elozona) (Deferred from October meeting on advice of Elozona) 9. Initial Health Assessments for Looked After Children Update (Sheila Murphy/Jane Foster-Taylor) 10. Essex sexual abuse strategy (Priscilla Tsang/Michelle Cunningham / Julie Rogers) – 9. Children’s wider mental health requested by Cllr Halden 	<p>Publishing deadline: Wed 18 November</p> <p>Papers for Imps and to me/Cllr Halden Monday 9 November</p> <p>Agenda item 9 initial health assessments proposed at July Board. <u>Excerpt from minutes:</u> It was agreed a collaborative progress update will be provided at the next Board meeting.</p> <p>ACTION: Secretariat to include Initial Health Assessments to the Board work plan for the next meeting.</p>
HWB	<p>Thursday 28 January 10:30-12:30</p> <p>Cllr Halden to confirm date</p> <p>Invitations to be sent to members</p>	<ol style="list-style-type: none"> 1. Welcome and introductions 2. Minutes 3. Urgent items 4. Declaration of Interests 5. Health and Wellbeing Strategy refresh 6. 0-5 Wellbeing Programme (Teresa Salami-Oru) – Deferred from October meeting on advice of Teresa Salami-Oru 7. Breastfeeding JSNA (Beth Capps) 	<p>to publish papers</p> <p>for implications</p> <p>Waiting for Cllr Little to come back regarding dates</p>

<p>HWB</p>	<p>March 2021</p>	<ol style="list-style-type: none"> 1. Welcome and introductions 2. Minutes 3. Urgent items 4. Declaration of Interests Break 5. Initial Health Assessments for Looked After Children Update (Sheila Murphy/Jane Foster-Taylor) 	<p>Agenda item 5 proposed at July 2020 meeting. <u>Excerpt from minutes:</u> Members agreed that the proposed target of 90% of initial health assessments completed on time will be further reviewed at a Board meeting in 2021 to ensure it is both a realistic and stretching target.</p> <p>ACTION: Secretariat to include Initial Health Assessments performance to the Board work plan for a meeting in 2021.</p>
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