

ED2. EXECUTIVE DECISIONS BY A CABINET MEMBER OR AN OFFICER


A. Report Title: Approval of contract award for Microsoft Licences	
B. Report Author: Joe Gregory	Tel: 447725987191 E-mail: jgregory@thurrock.gov.uk
C. Decision Maker: Sean Clark	
D. Position held: Director of Finance and IT in consultation with the Portfolio Holder	
E. Key decision: Yes Yes NO	F. Delegation ref: Decision 110496
G. Is the decision urgent? No	
H. If yes, state why.	

I. DECISION (strike out whichever does not apply) :

- I agree the recommendations in the attached report for the reasons given in the report;
- *My decision is: To award the contract to Bytes for the provision of Microsoft licences.

*The reason for my decision is: Bytes provided the best value for money option when combining quality and price evaluations.

* Continue overleaf or on an additional sheet if necessary.

Signed:  **Date:** 14/5/19

Handwritten notes: "I agree" and "14/5/19" with a signature.

URGENCY

Democratic Services will arrange for the completion of the following:

J. I confirm that in my opinion a decision on this matter is urgent and cannot reasonably be delayed:

Signed: _____ **Date:** _____

Handwritten notes: "I agree" and "14/5/19" with a signature.

To be completed by Democratic Services