

## Orsett Hospital Task and Finish Group

### Terms of Reference

**Aim:**

To scrutinise the current proposed closure process of Orsett Hospital to include:

- the proposed transfer of services;
- the timings and the operational position of the integrated medical centres;
- to have a clear focus on the future of Orsett Hospital and to address alternative proposals.

**Membership:**

6 elected Members (to be decided on politically proportion)

**Chair:**

The Chair and Vice-Chair shall be elected by the membership of the Task and Finish Group at its first meeting. The appointment will last until the work of the Task and Finish Group is complete.

**Duration:**

The Task and Finish Group shall continue until such time as all business of the Task and Finish Group is complete. The proposed end date of the Review will be February 2019.

**Activities:**

The Task and Finish Group will undertake all but not exclusively the following activities:

|                              |   |
|------------------------------|---|
| September 2018               | Seek membership nominations from Group Leaders  |
| September/early October 2018 | <p>Convene first meeting to:</p> <ul style="list-style-type: none"> <li>• Meet with Officers and receive general information pack on the Orsett Hospital Issue</li> <li>• Agree any public consultation process (for example focus group)</li> <li>• Invite any witnesses who will be needed to provide background information on the Topic</li> <li>• Identify patient groups affected by closure and seek information from them</li> <li>• Undertake any research on the topic for Task and Finish Group</li> </ul> |
| November 2018                | Undertake a site visit to Orsett Hospital   |
| December 2018                | Hold witness session with CCG, NHS and Chair of Health and Wellbeing Board  |
| January 2019                 | Consult with HealthWatch and Thurrock Coalition   |

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|---------------------|--|
| Early February 2019 | Site visit to proposed locations of the Integrated Medical Centres   |
| February 2019       | Meet to formulate recommendations<br>Write report<br>Bring back report to Task and Finish Group/Health and Wellbeing Overview and Scrutiny Committee and Cabinet |