

**Incorporating the Notice of Intention to make Key Decisions****13 January 2025 – 12 February 2025****Published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.**

The Council produces a Forward Plan detailing “Key Decisions” that are to be taken over the next four months by the Leader of the Council, the Cabinet, Cabinet Members and Officers of the Council. “Key Decisions” are defined as those that are likely to

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority’s budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

For the purpose of (a) above, the Council has defined significant expenditure or savings as being in excess of £500,000 per annum. For information purposes, the Forward Plan also includes some other matters expected to come before Cabinet or that the Cabinet is likely to recommend to full Council whether or not they may give rise to Key Decisions.

**Date of publication: 13 January 2025**

| Subject of the Decision  | Decision Maker            | Key Decision (Yes/No) | Item likely to be considered in private | Portfolio Holder | Proposed date of Decision | Commissioner Input (Yes/No) | Contact Officer                  |
|--|---------------------------|-----------------------|---|------------------|---------------------------|-----------------------------|----------------------------------|
| <p><b>Delegated Officer Key Decision: Freeport Funding December 2024 &amp; January 2025</b></p> <p>Decision to fund Thames Freeport Ltd for December 2024 and January 2025, funded from the S31 grant received from Government relating to retained business rates income.</p> | Assistant Chief Executive | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Mandy Morris                     |
| <p><b>Delegated Officer Key Decision: Freeport Funding February 2025</b></p> <p>Decision to fund Thames Freeport Limited for February 2025. Funded from the s31 grant received from Government relating to retained business rates income.</p>                                 | Assistant Chief Executive | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Stephen Taylor, Head of Freeport |
| <p><b>Delegated Officer Key Decision: Freeport Funding March 2025</b></p> <p>Decision to fund Thames Freeport Limited for March 2025. Funded from the s31 grant received from Government relating to retained business rates income.</p>                                       | Assistant Chief Executive | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Mandy Morris                     |
| <p><b>Delegated Officer Decision: To enter into a Grant Funding Agreement(s) to fund Thames Freeport Limited for 2025-6</b></p> <p>Delegated Decision to the Assistant Chief Executive in consultation with the Leader,</p>  | Assistant Chief Executive | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Mandy Morris                     |

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| Cabinet Member for Change & Improvement and Cabinet member for Resources and Cabinet member for Good Growth in consultation with the CEO, S151 Officer and Monitoring Officer to enter into a legally binding agreement (including grant funding agreement)  |                           |                       |   |                  |                           |                             |                 |
| <p><b>Delegated Officer Decision: To approve the Thames Freeport Business and Finance Plan 2025-6</b></p> <p>Delegated Decision to the Assistant Chief Executive in consultation with the Leader, Cabinet Member for Change &amp; Improvement and Cabinet member for Resources and Cabinet member for Good Growth in consultation with the CEO, S151 Officer and Monitoring Officer to approve the business and finance plan</p> | Assistant Chief Executive | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Mandy Morris    |
| <p><b>Delegated Officer Key Decision: Thames Freeport Limited Legally Binding Agreements</b></p> <p>To enter into legally binding agreements with Thames Freeport Limited and its owners and shareholders to manage delivery of the</p>  | Assistant Chief Executive | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Mandy Morris    |

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| Freeport and to fund the company for the remainder of 2024-5 financial year. Funding drawn from s31 grant relating to retained business rates ringfenced to the Freeport   |                           |                       |   |                  |                           |                             |                 |
| <p><b>Delegated Officer Key Decision:</b></p> <p><b>Thames Freeport Governing Body Legally Binding Agreement</b></p> <p>To enter into a legally binding agreement with Thames Freeport Limited and organisations represented on the Thames Freeport Governing Body to oversee delivery of the Freeport Programme</p> | Assistant Chief Executive | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Mandy Morris    |
| <p><b>Delegated Officer Key Decision:</b></p> <p><b>Freeport Seed Capital Programme – 5G Infrastructure Project</b></p> <p>Decision to approve the Outline Business case, to allow the Thames Freeport 5G Infrastructure project to progress to full business case stage.</p>  | S151 Officer              | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Mandy Morris    |
| <p><b>Delegated Officer Key Decision:</b></p>  | S151                      | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Mandy Morris    |

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|---|----------------|-----------------------|---|------------------|---------------------------|-----------------------------|-----------------|
| <p><b>Freeport Seed Capital Programme – Logistics Training Academy Project</b></p> <p>Decision to approve the Outline Business case, to allow the Thames Freeport Logistics Training Academy project to progress to full business case stage.</p>   | Officer        |                       |   |                  |                           |                             |                 |
| <p><b>Delegated Officer Key Decision:</b></p> <p><b>Freeport Seed Capital Programme – Rail Extension Project</b></p> <p>Decision to approve the Outline Business case, to allow the Thames Freeport Rail Extension project to progress to full business case stage.</p>   | S151 Officer   | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Mandy Morris    |
| <p><b>Delegated Officer Key Decision:</b></p> <p><b>Freeport Seed Capital Programme – Havering Travel and Access Project</b></p> <p>Decision to approve the Full Business Case, enter into a grant funding agreement and fund the Thames Freeport Havering Travel and Access Project using seed capital funding</p> | S151 Officer   | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Mandy Morris    |

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| provided by the Government through s31 grant   |                |                       |   |                  |                           |                             |                 |
| <p><b>Delegated Officer Key Decision:</b></p> <p><b>Freeport Seed Capital Programme – London Borough of Barking and Dagenham Travel and Access Project</b></p> <p>Decision to approve the Full Business Case, enter into a grant funding agreement and fund the Thames Freeport London Borough of Barking and Dagenham Travel and Access Project using seed capital funding provided by the Government through s31 grant</p> | S151 Officer   | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Mandy Morris    |
| <p><b>Delegated Officer Key Decision:</b></p> <p><b>Freeport Seed Capital Programme – Thurrock Travel and Access Project</b></p> <p>Decision to approve the Full Business Case, enter into a grant funding agreement and fund the Thames Freeport Thurrock Travel and Access Project using seed capital funding provided by the Government through s31 grant</p>   | S151 Officer   | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Mandy Morris    |

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| <p><b>Delegated Officer Key Decision:</b></p> <p><b>Freeport Seed Capital Programme – Onside Facility</b></p> <p>Decision to approve the Full Business Case, enter into a grant funding agreement and fund the Thames Freeport Onside Facility Project using seed capital funding provided by the Government through s31 grant</p>       | S151 Officer   | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Mandy Morris    |
| <p><b>Delegated Officer Key Decision:</b></p> <p><b>Freeport Seed Capital Programme – EV Charging Points</b></p> <p>Decision to approve the Full Business Case, enter into a grant funding agreement and fund the Thames Freeport EV Charging Points Project using seed capital funding provided by the Government through s31 grant</p> | S151 Officer   | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Mandy Morris    |
| <p><b>Delegated Officer Key Decision:</b></p> <p><b>Freeport Seed Capital Programme – Innovation and net zero project</b></p> <p>Decision to approve the Full Business Case, enter into a grant funding agreement and fund</p>   | S151 Officer   | Yes                   | Para N/A                                | The Leader       | 12 Feb 2025               |                             | Mandy Morris    |

| Subject of the Decision  | Decision Maker | Key Decision (Yes/No) | Item likely to be considered in private | Portfolio Holder                                     | Proposed date of Decision | Commissioner Input (Yes/No) | Contact Officer                                      |
|--|----------------|-----------------------|---|--|---------------------------|-----------------------------|--|
| the Thames Freeport Innovation and Net Zero Project using seed capital funding provided by the Government through s31 grant  |                |                       |   |  |                           |                             |  |
| <p><b>Delegated Officer Key Decision:</b></p> <p><b>Freeport Seed Capital Programme – Hydrogen Demonstrator Project</b></p> <p>Decision to approve the Full Business Case, enter into a grant funding agreement and fund the Thames Freeport Hydrogen Demonstrator Project using seed capital funding provided by the Government through s31 grant</p> | S151 Officer   | Yes                   | Para N/A                                | The Leader   | 12 Feb 2025               |                             | Mandy Morris   |
| <b>February</b>  |                |                       |   |  |                           |                             |  |
| <b>Investment Litigation</b>   | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Resources                         | 12 Feb 2025               | No                          | Helen Nicol, Assistant Director Legal and Governance |
| <p><b>Extending Framework Agreement for Purchase of Places in Children’s Homes, Supported Accommodation and with Independent Fostering Agencies</b></p> <p>This report details and seeks Cabinet approval for how we intend to purchase</p>  | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Children's Services and Education | 12 Feb 2025               | No                          | James Purdie   |



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|--|----------------|-----------------------|---|--------------------------------|---------------------------|-----------------------------|--|
| residential care, foster care and supported accommodation for children and young people in care. The report details both a short-term response to the ending of existing arrangements as well as longer term proposals to remodel how we purchase these types of care and support.   |                |                       |   |                                |                           |                             |  |
| <b>Planning Development Management Performance</b>   | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Good Growth | 12 Feb 2025               |                             | Ashley Baldwin, Chief Planning Officer, Gary Staples |
| <b>Local Plan Timetable Delay, Analysis and Implications</b>   | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Good Growth | 12 Feb 2025               |                             | Ashley Baldwin, Chief Planning Officer, Gary Staples |
| <b>PAS Review Update - Planning Service Improvements</b><br>This report outlines the progress regarding the development and implementation of a comprehensive Planning Service Transformation & Improvement Programme (PSTIP) in response to a Planning Advisory Service (PAS) Review conducted in association with the Local Government Association (LGA) in late 2023. | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Good Growth | 12 Feb 2025               |                             | Gary Staples   |

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|---|----------------|-----------------------|---|------------------------------|---------------------------|-----------------------------|---|
|   |                |                       |   |                              |                           |                             |   |
| <b>NEC Direct Award for R&amp;B and NECDM</b>   | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Resources | 12 Feb 2025               |                             | Zani Mathoo, Contract & Supplier Manager, Marta Poczowska, Chief Digital Officer                |
| <b>Council Tax Base and Collection Fund Report 25-26</b><br>Council Tax Base and Collection Fund Report 25-26     | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Resources | 12 Feb 2025               |                             | Andrew Brittain, Head of Revenues and Benefits, Caroline May, Assistant Director, Jasbir Sandhu |
| <b>Annual Treasury Management Strategy Statement 25/26</b><br>Annual Treasury Management Strategy Statement 25/26 | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Resources | 12 Feb 2025               | Yes                         | Richard Dunlop, Accountant, Caroline May, Assistant Director, Marie Ogles, Business Manager     |
| <b>Corporate Risk Register</b><br>Corporate Risk Register   | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Resources | 12 Feb 2025               | Yes                         | Kelly McMillan, Project Manager-Business Development and Innovation, Frankie Smith, Head of     |

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|   |                |                       |   |                                  |                           |                             | Financial Assurance<br>Internal Audit Risk<br>and Insurance  |
| <b>Final Capital Programme Report 25-26 to 28-29</b><br>Final Capital Programme Report 25-26 to 28-29             | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Resources     | 12 Feb 2025               | Yes                         | Caroline May,<br>Assistant Director,<br>Marie Ogles,<br>Business Manager   |
| <b>Final Revenue Budget and MTFS Report 25-26 to 28-29</b><br>Final Revenue Budget and MTFS Report 25-26 to 28-29 | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Resources     | 12 Feb 2025               | Yes                         | Caroline May,<br>Assistant Director,<br>Marie Ogles,<br>Business Manager,<br>Jasbir Sandhu   |
| <b>HRA Rent Setting and Budget 2025/26</b><br>Final report - HRA Rent Setting and Budget 2025/26                  | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Resources     | 12 Feb 2025               | Yes                         | Shankar Ananthan,<br>Head of Financial<br>Management<br>Housing, Sima<br>Khiroya, Assistant<br>Director of Finance<br>and Procurement,<br>Marie Ogles,<br>Business Manager |
| <b>Adoption of Thurrock Local Cycling and Walking Infrastructure Plan</b>   | Cabinet        | No                    | Open<br>Para N/A                        | Cabinet Member for Place and the | 12 Feb 2025               | No                          | Navtej Tung,<br>Strategic Transport  |

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| <p>This report seeks approval from Cabinet for the adoption of the Thurrock Local Cycling and Walking Infrastructure Plan, more commonly referred to as LCWIP. The Thurrock LCWIP is a high level plan setting out prioritisation for future investment and planning in the delivery of walking and cycling infrastructure across the borough to support the aims of central government in enabling more short distance trips to be made by walking, cycling and wheeling. Details of the work undertaken to produce this document along with its benefits, obstacles and limitations are given in this report to support its publication and adoption.</p> <p>Local Authorities in England are strongly encouraged to develop and deliver a long-term infrastructure plan to improve the local walking, wheeling (including wheelchairs, mobility scooters and other wheeled devices) and cycling networks. Adopting an LCWIP will enable Thurrock Council to access future several government funding streams and maintain or improve the councils rating by Active Travel England of local authorities for Active Travel, which in turn, opens access to higher sums of grant funding. To not adopt the LCWIP risks the council being downgraded to a rating of Zero by Active Travel England.</p> |                |                       |   | Environment      |                           |                             | Manager         |

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| An adopted LCWIP will also support the delivery of the council's future Local Plan by forming part of its transport evidence base, and will align with the Council's upcoming Transport Strategy and form part of the Local Transport Plan 4. |                |                       |   |  |                           |                             |   |
| <b>March</b>  |                |                       |   |  |                           |                             |   |
| <b>Q3 Corporate Performance Report</b>  | Cabinet        | No                    | Para N/A                                |  | 12 Mar 2025               |                             | Sarah Brown, Head of Strategy, Policy and Performance       |
| <b>Devolution</b>   | Cabinet        | Yes                   | Para N/A                                |  | 12 Mar 2025               |                             | Stephen Taylor, Head of Freeport                            |
| <b>Highways Structures Professional Services Contract</b><br>To seek approval to commence the procurement process and allow for the award of Highways Structures PSC to help manage and facilitate Highways Structure Assets                  | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Place and the Environment | 12 Mar 2025               |                             | Peter Wright, Strategic Lead of Highways and Infrastructure |
| <b>School Capital Programme</b>   | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Children's Services       | 12 Mar 2025               |                             | Sarah Williams, Head of Education                           |

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|  |                |                       |   | and Education                                |                           |                             | Support Services  |
| <b>Housing Works Procurement Delivery Model</b><br>To approve the procurement of the preferred delivery model for the delivery of Housing Works                                    | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet member for Health and Well-being     | 12 Mar 2025               |                             | Mohammed Ullah, Repairs & Planned Maintenance Manager, Adults, Housing & Health |
| <b>Homelessness Prevention and Rough Sleeping Strategy Refresh</b><br>This report will be a refresh of the Homelessness Prevention and Rough Sleeping Strategy                     | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet member for Health and Well-being     | 12 Mar 2025               |                             | Ryan Farmer, Housing Strategy Manager   |
| <b>Waste Policy</b><br>For Cabinet to agree the additions to the existing policies to understand that the new document brings existing policies into the one new, complete policy. | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Place and the Environment | 12 Mar 2025               |                             | Paul Southall, Transformation Consultant - Waste                                |
| <b>Parking at Schools Task and Finish Group Report</b>   | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Place and the Environment | 12 Mar 2025               | No                          | Lucy Tricker, Scrutiny Officer  |
| <b>Digital Programme Business Case</b>   | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Resources, Deputy         | 12 Mar 2025               | Yes                         | Marta Poczowska, Chief Digital Officer  |

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|  |                |                       |   | Leader and Cabinet Member for Change and Improvement |                           |                             |  |
| <b>Childhood Obesity Task and Finish Group</b>                                       | Cabinet        | No                    | Open<br>Para N/A                        | Cabinet member for Health and Well-being             | 12 Mar 2025               | No                          | Claire Dixon, Scrutiny Officer   |
| <b>Thameside Proposal</b><br>Proposal paper for the Options of the Thameside Theatre | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Good Growth                       | 12 Mar 2025               | Yes                         | Paul Crick, Chief Operations Lead-Place  |
| <b>Q3 Revenue and Capital Report</b><br>Q3 Revenue and Capital Report                | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Resources                         | 12 Mar 2025               |                             | Sima Khiroya, Assistant Director of Finance and Procurement, Marie Ogles, Business Manager |
| <b>Asset Disposal Report</b><br>Asset Disposal Report                                | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Resources                         | 12 Mar 2025               |                             | Danielle Hadley, Project Manager-Asset Disposals, Rob Large, Programme Director            |
| <b>Delegation of key decision making power</b>                                       | Cabinet        | Yes                   | Open                                    | Deputy Leader and                                    | 12 Mar                    |                             | Helen Nicol,   |

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| <b>during pre-election period</b>  |                |                       | Para N/A                                | Cabinet Member for Change and Improvement    | 2025                      |                             | Assistant Director Legal and Governance                     |
| <p><b>Integrated Transport Block (ITB) and Maintenance Capital Programme 2025/26</b><br/> This report sets out how the Transportation Services team will prioritise the annual funding allocation from the Department for Transport (DfT) Integrated Transport Block Capital Programme (ITB). This funding is allocated to enable Thurrock Council to deliver identified policy improvements, infrastructure, and service provision within Thurrock in the 2025/26 financial year. The report also sets out how the Highways DfT Maintenance Block Allocation and Pothole Fund for 2025/26 for the Highways Maintenance Service will be prioritised in alignment with Thurrock Council's Highways Asset Management Strategy and the DfT's Highways Maintenance Efficiency Programme.</p> | Cabinet        | Yes                   | Open<br>Para N/A                        | Cabinet Member for Place and the Environment | 12 Mar 2025               |                             | Peter Wright, Strategic Lead of Highways and Infrastructure |