

Appendix 1 SEND Peer Review High Level Action Plan Update 17/1/2018

	Recommendation	Actions	Timeframe	RAG	Update 17 th January 2018	Lead
1 (9)	Review current staffing structures to provide more capacity for strategic leadership and planning	Full SEN Service Review to be undertaken	October 31 st 2017	COMPLETED	Review of staffing completed ; SEN staffing structure developed; job evaluations for new posts completed; temporary staffing in place to ensure EHCP transfer by 31 st March 2018 Next Phase Budget re-structuring underway, Staff consultation February 2018,	MWT
2	Establish a coherent governance structure that ensures greater accountability for reviewing progress	Governance Plan to be developed and approved by SEND Strategic Board	December 1 st 2017	COMPLETED	Governance Plan reviewed by SEND Board 27/11/2017. Monthly reports to Children's Services Directorate SEND Progress Board Next Phase Report to Children's O&S 13/1/18 Reporting to Health Well Being Board March 2018	MWT/ CM /HF
3	Refine the SEF to more clearly demonstrate the identification of strengths, areas for development and key priorities for the Local Area	Complete CDC Local Area Audit tool linked to CCG Tool. Local Area key strategic SEND priorities document to be written.	October 31 st 2017 Completed	COMPLETED	Local Area Strategic Priorities written in co-production with CAPA (which forms the Thurrock Parent Carer Forum), reviewed by Key Stakeholders at SEN Strategic Group 12/1/2017 Next Phase SEF to be reviewed at SEND Strategic Group 1/3/18	MWT MWT/ CM/HF
4	Develop a Local Area SEND plan aligned to the SEF	Overarching Local Area SEND plan to be co-produced with parents representative groups.	December 31 st 2017	AMBER	SEND Key Priorities Document reviewed on 12/1/2017. Next Phase SEND Plan draft to be completed with CaPA by 31/1/2018	MWT/ CM/ HF/CaPa

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5	Clarify accountabilities and responsibilities of all stakeholders for the SEND cohort	SEN plan to include specific work on accountabilities for an <i>Assess / Plan / Do / Review</i> cycle across all educational settings to ensure progress towards outcomes.	December 31 st 2017	COMPLETED	<p>New arrangements to include reporting of progress of SEN Support Cohort within termly School Standards and Progress Meeting in place.</p> <p>New guidance on Assess Plan Review Do cycle developed with SENCO's in SENCO Forum December 2017.</p> <p>Next Phase Educational Psychology Service procedures emphasising APDR cycle pilot underway December 2017. SENCO Audit of SEN Support plans July 2018</p>	MWT/GT /RE
6	Improve top level analysis of the range of data currently collected to inform strategic planning	Carry out full SEND review including Educational Resources, Social Care Support and Health Services for CYP with SEND to inform strategic plan.	March 31 st 2018	GREEN	Specialist High Needs review underway being supported by Premier Advisory Group. Consultation includes analysis of Local Authority Data, Review of current placements and resources including individual interview and focus group consultation with key stakeholders.	MWT/CM /HF CaPa
7 (14)	Agree with all schools, colleges and post-16 providers a revised approach to collecting SEND outcomes and progress data which will support greater challenge to those settings where outcomes for the SEND cohort are a concern	Develop and implement a new framework for the collection of outcomes data as part of School Improvement process to feed into the termly School Standards Process with agreed actions to be taken where issues are identified in school performance.	March 31 st 2018	GREEN	Preliminary review of sources of outcomes data completed with ongoing work on the analysis of SEN support and EHCP cohort groups to provide detailed progress data. Detailed analysis of progress of children and young people attending specialist resource bases in place through Resource Base review meetings.	RE / AW / MWT

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8 (11)	Ensure parents and young peoples' voices are included in strategic planning	Develop and implement a plan for an increase in the number and range of parent and pupil voice participation to be linked to Parent / Carer Forum key objectives	October 31 st 2017	COMPLETED	Review meeting with Parent Carer Forum completed in October 2017 with agreed planning for increased range of parent participation. Pupil participation plan in place Next Phase CAPA recruitment underway. Kidz Conference to support Pupil participation in March 2018. New reviews of Pupil participation July 2018.	CaPa MWT/ CM/HF
9	Improve parental understanding of the Local Offer	Review Local Offer Web Site presentation, accessibility and links as part of ongoing Local Offer Development Plan. Key engagement activities on Local Offer to be developed to assist in co-production with parents	March 31 st 2018	GREEN	Local Offer Pupil Champions Group established. Local Offer feedback and actions statement published on Local Offer Website. Review and redesign of Local Offer underway with the provider Local Objects. Initial planning for review completed. Review of new design features and new focus groups for engagement in process.	MWT/ Family Informati on Service .
10	Establish a culture where feedback from all parents with children with SEND is more frequently collected and is used to inform practice	Develop and implement plan for routine system of feedback from parents via SEND Statutory Process, School Reviews, Parent Groups and CaPa consultation events Health watch consultation activities implemented	December 1 st 2017 Activities in place	AMBER	New arrangements for routine feedback from parents planned into annual cycle of SEND Feedback. Local Offer Annual Report Published October 2017 including a <i>You said... We did...</i> section https://search3.openobjects.com/mediamanager/thurrock/fis/files/local_offer_annual_review_2016-17_to_publish.pdf Next Phase Detailed interview feedback to be collected from sampled Annual Reviews and EHCP meetings for School Age children. (Process in place in Early Support)	MWT/ CM/HF CaPa HF/MWT

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11	Clarify for parents the SEN support offer	SEN Support guidance documentation to be reviewed and published on Local Offer	November 1 st 2017	COMPLETED	SEN Support guidance updated and published on Local Offer titled SEND Educational Settings Core Offer https://search3.openobjects.com/mediamanager/thurrock/fis/files/educational_settings_core_offer.pdf	MWT/ GT
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