

Thurrock: A place of opportunity, enterprise and excellence, where  
individuals, communities and businesses flourish

## **Forward Plan**

**Issued: 17 May 2022**

Contact: Lucy Tricker, Senior Democratic Services Officer  
Civic Offices, New Road, Grays,  
Essex RM17 6SL

E-mail: [Direct.Democracy@thurrock.gov.uk](mailto:Direct.Democracy@thurrock.gov.uk)

## THE FORWARD PLAN

The Council produces a Forward Plan detailing “Key Decisions” that are to be taken over the next four months by the Leader of the Council, the Cabinet, Cabinet Members and Officers of the Council.

“Key Decisions” are defined as those that are likely to

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority’s budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

For the purpose of (a) above, the Council has defined significant expenditure or savings as being in excess of £500,000 per annum.

For information purposes, the Forward Plan also includes some other matters expected to come before Cabinet or that the Cabinet is likely to recommend to full Council whether or not they may give rise to Key Decisions.

### The Cabinet

CABINET MEMBER	PORTFOLIO
Councillor Rob Gledhill (Leader of the Council)	Public Protection and Anti-Social Behaviour
Councillor Shane Hebb (Deputy Leader of the Council)	Finance
Councillor Mark Coxshall	Regeneration, Strategic Planning and External Relationships
Councillor Jack Duffin	Central Services
Councillor Deborah Huelin	Adults and Communities
Councillor Andrew Jefferies	Environment, Sports and Leisure
Councillor Barry Johnson	Children’s Services and Education
Councillor Ben Maney	Transport and Highways
Councillor Allen Mayes	Health and Air Quality
Councillor Luke Spillman	Housing

## Publicity in connection with Key Decisions

Where the Council intends to make a key decision, that decision must not be made until a document has been published which states:

- that a key decision is to be made on behalf of the Council;
- the matter in respect of which the decision is to be made;
- where the decision maker is an individual, that individual's name, and title if any and, where the decision maker is a decision-making body, its name and a list of its members;
- the date on which, or the period within which, the decision is to be made;
- a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the key decision is to be made;
- the address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available;
- that other documents relevant to those matters may be submitted to the decision maker;
- the procedure for requesting details of those documents (if any) as they become available.

The Forward Plan will be updated with the information set out above and will be published **at least 28 days before the date of the Cabinet meeting to which it refers.**

Copies can be obtained as follows:

In writing, addressed to: Democratic Services,  
Civic Offices,  
New Road,  
Grays,  
Essex  
RM17 6SL

By e-mail to [direct.democracy@thurrock.gov.uk](mailto:direct.democracy@thurrock.gov.uk)

Via the Council's web site at: [www.thurrock.gov.uk/democracy](http://www.thurrock.gov.uk/democracy)

Members of the public are entitled to obtain copies of any documents that will be relied upon when the decision is taken, unless they are either confidential or exempt within the meaning of Schedule 12A in the Local Government Act 1972 (for example, information relating to individual people/employees, financial/commercial details or legal proceedings).

These documents will normally be published on the Council's website at the address above **at least 5 clear working days** before the decision is due to be taken. Paper copies will also be available for inspection via the address, telephone number and e-mail address set out above.

### Admission of the public to meetings of the Cabinet:

A meeting of the Cabinet must be open to the public except to the extent that the public are excluded.

The public must be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;

- (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them;
- (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

**Confidential or Exempt information:**

At least 28 clear days before a meeting where confidential or exempt information is to be considered, the Council will make available at the Civic Offices and on its website, a notice of its intention to hold all or part of a meeting in private, i.e., where the press and public are excluded.

Any such notice must include a statement of the reasons for the meeting to be held in private. Upon publication of this notice, representations may be received by the Council about why a particular decision should be open to the public. Any such representations should be made as follows:

In writing, addressed to: Democratic Services,  
Civic Offices,  
New Road,  
Grays,  
Essex  
RM17 6SL

By email to [direct-democracy@thurrock.gov.uk](mailto:direct-democracy@thurrock.gov.uk)

At least five clear days before a private meeting, where the press and public are excluded from all or part of a meeting, the Council will make available at the Civic Offices and on its website a further notice of its intention to hold all or part of a meeting in private.

This notice must include a statement of the reasons for all or part of the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public, and, a statement of its response to any such representations made.

**Please note that the decision dates provided within this Forward Plan are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.**

Description of the decision	Date decision is expected to be taken and who will take the decision?	Responsible Officer	Documents to be considered by the decision maker	Cabinet Member / Portfolio	Public / Exempt (and reason if the decision is to be taken in private)
<p><b>Appointments to Outside Bodies, Statutory and Other Panels</b> To consider the nominations made to Outside Bodies, Statutory and Other Panels for those appointments that are to be made by the Cabinet.</p>	<p><b>15 Jun 2022 Cabinet</b></p>	<p>Sean Clark (Corporate Director Resources and Place Delivery)</p>		<p>Leader and Cabinet Member for Public Protection and Anti-Social Behaviour</p>	<p>Open</p>
<p><b>Integrated Care Partnerships (ICP) Report</b> To nominate a Thurrock Council representative to the ICP and to note the governance around the recently established ICP.</p>	<p><b>15 Jun 2022 Cabinet</b></p>	<p>Ian Wake (Corporate Director of Adults, Housing and Health)</p>		<p>Cabinet Member for Health and Air Quality</p>	<p>Open</p>
<p><b>Hackney Carriage Fares</b> A request has been received by the Hackney Carriage Trade to increase the Hackney Carriage Fare that Local Taxi's can charge on their taxi meter. The increase is sought because of the increased costs associated with running a taxi, particularly the increased cost of fuel.</p>	<p><b>15 Jun 2022 Cabinet</b></p>	<p>Julie Rogers (Director of Public Realm)</p>		<p>Leader and Cabinet Member for Public Protection and Anti-Social Behaviour</p>	<p>Open</p>
<p><b>Supported Bus Services Update and Consultation</b> Cabinet members are asked to approve the consultation process to be undertaken to understand the impact of amending or removing supported bus services in the borough.</p>	<p><b>15 Jun 2022 Cabinet</b></p>	<p>Julie Rogers (Director of Public Realm)</p>		<p>Cabinet Member for Transport and Highways</p>	<p>Open</p>
<p><b>Statement of Community Involvement</b> The Council's current Statement of Community Involvement was published in 2015 and now requires updating. This is to reflect changes in national legislation, incorporate the Council's new Collaborative Communities Framework and to respond to exceptional</p>	<p><b>15 Jun 2022 Cabinet</b></p>	<p>Julie Rogers (Director of Public Realm)</p>		<p>Cabinet Member for Regeneration, Strategic Planning and External Relationships</p>	<p>Open</p>

Description of the decision	Date decision is expected to be taken and who will take the decision?	Responsible Officer	Documents to be considered by the decision maker	Cabinet Member / Portfolio	Public / Exempt (and reason if the decision is to be taken in private)
circumstances that have implications to consultation.					
<b>Thurrock Health and Wellbeing Strategy 2022-2026</b> To provide members with an opportunity to consider, provide feedback and approve in principle the draft Health and Wellbeing Strategy 2022-2026.	<b>15 Jun 2022 Cabinet</b>	Ian Wake (Corporate Director of Adults, Housing and Health)		Cabinet Member for Health and Air Quality	Open
<b>2021/22 Financial Outturn Position</b> To present the 2021/22 outturn in respect of the General Fund, HRA and Capital Programme.	<b>13 Jul 2022 Cabinet</b>	Sean Clark (Corporate Director Resources and Place Delivery)		Deputy Leader and Cabinet Member for Finance	Open
<b>Asset Review and Disposals</b> To allow disposal of underused assets in line with government guidelines. To generate Capital Receipts and reduce Revenue Costs.	<b>13 Jul 2022 Cabinet</b>	Sean Clark (Corporate Director Resources and Place Delivery)		Cabinet Member for Regeneration, Strategic Planning and External Relationships	Open
<b>Blackshots Estate - Proposals for the Way Forward</b> To approve the development of proposals for the Blackshots estate for consultation with residents.	<b>13 Jul 2022 Cabinet</b>	Sean Clark (Corporate Director Resources and Place Delivery)		Cabinet Member for Housing	Open
<b>End of Year 2021/22 Corporate Performance Report</b> This report provides Cabinet with a summary of performance against the Corporate Scorecard 2021/22, a basket of key performance indicators. These indicators are used to monitor the performance of key corporate priority activities and enables Members, Directors and other leaders to form an opinion as to the delivery of these priorities.	<b>13 Jul 2022 Cabinet</b>	Karen Wheeler (Director Strategy, Engagement and Growth)		Cabinet Member for Central Services	Open
<b>Integrated Community Equipment Service (ICES)</b> To seek approval to proceed to continue to	<b>13 Jul 2022 Cabinet</b>	Ian Wake (Corporate Director of Adults, Housing and Health)		Cabinet Member for Adults and Communities	Open

Description of the decision	Date decision is expected to be taken and who will take the decision?	Responsible Officer	Documents to be considered by the decision maker	Cabinet Member / Portfolio	Public / Exempt (and reason if the decision is to be taken in private)
tender for community equipment for vulnerable adults and children with our existing health and social care partners.					
<b>Lower Thames Crossing Task Force Update</b> In line with the terms of reference as agreed by General Services Committee, this report provides an update to Cabinet on the recent work of the Lower Thames Crossing Task Force.	<b>13 Jul 2022 Cabinet</b>	Sean Clark (Corporate Director Resources and Place Delivery)		Cabinet Member for Regeneration, Strategic Planning and External Relationships	Open
<b>Recycling and Waste Collection Policy</b> For Cabinet to consider the Recycling and Waste Collection Policy to be implemented from September 2022 in line with the new Waste Strategy.	<b>13 Jul 2022 Cabinet</b>	Julie Rogers (Director of Public Realm)		Cabinet Member for Environment and Sports & Leisure	Open
<b>Tilbury and Gray's Town Fund Programmes</b> Cabinet approval is sought for the final Tilbury and Grays Town Fund programmes prior to their submission to the Department for Levelling Up, Communities and Housing for funding approval.	<b>13 Jul 2022 Cabinet</b>	Sean Clark (Corporate Director Resources and Place Delivery)		Cabinet Member for Regeneration, Strategic Planning and External Relationships	Open
<b>Trolley Scheme Adoption</b> For Cabinet to agree to the adoption of powers under the Environmental Act to charge supermarkets for collecting, storing and disposal of trolleys which are on streets/ housing land.	<b>13 Jul 2022 Cabinet</b>	Julie Rogers (Director of Public Realm)		Cabinet Member for Environment and Sports & Leisure	Open
<b>Annual Public Health Report</b> Directors of Public Health in England have a statutory duty to write an Annual Public Health Report to demonstrate the state of health within their communities.	<b>14 Sep 2022 Cabinet</b>	Jo Broadbent (Interim Director of Public Health)		Cabinet Member for Health and Air Quality	Open
<b>Quarter 1 2022/23 Financial Position</b> To present the forecast 2022/23 revenue position in respect of the General Fund	<b>14 Sep 2022 Cabinet</b>	Sean Clark (Corporate Director Resources and Place Delivery)		Deputy Leader and Cabinet Member for Finance	Open

Description of the decision	Date decision is expected to be taken and who will take the decision?	Responsible Officer	Documents to be considered by the decision maker	Cabinet Member / Portfolio	Public / Exempt (and reason if the decision is to be taken in private)
and HRA.		Delivery)			
<b>Quarter 1 Corporate Performance Report 2022/23</b> This report provides Cabinet with a summary of performance against the Corporate Scorecard 2022/23, a basket of key performance indicators. These indicators are used to monitor the performance of key corporate priority activities and enables Members, Directors and other leaders to form an opinion as to the delivery of these priorities.	<b>12 Oct 2022 Cabinet</b>	Karen Wheeler (Director Strategy, Engagement and Growth)		Cabinet Member for Central Services	Open
<b>Lower Thames Crossing Task Force Update</b> This report provides Cabinet with a summary of performance against the Corporate Scorecard 2022/23, a basket of key performance indicators. These indicators are used to monitor the performance of key corporate priority activities and enables Members, Directors and other leaders to form an opinion as to the delivery of these priorities.	<b>9 Nov 2022 Cabinet</b>	Sean Clark (Corporate Director Resources and Place Delivery)		Cabinet Member for Regeneration, Strategic Planning and External Relationships	Open
<b>Quarter 2 Financial Position 2022/23</b> To present the forecast 2022/23 revenue position in respect of the General Fund and HRA	<b>7 Dec 2022 Cabinet</b>	Sean Clark (Corporate Director Resources and Place Delivery)		Deputy Leader and Cabinet Member for Finance	Open
<b>Draft Budget Proposals 2023/24 and Medium Term Financial Strategy (MTFS) Update</b> Cabinet to consider the draft budget proposals for 2023/24 and the Medium Term Financial Strategy.	<b>11 Jan 2023 Cabinet</b>	Sean Clark (Corporate Director Resources and Place Delivery)		Deputy Leader and Cabinet Member for Finance	Open
<b>Local Council Tax Scheme</b> To present an update on the Local Council Tax Scheme.	<b>11 Jan 2023 Cabinet</b>	Sean Clark (Corporate Director Resources and Place		Deputy Leader and Cabinet Member for Finance	Open



Description of the decision	Date decision is expected to be taken and who will take the decision?	Responsible Officer	Documents to be considered by the decision maker	Cabinet Member / Portfolio	Public / Exempt (and reason if the decision is to be taken in private)
		Delivery)			
<b>Lower Thames Crossing Task Force Update</b> In line with the terms of reference as agreed by General Services Committee, this report provides an update to Cabinet on the recent work of the Lower Thames Crossing Task Force.	<b>11 Jan 2023 Cabinet</b>	Sean Clark (Corporate Director Resources and Place Delivery)		Cabinet Member for Regeneration, Strategic Planning and External Relationships	Open
<b>Quarter 2 (Mid-Year) Corporate Performance Report 2022/23</b> This report provides Cabinet with a summary of performance against the Corporate Scorecard 2022/23, a basket of key performance indicators. These indicators are used to monitor the performance of key corporate priority activities and enables Members, Directors and other leaders to form an opinion as to the delivery of these priorities.	<b>11 Jan 2023 Cabinet</b>	Karen Wheeler (Director Strategy, Engagement and Growth)		Cabinet Member for Central Services	Open
<b>Capital Strategy 2023/24</b> To recommend to Council the 2023/24 Treasury Management Strategy	<b>8 Feb 2023 Cabinet</b>	Sean Clark (Corporate Director Resources and Place Delivery)		Deputy Leader and Cabinet Member for Finance	Open
<b>Fees and Charges Pricing Strategy 2023/24</b> This report is being submitted in order to obtain Cabinet approval to make changes to the existing Fees and Charges Pricing Strategy for financial year 2023-24.	<b>8 Feb 2023 Cabinet</b>	Sean Clark (Corporate Director Resources and Place Delivery)		Deputy Leader and Cabinet Member for Finance	Open
<b>Draft 2023/24 Budget Proposals and Medium Term Financial Strategy (MTFS) Update</b> To recommend to Council the 2023/24 revenue and capital budgets.	<b>8 Feb 2023 Cabinet</b>	Sean Clark (Corporate Director Resources and Place Delivery)		Deputy Leader and Cabinet Member for Finance	Open
<b>HRA Business Plan, Budget and Rent Setting 2023/24 Onwards</b>	<b>8 Feb 2023 Cabinet</b>	Ian Wake (Corporate Director of Adults,		Cabinet Member for Housing	Open

Description of the decision	Date decision is expected to be taken and who will take the decision?	Responsible Officer	Documents to be considered by the decision maker	Cabinet Member / Portfolio	Public / Exempt (and reason if the decision is to be taken in private)
To set out the proposals for the HRA service delivery during 2022/23 and agree the budget and rents.		Housing and Health)			
<b>Integrated Transport Block Capital Programme 2023/24</b> To approve the 2023/24 Integrated Transport Block (ITB) capital programme for implementation.	<b>15 Mar 2023 Cabinet</b>	Julie Rogers (Director of Public Realm)		Cabinet Member for Transport and Highways	Open
<b>Lower Thames Crossing Task Force Update</b> In line with the terms of reference as agreed by General Services Committee, this report provides an update to Cabinet on the recent work of the Lower Thames Crossing Task Force.	<b>15 Mar 2023 Cabinet</b>	Sean Clark (Corporate Director Resources and Place Delivery)		Cabinet Member for Regeneration, Strategic Planning and External Relationships	Open
<b>Quarter 3 Corporate Performance Report 2022/23</b> This report provides Cabinet with a summary of performance against the Corporate Scorecard 2022/23, a basket of key performance indicators. These indicators are used to monitor the performance of key corporate priority activities and enables Members, Directors and other leaders to form an opinion as to the delivery of these priorities.	<b>15 Mar 2023 Cabinet</b>	Karen Wheeler (Director Strategy, Engagement and Growth)		Cabinet Member for Central Services	Open
<b>Quarter 3 Financial Position 2022/23</b> To present the forecast 2022/23 revenue position in respect of the General Fund and HRA.	<b>15 Mar 2023 Cabinet</b>	Sean Clark (Corporate Director Resources and Place Delivery)		Deputy Leader and Cabinet Member for Finance	Open