

**Incorporating the Notice of Intention to make Key Decisions****October 2024 – November 2024****Published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.**

The Council produces a Forward Plan detailing “Key Decisions” that are to be taken over the next four months by the Leader of the Council, the Cabinet, Cabinet Members and Officers of the Council. “Key Decisions” are defined as those that are likely to

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority’s budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

For the purpose of (a) above, the Council has defined significant expenditure or savings as being in excess of £500,000 per annum. For information purposes, the Forward Plan also includes some other matters expected to come before Cabinet or that the Cabinet is likely to recommend to full Council whether or not they may give rise to Key Decisions.

**Date of publication: Insert Date**

Subject of the Decision	Decision Maker	Key Decision (Yes/No)	Item likely to be considered in private	Portfolio Holder	Proposed date of Decision	Commissioner Input (Yes/No)	Contact Officer
<b>Delegated Officer Key Decision: Freeport Seed Capital Programme – Innovation and net zero project</b>		Yes	Para N/A				Stephen Taylor, Head of Freeport
<b>November</b>							
<b>Delegated Officer Key Decision: Freeport Seed Capital Programme – Hydrogen Demonstrator Project</b>		Yes	Para N/A				Stephen Taylor, Head of Freeport
<b>Delegated Officer Key Decision: Freeport Seed Capital Programme – EV Charging Points</b>		Yes	Para N/A				Stephen Taylor, Head of Freeport
<b>Delegated Officer Key Decision: Freeport Seed Capital Programme – Onside Facility</b>		Yes	Para N/A				Stephen Taylor, Head of Freeport
<b>Delegated Officer Key Decision: Freeport Seed Capital Programme – Thurrock Travel and Access Project</b>		Yes	Para N/A				Stephen Taylor, Head of Freeport
<b>Delegated Officer Key Decision: Freeport Seed Capital Programme – Havering Travel and Access Project</b>		Yes	Para N/A				Stephen Taylor, Head of Freeport

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<b>Delegated Officer Key Decision: Freeport Seed Capital Programme – London Borough of Barking and Dagenham Travel and Access Project</b>		Yes	Para N/A				Stephen Taylor, Head of Freeport
<b>Waste and Recycling Collection Policy</b> The Waste and Recycling Collection Policy is integral to the 2021-2031 Municipal Waste Strategy, ensuring that operational practices and public behaviours align with the broader strategic objectives.  The Waste and Recycling Collection Policy transforms Thurrock Council's strategic goals into tangible, sustainable, and community-oriented actions whilst providing clear and concise information on what waste services are available in Thurrock and how to get the best from them.	Cabinet	Yes	Open Para N/A	Cabinet Member for Place and the Environment	13 Nov 2024		Paul Southall, Transformation Consultant - Waste
<b>Housing Responsive Repairs &amp; Planned Maintenance Contract Modification</b> To approve the Contract Modification by extending the contract term for Mears PLC for the delivery of the Responsive Repairs, Voids and Related Works to the Council's housing stock from 28th February 2025 to 30th June 2026. The increase to the contract value for	Cabinet	Yes	Open Para N/A	Cabinet member for Health and Well-being	13 Nov 2024	Yes	Mohammed Ullah, Repairs & Planned Maintenance Manager, Adults, Housing & Health, Alastair Wood, Technical Services Delivery Manager,

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<p>this contract extension for Responsive Repairs, Planned Maintenance and Void refurbishment works awarded to Mears PLC for the remaining term of the Contract to 30th June 2026. The total contract value is to be increased to £102,000,000 Plus VAT</p>							Housing – Technical Services
<p><b>Acquisition of Temporary and Resettlement properties using R3 LAHF funding</b>  This report details the Government's Local Authority Housing Fund (LAHF) initiative, designed to support the Council in expanding its housing stock to meet local demand while providing accommodation for Afghan families under the Government's resettlement schemes.</p>	Cabinet	Yes	Open Para N/A	Cabinet member for Health and Well-being	13 Nov 2024	Yes	Dulal Ahmed, Housing Enforcement Manager
<p><b>Procurement and Award of Contract for Gas Servicing, Breakdown and Repair for Housing</b>  To approve the procurement approach via the Procurement for Housing framework to source a supplier for the Gas Servicing Contract for a maximum period of two years. To approve expenditure of up to £4.4 million over the term of the contract.</p>	Cabinet	Yes	Open Para N/A	Cabinet member for Health and Well-being	13 Nov 2024	Yes	Mohammed Ullah, Repairs & Planned Maintenance Manager, Adults, Housing & Health, Alastair Wood, Technical Services Delivery Manager, Housing – Technical

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							Services
<p><b>NATIS - Contract Extension</b>  This report seeks Cabinet approval for continuation of the service, following an opportunity to extend the current contract with The Department of Business &amp; Trade (DBT) beyond 31st March 2025. The service is currently funded through its existing contract with the Department of Business and Trade which expires on 31st March 2025</p>	Cabinet	Yes	Fully exempt Para 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information )	Cabinet Member for Resources	13 Nov 2024	Yes	Cheryl Wells, Head of Service Delivery Programme
<p><b>Approval of new Performance Management and Assurance Framework (PMAF) Core Policy and Year 1 Corporate Plan Milestones and Metrics</b></p>	Cabinet	Yes	Para N/A		13 Nov 2024		Sarah Brown, Head of Strategy, Policy and Performance
<p><b>Approval of new Performance Management and Assurance Framework</b></p>	Cabinet	Yes	Open Para N/A		13 Nov 2024		Sarah Brown, Head of Strategy, Policy

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<b>(PMAF) Core Policy and Year 1 Corporate Plan Milestones and Metrics, Cabinet</b>							and Performance
<b>Delegated Officer Key Decision: Thames Freeport Limited Legally Binding Agreements</b>		Yes	Para N/A				Stephen Taylor, Head of Freeport
<b>Delegated Officer Key Decision: Thames Freeport Governing Body Legally Binding Agreement</b>		Yes	Para N/A				Stephen Taylor, Head of Freeport
<b>Delegated Officer Key Decision: Freeport Funding December 2024</b>		No	Para N/A				Stephen Taylor, Head of Freeport
<b>Delegated Officer Key Decision: Freeport Funding December 2024</b>		Yes	Para N/A				Stephen Taylor, Head of Freeport
<b>December</b>							
<b>Delegated Officer Key Decision: Freeport Funding January 2025</b>		Yes	Para N/A				Stephen Taylor, Head of Freeport

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<b>Asset Disposals</b>	Cabinet	No	Para N/A		11 Dec 2024		Rob Large, Programme Director
<b>Planning Local Enforcement Plan</b> As the Local Planning Authority, the council is responsible for investigating suspected breaches of planning control reported by members of the public. Our Planning Service - Local Enforcement Plan explains how we carry out our enforcement duties, what our priorities are and the types of enforcement action that may be taken. This report is being presented to seek approval from Cabinet to adhere to the Planning Service - Local Enforcement Plan.	Cabinet	Yes	Open Para N/A	Cabinet Member for Good Growth	11 Dec 2024		Gary Staples
<b>Draft HRA report</b>	Cabinet	Yes	Para N/A		11 Dec 2024		Marie Ogles, Executive Assistant
<b>Draft Capital Programme 25-26 28-29</b>	Cabinet	Yes	Para N/A		11 Dec 2024		Marie Ogles, Executive Assistant
<b>Planning Enforcement Plan 2024</b>	Cabinet	Yes	Para N/A		11 Dec 2024		Ashley Baldwin, Chief Planning

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							Officer
<b>Council Tax base and collection fund report</b>	Cabinet	Yes	Para N/A		11 Dec 2024		Andrew Brittain, Head of Revenue Services
<b>Local Council Tax Scheme 25-26</b>	Cabinet	Yes	Para N/A		11 Dec 2024		Andrew Brittain, Head of Revenues and Benefits
<b>Council Tax Premium 25-26</b>	Cabinet	Yes	Para N/A		11 Dec 2024		Andrew Brittain, Head of Revenue Services
<b>MTFS Report</b>	Cabinet	Yes	Para N/A		11 Dec 2024		Marie Ogles, Executive Assistant
<b>Fees and Charges Report</b>	Cabinet	Yes	Para N/A		11 Dec 2024		Marie Ogles, Executive Assistant
<b>Draft Budget Report</b>	Cabinet	Yes	Para N/A		11 Dec 2024		Marie Ogles, Executive Assistant



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<b>Treasury Management Mid Year Report</b>	Cabinet	Yes	Para N/A		11 Dec 2024		Marie Ogles, Executive Assistant
<b>Q2 2024-25 Financial Position</b>	Cabinet	Yes	Para N/A		11 Dec 2024		Caroline May, Assistant Director
<p><b>Strategic Appraisal of Housing Procurement Options</b> To select the preferred procurement model from the range of strategic options for the delivery of all works to the Council's HRA Estate.</p> <p>To Approve the commencement of relevant procurement activities in line with the preferred model.</p>	Cabinet	Yes	Open Para N/A	Cabinet member for Health and Well-being	11 Dec 2024		Mohammed Ullah, Repairs & Planned Maintenance Manager, Adults, Housing & Health
<p><b>Hostels Management - Options Appraisal</b> This report is intended to provide options for the provision of hostel services to both Children's Social Care, and the Homelessness Service, following the end contracted services from Sanctuary Housing</p>	Cabinet	Yes	Open Para N/A	Cabinet member for Health and Well-being	11 Dec 2024	Yes	Christopher Wade, Head of Housing Solutions

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<p>on 31st August 2025.  Cabinet is requested to consider the quality and cost of each option and then consider and accept the recommendation for future provision of hostel support and accommodation, in line with the Council's statutory duties to homeless households and young people in need.</p>							
<p><b>Quarter 2 Corporate Performance Report</b></p>	Cabinet	Yes	Para N/A		11 Dec 2024		Sarah Brown, Head of Strategy, Policy and Performance
<p><b>Corporate Plan Performance Management and Assurance Report</b></p>	Cabinet	No	Open Para N/A		11 Dec 2024		Sarah Welton, Strategy & Performance Officer
<p><b>January</b></p>							
<p><b>Fees and Charges Policy April 2025-March 2028</b></p>	Cabinet	Yes	Para N/A		15 Jan 2025		Kelly McMillan, Project Manager-Business Development and Innovation
<p><b>February</b></p>							

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<b>Delegated Officer Key Decision: Freeport Funding February 2025</b>		Yes	Para N/A				Stephen Taylor, Head of Freeport
<b>Delegated Officer Key Decision: Freeport Funding March 2025</b>		Yes	Para N/A				Stephen Taylor, Head of Freeport
<b>March</b>							
<b>Integrated Transport Block (ITB) and Maintenance Capital Programme 2025/26</b> This report sets out how the Transportation Services team will prioritise the annual funding allocation from the Department for Transport (DfT) Integrated Transport Block Capital Programme (ITB). This funding is allocated to enable Thurrock Council to deliver identified policy improvements, infrastructure, and service provision within Thurrock in the 2025/26 financial year. The report also sets out how the Highways DfT Maintenance Block Allocation and Pothole Fund for 2025/26 for the Highways Maintenance Service will be prioritised in alignment with Thurrock Council's Highways Asset Management Strategy and	Cabinet	Yes	Open Para N/A	Cabinet Member for Place and the Environment	12 Mar 2025		Peter Wright, Strategic Lead of Highways and Infrastructure

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the DfT's Highways Maintenance Efficiency Programme.							
<b>Financial Outturn 2024/25 Q3 Financial Position</b>	Cabinet	Yes	Para N/A		12 Mar 2025		