

<b>22 May 2019</b>	<b>ITEM: 10</b>
<b>Annual Council</b>	
<b>Allocation of Committee Seats and Committee Appointments</b>	
<b>Wards and communities affected:</b> None	<b>Key Decision:</b> Not Applicable
<b>Report of:</b> Lyn Carpenter, Chief Executive	
<b>Accountable Assistant Director:</b> David Lawson, Assistant Director of Law & Governance and Monitoring Officer	
<b>Accountable Director:</b> Lyn Carpenter, Chief Executive	
<b>This report is Public</b>	

## Executive Summary

This report requests the Council to confirm the calculations relating to the allocation of seats on committees and to appoint the nominations of political groups to committees. The report also requests the Council to appoint the Chairs and Vice-Chairs of certain committees.

### 1. Recommendation(s)

- 1.1 That the allocation of seats, as set out in Appendix 1, be approved.
- 1.2 That the nominations of the political groups to seats on committees be approved, as set out in Appendix 2 (to be tabled when nominations are received).
- 1.3 That the non-voting co-opted members of the Planning Committee, the Standards and Audit Committee, the Health and Well-being Overview and Scrutiny Committee, the Housing Overview and Scrutiny Committee, the Children’s Services Overview and Scrutiny Committee and the Corporate Parenting Committee be appointed, as set out in Appendix 2.
- 1.4 That the Chairs and Vice-Chairs of committees be appointed, as set out in Appendix 3 (to be tabled when nominations are received).

## **2. Introduction and Background**

- 2.1 Political Groups on the Council are formed in accordance with the Local Government (Committees and Political Groups) Regulations 1990 when two or more councillors notify the Chief Executive, as Proper Officer, of their wish to be treated as a group.
- 2.2 Section 15 of the Local Government and Housing Act 1989 imposes a duty on the local authority at the annual meeting, or as soon as possible after it, to review the allocation of seats on the committees of the Council between the political groups. The Council may carry out such a review and any other time and may do so if requested by a political group.
- 2.3 The following principles apply to the allocation of seats:
  - (a) That not all the seats on the body to which appointments are being made are allocated to the same political group;
  - (b) That the majority of seats on each committee are allocated to a particular group if the number of persons belonging to that group is a majority of the authority's membership;
  - (c) That, subject to (a) and (b), when allocating seats to a political group, the total number of their seats across all the ordinary committees of the Council, must reflect their proportion of the authority's membership;  
and
  - (d) Subject to (a) to (c), that the number of seats on each committee is as far as possible in proportion to the group's membership of the authority.
- 2.4 Sub-committees, with the exception of the Licensing Sub-Committee, are also governed by the political balance rules, but it is not necessary to add up all the sub-committee seats and then allocate them in proportion. As far as this is practicable, the allocation of seats on each sub-committee should reflect the proportional representation of the political groups on the Council.
- 2.5 The Local Government and Housing Act 1989 requires that, once the Council has determined the allocation of committee places between the political groups, the Council must then appoint the nominees of the political groups to the committees.
- 2.6 Any non-aligned members are to be appointed to available seats on committees by the Council.
- 2.7 The Cabinet and the Health and Wellbeing Board are not required to be proportional and so are outside of the political balance calculation.
- 2.8 The Leader of the Council appoints the Cabinet and, in accordance with the Terms of Reference, will also make nominations to the 5 places available on the Health and Wellbeing Board, with the latter to be agreed by the Council.

2.9 It is open to the Council when carrying out a review to adopt some arrangement other than that prescribed by the Act and the Regulations. Notice of such a proposal would have to be given in the Summons, and a decision would need to be made with no one voting against it. The remainder of this report therefore assumes that the Council will not want an alternative arrangement to that prescribed by law.

**Political proportionality**

2.10 The political balance of the Council can be calculated by using the simple formula below (to two decimal places):

$$\frac{\text{No. of Group Members} \times 100}{49}$$

2.11 After the local election of May 2019 the following political balance exists:

<b>Group</b>	<b>Councillors</b>	<b>%</b>
Labour	17	34.69%
Conservative	22	44.90%
Thurrock Independents	9	18.37%
Independent	1	2.04%
<b>Total</b>	<b>49</b>	<b>100</b>

2.12 The calculation to determine the strict entitlement of political groups to seats on committees is as follows:

$$\frac{\% \text{ from Table 1}}{100} \times \text{Total No. of seats available (81 seats)}$$

2.13 Those members who are not members of political groups have no legal entitlement to an allocation of seats on committees. However, the political groups are entitled to their proportion of seats and once their entitlement has been reached, the remaining seats may be filled by members not belonging to a political group. Such Members are classed as being non-aligned.

2.14 The LGA Independent Group has taken the view that in the true spirit of the Act, that morally or democratically, non-aligned councillors are entitled to fair representation. Groups are not entitled to have more than their share and thus they cannot exclude councillors that are not grouped i.e. single party councillors or non-aligned Independent councillors. For example in an

authority of 49 councillors with one non-grouped councillor, the council must make 1/49 of the places available.

### 3. Issues, Options and Analysis of Options

- 3.1 The number of seats on committees that are available to be allocated amongst the political groups represented on the Council is 81.
- 3.2 Each of the political groups (formed when 2 or more councillors notify the Chief Executive, as Proper Officer, of their wish to be treated as a group) are entitled to a certain number of seats on committees. This is based upon their percentage representation on the Council as a whole, as detailed in Table 1 at paragraph 2.11 above.
- 3.3 The calculation to determine the entitlement of political groups to seats on committees is as follows:

$$\frac{\% \text{ from Table 1}}{100} \times \text{Total No. of seats available (81 seats)}$$

- 3.4 After undertaking the above calculation for each of the political groups represented on the Council, the entitlement to seats is as follows:

- Labour 17 seats
- Conservative 22 seats
- Thurrock Ind. 9 seats
- Non-aligned Member 2 seats

- 3.5 Each of the political groups and the non-aligned Member are only entitled to their proportion of seats.
- 3.6 In order to ascertain the number of seats to be allocated to political groups on each committee, the following calculation is required to be undertaken:

$$\frac{\% \text{ from Table 1}}{100} \times \text{No. of committee places available}$$

- 3.7 After applying the above calculation to each of the committees that have been established at Agenda Item 9, the following results can be seen:

(a) 6 member committee – applies to all **Overview & Scrutiny committees and the Standards & Audit Committee**

- Lab 34.69 / 100 x 6 = 2.08 = **2 seat(s)**
- Con 44.90 / 100 x 6 = 2.69 = **3 seat(s)**
- TI 18.37 / 100 x 6 = 1.10 = **1 seat(s)**

(b) 7 member committee – applies to the **General Services Committee**

• Lab	34.69 / 100 x 7 =	2.43 =	<b>2 seat(s)</b>
• Con	44.90 / 100 x 7 =	3.14 =	<b>3 seat(s)</b>
• TI	18.37 / 100 x 7 =	1.29 =	<b>1 seat(s)</b>

(c) 8 member committee – applies to the **Corporate Parenting Committee**

• Lab	34.69 / 100 x 8 =	2.78 =	<b>3 seat(s)</b>
• Con	44.90 / 100 x 8 =	3.59 =	<b>4 seat(s)</b>
• TI	18.37 / 100 x 8 =	1.47 =	<b>1 seat(s)</b>

(d) 9 member committee – applies to the **Planning Committee**

• Lab	34.69 / 100 x 9 =	3.12 =	<b>3 seat(s)</b>
• Con	44.90 / 100 x 9 =	4.04 =	<b>4 seat(s)</b>
• TI	18.37 / 100 x 9 =	1.65 =	<b>2 seat(s)</b>

(e) 15 member committee – applies to the **Licensing Committee**

• Lab	34.69 / 100 x 15 =	5.20 =	<b>5 seat(s)</b>
• Con	44.90 / 100 x 15 =	6.73 =	<b>7 seat(s)</b>
• TI	18.37 / 100 x 15 =	2.76 =	<b>3 seat(s)</b>

3.8 Non-Aligned Member - Calculations allow for the Non-aligned Member to have 2 seats. Calculations show that one of these seats will be the vacant seat on the General services Committee. The second seat will be resolved by manual adjustment.

3.9 **Appendix 1** shows a rounded allocation of seats to each political group. This is then required to be manually adjusted to ensure that the number of seats allocated to a particular political group matches and does not exceed or fall short of their entitlement.

3.10 From the figures set out in **Appendix 1**, manual adjustments are required, namely that the Conservative Group need to offer up three seats to the opposition groups and non-aligned Member (each taking one seat each). The following has been negotiated:

- The Labour Group will take an additional seat on the Standards and Audit Committee.
- The Thurrock Independent Group will take an additional seat on the Corporate Parenting Committee.

- The Ungrouped Member will take an additional seat on the Licensing Committee.

- 3.11 Group Leaders have been consulted in respect of the calculations set out at **Appendix 1**, together with the manual adjustments that are required in order to ensure that seats on committees are correctly allocated to each of the political groups.
- 3.12 Group Leaders have also been requested to provide nominations to the places on committees to which their respective groups are entitled.
- 3.13 The nominations of political groups to seats on committees and the nominations for Chair and Vice Chair of committees will be circulated at the meeting.

#### **4. Reasons for Recommendation**

- 4.1 The Council is required to make the required appointments to those committees that have been established to facilitate the efficient discharge of its functions, as set out in Agenda Item 9.

#### **5. Consultation (including Overview and Scrutiny, if applicable)**

- 5.1 Consultation has been undertaken in respect of this report with the Leaders of each of the political groups represented on the Council. Their agreement has been obtained to the calculations relating to the allocation of seats on committees and their respective nominations are put before Council for approval.

#### **6. Impact on corporate policies, priorities, performance and community impact**

- 6.1 Appointing members to those committees established at Agenda Item 9, in accordance with the political balance of the Council and associated allocation of seats on committees, will enable the Council to properly discharge its functions.

#### **7. Implications**

##### **7.1 Financial**

Implications verified by: **Dammy Adewole**  
**Management Accountant, Central Services**

The cost of servicing these committees will be met through the existing budgets.

## 7.2 Legal

Implications verified by: **David Lawson**  
**Assistant Director of Law and Governance and  
Monitoring Officer**

These are set out in the body of the report.

## 7.3 Diversity and Equality

Implications verified by: **Natalie Warren**  
**Community Development and Equalities  
Manager**

The Council is under a statutory duty to ensure that equality and diversity is a key part of the decision making process of the Council. Therefore, attention is drawn to the importance of ensuring that appointments to committees are underpinned by appropriate training on the statutory equality framework. The introduction of essential member training provides the assurance that members of committees will be able to fulfil their obligations with a full understanding of equality and diversity issues. This is fundamental to the Council being able to meet its statutory responsibilities. However, consideration must be given to members not completing the training or not attending, and the steps to be taken in these circumstances, once the member has been appointed.

## 7.4 Other implications (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

None.

## 8. Background papers used in preparing the report (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- None.

## 9. Appendices to the report

There are the following appendices to this report:

- **Appendix 1** – Allocation of seats
- **Appendix 2** – Nominations of political groups to seats on Committees (to be circulated at the meeting)
- **Appendix 3** – Appointment of Chairs and Vice-Chairs of Committees (to be circulated at the meeting)

**Report Author:**

Matthew Boulter

Democratic Services Manager and Deputy Monitoring Officer

Legal and Democratic Services



APPENDIX 1

Thurrock Council  
No-Majority  
Proportionality

Party Group

Number of members

Overall proportionality

Total strict entitlement

Total rounded entitlement

Committee

Size of Committee

Children's O&S

Cleaner & Greener O&S

Corporate O&S

Health O&S

Housing O&S

Planning, Transport & Regeneration O&S

Planning

Licensing

General Services

Corporate Parenting

Standards & Audit

**Total seats**

Adjustments

Party Group	Conservative		Labour		No Party		Thurrock Independents		Total Rounded Entitlement	Ungrouped / Seats to allocate	
	Strict entitlement	Rounded Entitlement	Strict entitlement	Rounded entitlement	Strict entitlement	Rounded entitlement	Strict entitlement	Rounded entitlement			
Number of members	22		17		0		9			1	
Overall proportionality	0.448979592	44.90%	0.346938776	34.69%	0	0.00%	0.183673469	18.37%			
Total strict entitlement	36.36734694		28.10204082		0		14.87755102				
Total rounded entitlement	36		28		0		15		79	2	
Committee	Size of Committee	Strict entitlement	Rounded Entitlement	Strict entitlement	Rounded entitlement	Strict entitlement	Rounded entitlement	Strict entitlement	Rounded entitlement	Total Rounded Entitlement	
Children's O&S	6	2.69	3	2.08	2	0.00	0	1.10	1	6	0
Cleaner & Greener O&S	6	2.69	3	2.08	2	0.00	0	1.10	1	6	0
Corporate O&S	6	2.69	3	2.08	2	0.00	0	1.10	1	6	0
Health O&S	6	2.69	3	2.08	2	0.00	0	1.10	1	6	0
Housing O&S	6	2.69	3	2.08	2	0.00	0	1.10	1	6	0
Planning, Transport & Regeneration O&S	6	2.69	3	2.08	2	0.00	0	1.10	1	6	0
Planning	9	4.04	4	3.12	3	0.00	0	1.65	2	9	0
Licensing	15	6.73	7	5.20	5	0.00	0	2.76	3	15	0
General Services	7	3.14	3	2.43	2	0.00	0	1.29	1	6	1
Corporate Parenting	8	3.59	4	2.78	3	0.00	0	1.47	1	8	0
Standards & Audit	6	2.69	3	2.08	2	0.00	0	1.10	1	6	0
<b>Total seats</b>	<b>81</b>		39		27		0		14	80	1
Adjustments			-3		1		0		1		

Total  
49

Notes:

1 The total rounded entitlement of each party group is compared with the total number of seats allocated to that group. The allocations are then adjusted manually to ensure that the number of seats allocated to a particular group matches their entitlement.

2 Compare total rounded entitlement of each party group (Row 7) with the total number of seats allocated to that group in Row 20. Then adjust the allocations manually to ensure that the number in Row 20 matches that in Row 7

3

4

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## **Annual Council**

### **Supplementary information and nominations of Group Leaders for agenda items:**

#### **Item 10 - Allocation of Committee Seats and Committee Appointments**

#### **Item 11 - Appointments to Outside Bodies, Statutory and Other Panels**

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**Item 10      Allocation of Committee Seats and Committee Appointments**

**Appendix 2**

Nominations to Committees for the municipal year 2019-20 can be found on **pages 3-11**.

**Appendix 3**

Nominations for Chair and Vice-Chair of Committees for the municipal year 2019-20 can be found on **pages 13-14**.

**Item 11      Appointments to Outside Bodies, Statutory and Other Panels**

**Appendix 1**

Nominations to Outside Bodies, Statutory and Other Panels 2019-20 can be found on **pages 17-23**.

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# Appointments to Committees 2019/20

**APPOINTMENTS TO COMMITTEES 2019/20**

\* Seat Award through manual adjustment

**CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE (6 Members)**

Allocation of seats: Conservative - 3 Labour - 2 Thurrock Independents - 1

	<b>Conservative</b>	<b>Labour</b>	<b>Thurrock Independents</b>	<b>Co-opted</b>
1.	Cllr A Anderson	Cllr B Okunade (C)	Cllr J Smith (VC)	1. <b>Vacant</b> (Roman Catholic Church Representative)  2. <b>Lynda Pritchard</b> (Church of England Representative)  3. <b>Nicola Cranch</b> (Parent Governor Representative)  4. <b>Paula Robinson</b> (Parent Governor Representative)  5. <b>Kim James</b> (HealthWatch Representative)
2.	Cllr G Hague	Cllr A Akinbohun		
3.	Cllr E Rigby			
4.				
5.				
6.				
	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	
1.	Cllr J Redsell	Cllr S Liddiard	Cllr D Potter	
2.		Cllr D Chukwu		
3.				



**APPOINTMENTS TO COMMITTEES 2019/20**

**CLEANER, GREENER AND SAFER OVERVIEW AND SCRUTINY COMMITTEE (6 Members)**

Allocation of seats: Conservative - 3 Labour - 2 Thurrock Independents - 1

	<b>Conservative</b>	<b>Labour</b>	<b>Thurrock Independents</b>
1.	Cllr A Lawrence	Cllr J Kent (C)	Cllr A Mayes (VC)
2.	Cllr E Rigby	Cllr M Fletcher	
3.	Cllr G Hague		
4.			
5.			
6.			
	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>
1.	Cllr D Van Day	Cllr L Worrall	Cllr J Allen
2.	Cllr T Piccolo	Cllr S Shinnick	
3.			

**CORPORATE OVERVIEW AND SCRUTINY COMMITTEE (6 Members)**

Allocation of seats: Conservative - 3 Labour - 2 Thurrock Independents - 1

	<b>Conservative</b>	<b>Labour</b>	<b>Thurrock Independents</b>
1.	Cllr C Churchman	Cllr O Gerrish (C)	Cllr J Duffin (VC)
2.	Cllr G Hague	Cllr G Rice	
3.	Cllr A Jefferies		
4.			
5.			
6.			
	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>
1.	Cllr S MacPherson	Cllr M Fletcher	Cllr A Mayes
2.	Cllr E Rigby	Cllr S Muldowney	
3.			

**APPOINTMENTS TO COMMITTEES 2019/20**

**CORPORATE PARENTING COMMITTEE (8 Members)**

Allocation of seats: Conservative - 3 Labour - 3 Thurrock Independents – 2

	<b>Conservative</b>	<b>Labour</b>	<b>Thurrock Independents</b>	<b>Co-opted</b>
1.	Cllr J Redsell (C)	Cllr S Liddiard	Cllr J Smith	<b>1. Gregg Brown</b> (representative from Open Door)  <b>2. Billie-Jo King and Kerry King (Joint Chairs)</b> (Chair and/or Vice-Chair of the Children in Care Council)  <b>3. Jackie Howell</b> (Chair of The One Team, Foster Carers Association)  <b>4. Sharon Smith</b> (Vice-Chair of The One Team, Foster Carers Association)
2.	Cllr B Johnson	Cllr D Chukwu	Cllr C Baker *	
3.	Cllr S MacPherson	Cllr A Akinbohun (VC)		
4.				
5.				
6.				
7.				
8.				
	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	
1.	Cllr G Collins	Cllr B Okunade	Cllr L Spillman	
2.		Cllr L Worrall		
3.				

**APPOINTMENTS TO COMMITTEES 2019/20**

**GENERAL SERVICES COMMITTEE (7 Members)**

Allocation of seats: Conservative - 3 Labour - 2 Thurrock Independents - 1 Ungrouped - 1

	<b>Conservative</b>	<b>Labour</b>	<b>Thurrock Independents</b>	<b>Ungrouped</b>
1.	Cllr R Gledhill (C)	Cllr J Pothecary (VC)	Cllr L Spillman	Cllr F Massey
2.	Cllr S Hebb	Cllr B Okunade		
3.	Cllr M Coxshall			
4.				
5.				
6.				
7.				
	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	
1.	Cllr J Halden	Cllr A Akinbohun	Cllr J Duffin	
2.	Cllr A Jefferies	Cllr O Gerrish		
3.				

**HEALTH AND WELLBEING BOARD (5 Members)**

In accordance with paragraph 4.5 of the terms of reference for the Board, elected Members will be nominated by the Leader of the Council. The terms of reference restrict the nominations that may be made to the Leader of the Council (a mandatory member of the Board), the Portfolio Holder for Adult Social Care and Health and Opposition Group Representatives

	<b>Conservative</b>	<b>Labour</b>	<b>Thurrock Independents</b>
1.	Cllr R Gledhill	Cllr T Fish	Cllr S Ralph
2.	Cllr J Halden		
3.	Cllr S Little		
4.			
5.			

**APPOINTMENTS TO COMMITTEES 2019/20**

**HEALTH AND WELLBEING OVERVIEW AND SCRUTINY COMMITTEE (6 Members)**

Allocation of seats: Conservative - 3 Labour - 2 Thurrock Independents - 1

	<b>Conservative</b>	<b>Labour</b>	<b>Thurrock Independents</b>	<b>Co-opted</b>
1.	Cllr T Kelly	Cllr V Holloway (C)	Cllr S Ralph (VC)	1. <b>Kim James</b> (HealthWatch)  2. <b>Ian Evans</b> (Thurrock Coalition)
2.	Cllr E Rigby	Cllr S Muldowney		
3.	Cllr J Redsell			
4.				
5.				
6.				
	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	
1.	Cllr A Anderson	Cllr C Kent	Cllr J Allen	
2.	Cllr S Sammons	Cllr S Shinnick		
3.				

**HOUSING OVERVIEW & SCRUTINY COMMITTEE (6 Members)**

Allocation of seats: Conservative - 3 Labour - 2 Thurrock Independents - 1

	<b>Conservative</b>	<b>Labour</b>	<b>Thurrock Independents</b>	<b>Co-opted</b>
1.	Cllr A Jefferies	Cllr L Worrall (C)	Cllr C Baker (VC)	1. <b>Lynn Mansfield</b> (Housing Tenant Representative)
2.	Cllr J Redsell	Cllr Q Abbas		
3.	Cllr C Churchman			
4.				
5.				
6.				
	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	
1.	Cllr T Piccolo	Cllr D Chukwu	Cllr L Spillman	
2.		Cllr S Muldowney		
3.				

**APPOINTMENTS TO COMMITTEES 2019/20**

**LICENSING COMMITTEE (15 Members)**

Allocation of seats: Conservative - 6 Labour - 5 Thurrock Independents - 3 Ungrouped - 1

	<b>Conservative</b>	<b>Labour</b>	<b>Thurrock Independents</b>	<b>Ungrouped</b>
1.	Cllr G Collins (C)	Cllr Q Abbas (VC)	Cllr C Baker	Cllr F Massey *
2.	Cllr A Anderson	Cllr T Fish	Cllr D Potter	
3.	Cllr B Maney	Cllr A Akinbohun	Cllr G Byrne	
4.	Cllr J Redsell	Cllr S Liddiard		
5.	Cllr D Van Day	Cllr S Shinnick		
6.	Cllr S Sammons			
7.				
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10.				
11.				
12.				
13.				
14.				
15.				
	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	
1.	Cllr B Johnson	Cllr M Fletcher	Cllr J Allen	
2.	Cllr S MacPherson	Cllr S Muldowney		
3.				

**APPOINTMENTS TO COMMITTEES 2019/20**

**PLANNING COMMITTEE (9 Members)**

Allocation of seats: Conservative - 4 Labour - 3 Thurrock Independents - 2

	<b>Conservative</b>	<b>Labour</b>	<b>Thurrock Independents</b>	<b>Co-opted</b>
1.	Cllr T Kelly (C)	Cllr M Fletcher (VC)	Cllr G Byrne	<b>1. Vacant</b> (representative from Thurrock Business Board)  <b>2. Mr Steve Taylor</b> (representative from the Campaign to Protect Rural England)
2.	Cllr C Churchman	Cllr S Shinnick	Cllr D Potter	
3.	Cllr A Lawrence	Cllr G Rice		
4.	Cllr S Sammons			
5.				
6.				
7.				
8.				
9.				
	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	
1.	Cllr G Hague	Cllr A Akinbohun	Cllr C Baker	
2.	Cllr S Little	Cllr V Holloway		
3.		Cllr D Chukwu		

**APPOINTMENTS TO COMMITTEES 2019/20**

**PLANNING, TRANSPORT, REGENERATION OVERVIEW AND SCRUTINY COMMITTEE (6 Members)**

Allocation of seats: Conservative - 3 Labour - 2 Thurrock Independents - 1

	<b>Conservative</b>	<b>Labour</b>	<b>Thurrock Independents</b>
1.	Cllr A Anderson	Cllr M Kerin (C)	Cllr J Allen (VC)
2.	Cllr A Jefferies	Cllr O Gerrish	
3.	Cllr D Van Day		
4.			
5.			
6.			
	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>
1.	Cllr S MacPherson	Cllr G Rice	Cllr L Spillman
2.		Cllr S Liddiard	
3.			

**STANDARDS AND AUDIT COMMITTEE (6 Members)**

Allocation of seats: Conservative – 2 Labour – 3 Thurrock Independents – 1

	<b>Conservative</b>	<b>Labour</b>	<b>Thurrock Independents</b>	<b>Co-opted</b>
1.	Cllr B Johnson	Cllr G Rice (C)	Cllr D Potter (VC)	1. Vacant
2.	Cllr B Maney	Cllr O Gerrish		2. Vacant
3.		Cllr J Potheary *		
4.				
5.				
6.				
	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	
1.	Cllr T Kelly	Cllr L Worrall	Cllr L Spillman	
2.	Cllr G Hague	Cllr A Akinbohun		
3.				

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**Appointment of Chair and Vice-Chair of Committees 2019-20**

**Nominations for Chair**

<b>Committee</b>	<b>Nominations for Chair</b>	<b>Contested</b>
<b>Children’s Services Overview and Scrutiny Committee</b>	1. Cllr B Okunade (Labour Nomination)	<b>NO</b>
<b>Cleaner, Greener and Safer Overview and Scrutiny Committee</b>	1. Cllr J Kent (Labour Nomination)	<b>NO</b>
<b>Corporate Overview and Scrutiny Committee</b>	1. Cllr O Gerrish (Labour Nomination)	<b>NO</b>
<b>Health and Wellbeing Overview and Scrutiny Committee</b>	1. Cllr V Holloway (Labour Nomination)	<b>NO</b>
<b>Housing Overview and Scrutiny Committee</b>	1. Cllr L Worrall (Labour Nomination)	<b>NO</b>
<b>Planning, Transport, Regeneration Overview and Scrutiny Committee</b>	1. Cllr M Kerin (Labour Nomination)	<b>NO</b>
<b>Corporate Parenting Committee</b>	1. Cllr J Redsell (Conservative Nomination)	<b>NO</b>
<b>General Services Committee</b>	1. Cllr R Gledhill (Conservative Nomination)	<b>NO</b>
<b>Health and Wellbeing Board *</b> * The Chair will be the Portfolio Holder for Education and Health and shall be appointed by the Council	1. Cllr J Halden (Conservative Nomination)	<b>NO</b>
<b>Licensing Committee</b>	1. Cllr G Collins (Conservative Nomination)	<b>NO</b>
<b>Planning Committee</b>	1. Cllr T Kelly (Conservative Nomination)	<b>NO</b>
<b>Standards and Audit Committee</b>	1. Cllr G Rice (Labour Nomination)	<b>NO</b>

**Nominations for Vice Chair**

<b>Committee</b>	<b>Nominations for Vice Chair</b>	<b>Contested</b>
<b>Children's Services Overview and Scrutiny Committee</b>	1. Cllr J Smith (Thurrock Independent Nomination)	<b>NO</b>
<b>Cleaner, Greener and Safer Overview and Scrutiny Committee</b>	1. Cllr A Mayes (Thurrock Independent Nomination)	<b>NO</b>
<b>Corporate Overview and Scrutiny Committee</b>	1. Cllr J Duffin (Thurrock Independent Nomination)	<b>NO</b>
<b>Health and Wellbeing Overview and Scrutiny Committee</b>	1. Cllr S Ralph (Thurrock Independent Nomination)	<b>NO</b>
<b>Housing Overview and Scrutiny Committee</b>	1. Cllr C Baker (Thurrock Independent Nomination)	<b>NO</b>
<b>Planning, Transport, Regeneration Overview and Scrutiny Committee</b>	1. Cllr J Allen (Thurrock Independent Nomination)	<b>NO</b>
<b>Corporate Parenting Committee</b>	1. Cllr A Akinbohun (Labour Nomination)	<b>NO</b>
<b>General Services Committee</b>	1. Cllr J Potheary (Labour Nomination)	<b>NO</b>
<b>Licensing Committee</b>	1. Cllr Q Abbas (Labour Nomination)	<b>NO</b>
<b>Planning Committee</b>	1. Cllr M Fletcher (Labour Nomination)	<b>NO</b>
<b>Standards and Audit Committee</b>	1. Cllr D Potter (Thurrock Independent Nomination)	<b>NO</b>

## **Council**

### **Nominations to Outside Bodies, Statutory and Other Panels 2019-20**

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## Appointments to be made by the Council

**Campaign to Protect Rural Essex** (ONE appointment to be made by the Council for a 1 year term of office)

Labour	Conservative	Thurrock Independents	Independent	Contested
1.	1.	1. Cllr S Ralph	1.	NO

**Coalhouse Fort Project** (ONE appointment to be made by the Council for a 1 year term of office)

Labour	Conservative	Thurrock Independents	Independent	Contested
1.	1.	1. Cllr S Ralph	1.	NO

**East Thurrock Community Association** (ONE appointment to be made by the Council for a 1 year term of office)

Labour	Conservative	Thurrock Independents	Independent	Contested
1.	1.	1. Cllr G Byrne	1.	NO

**Police, Fire and Crime Panel** (ONE appointment to be made by the Council for a 1 year term of office.)

Labour	Conservative	Thurrock Independents	Independent	Contested
1.	1. Cllr J Redsell	1.	1.	NO

**Impulse Leisure** (ONE appointment to be made by the Council for the term of office of the Member. A further appointment is required to be made by the Cabinet.)

Labour	Conservative	Thurrock Independents	Independent	Contested
1.	1. Cllr G Hague <i>(until 2020)</i>	1.	1.	NO

**Kent & Essex Inshore Fisheries and Conservation Authority** (ONE appointment to be made by the Council for a 4 year term of office)

Labour	Conservative	Thurrock Independents	Independent	Contested
1.	1.	1. Cllr J Allen <i>(Until 2020)</i>	1.	NO

**Local Government Association** (ONE appointment to be made by the Council for a 1 year term of office. A further two appointments are required to be made by the Cabinet.)

Labour	Conservative	Thurrock Independents	Independent	Contested
1. Cllr J Potheary	1.	1.	1.	NO

**Local Government Association General Assembly** (FOUR appointments to be made by the Council for a 1 year term of office)

Labour	Conservative	Thurrock Independents	Independent	Contested
1.	1. Cllr R Gledhill	1.	1.	NO
2	2. Cllr M Coxshall	2.		NO
3. Cllr S Liddiard	3.	3.		NO
4.	4.	4.		VACANT

**Open Door (Thurrock)** (ONE appointment to be made by the Council for a 1 year term of office)

Labour	Conservative	Thurrock Independents	Independent	Contested
1.	1.	1. Cllr L Spillman	1.	NO

**Essex Partnership University NHS Foundation Trust** (ONE appointment to be made by the Council for a 3 year term of office)

Labour	Conservative	Thurrock Independents	Independent	Contested
1. Cllr S Shinnick <i>(until 2021)</i>	1.	1.	1.	NO

**Opportunity South Essex** (ONE appointment to be made by the Council for a 5 year term of office. ONE appointment is to be made by the Cabinet for the same term of office. The appointments to this Board are restricted to the Leader and Chief Executive.)

**Representative Appointed by the Council:** Chief Executive

**Lyn Carpenter, Chief Executive was appointed in 2016 for a 5 year term of office.**

**Thurrock Arts Council** (THREE appointments to be made by the Council for a 1 year term of office. A further appointment is required to be made by the Cabinet.)

Labour	Conservative	Thurrock Independents	Independent	Contested
1.	1. Cllr D Van Day	1.	1.	NO
2. Cllr S Muldowney	2.	2.		NO
3.	3.	3. Cllr L Spillman		NO

**Thurrock Play Network** (ONE appointment to be made by the Council for a 1 year term of office)

Labour	Conservative	Thurrock Independents	Independent	Contested
1.	1.	1. Cllr A Mayes	1.	NO

**Thurrock Sports Council** (FOUR appointments to be made by the Council for a 1 year term of office. A further appointment is required to be made by the Cabinet.)

Labour	Conservative	Thurrock Independents	Independent	Contested
1.	1. Cllr J Redsell	1.	1.	NO
2. Cllr A Akinbohun	2.	2.		NO
3.	3.	3. Cllr C Baker		NO
4. Cllr S Liddiard	4.	4.		NO

**West Tilbury Commons Conservators** (ONE appointment to be made by the Council for a 1 year term of office)

Labour	Conservative	Thurrock Independents	Independent	Contested
1.	1. Cllr S Sammons	1.	1.	NO

**William Palmer College Educational Trust** (TWO appointments to be made by the Council for a 4 year term of office.)

Labour	Conservative	Thurrock Independents	Independent	Contested
1. Cllr G Rice <i>(Until 2021)</i>	1.	1.	1.	NO
2.	2. Cllr A Lawrence	2.		NO

## Statutory Panels and Other Groups to be appointed

**Fostering and Adoption Panel** (ONE appointment to be made by the Council for a 3 year term of office)

Labour	Conservative	Thurrock Independents	Independent	Contested
1.	1. Cllr S Little <i>(until 2020)</i>	1.	1.	NO

**Civic Awards Panel** (FOUR appointments to be made by the Council for a 1 year term of office. Appointments will be required in alternate years)

Labour	Conservative	Thurrock Independents	Independent	Contested
1.	1. Cllr J Redsell	1.	1.	NO
2. Cllr B Okunade	2.	2.		NO
3. Cllr S Muldowney	3.	3.		NO
4.	4.	4. Cllr L Spillman		NO



**Standing Advisory Council on Religious Education** (THREE appointments to be made by the Council for a 4 year term of office)

Labour	Conservative	Thurrock Independents	Independent	Contested
1. Cllr M Kerin <i>(until 2022)</i>	1.	1.	1.	NO
2.	2. Cllr G Collins <i>(until 2022)</i>	2.		NO
3.	3.	3.		VACANT

**Tilbury Community Local Development Action Group** (ONE appointment to be made by the Council for a 1 year term of office)

Labour	Conservative	Thurrock Independents	Independent	Contested
1.	1.	1. Cllr J Allen	1.	NO

**Local Development Plan Task Force** (SIX appointments to be made by the Council for a 1 year term of office – political proportionality applies)

Labour	Conservative	Thurrock Independents	Contested
1.	1. Cllr A Jefferies	1.	NO
2.	2. Cllr J Redsell	2.	NO
3.	3. Cllr A Anderson	3.	NO
4. Cllr G Rice	4.	4.	NO
5. Cllr M Kerin	5.	5.	NO
6.	6.	6. Cllr L Spillman	NO

**Prevent Violent Extremism Members Working Group** (SIX appointments to be made by the Council for a 1 year term of office)

<b>Labour</b>	<b>Conservative</b>	<b>Thurrock Independents</b>	<b>Contested</b>
1.	1. Cllr G Collins	1.	NO
2.	2. Cllr A Anderson	2.	NO
3. Cllr L Worrall	3.	3.	NO
4. Cllr Q Abbas	4.	4.	NO
5.	5.	5. Cllr S Ralph	NO
6.	6.	6. Cllr A Mayes	NO

**Lower Thames Crossing Task Force** (NINE appointments to be made by the Council for a 1 year term of office – 3 Members from each Group)

<b>Labour</b>	<b>Conservative</b>	<b>Thurrock Independents</b>	<b>Contested</b>
1.	1. Cllr A Jefferies	1.	NO
2.	2. Cllr T Kelly	2.	NO
3.	3. Cllr T Piccolo	3.	NO
4. Cllr S Shinnick	4.	4.	NO
5. Cllr G Rice	5.	5.	NO
6. Cllr S Muldowney	6.	6.	NO
7.	7.	7. Cllr A Mayes	NO
8.	8.	8. Cllr G Byrne	NO
9.	9.	9. Cllr L Spillman	NO

**Orsett Hospital Task and Finish Group** (SIX appointments to be made by the Council for a 1 year term of office – political proportionality applies)

<b>Labour</b>	<b>Conservative</b>	<b>Thurrock Independents</b>	<b>Ungrouped</b>	<b>Contested</b>
1.	1. Cllr J Redsell	1.	1.	NO
2.	2. Cllr E Rigby	2.	2.	NO
3.	3.	3.	3. Cllr F Massey	NO
4. Cllr V Holloway	4.	4.	4.	NO
5. Cllr S Muldowney	5.	5.	5.	NO
6.	6.	6. Cllr S Ralph	6.	NO

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<b>22 May 2019</b>	<b>ITEM: 11</b>
<b>Annual Council</b>	
<b>Appointments to Outside Bodies, Statutory and Other Panels</b>	
<b>Wards and communities affected:</b> None	<b>Key Decision:</b> Not Applicable
<b>Report of:</b> Lyn Carpenter, Chief Executive	
<b>Accountable Assistant Director:</b> David Lawson, Assistant Director of Law & Governance and Monitoring Officer	
<b>Accountable Director:</b> Lyn Carpenter, Chief Executive	
<b>This report is Public</b>	

## Executive Summary

This report requests the Council to consider the nominations made by Group Leaders to Outside Bodies, Statutory and Other Panels for those appointments that are to be made by Full Council.

### 1. Recommendation(s)

**1.1 That the nominations to Outside Bodies, Statutory and Other Panels be approved (to be tabled when nominations are received).**

### 2. Introduction and Background

2.1 Both the Full Council and the Cabinet have powers to appoint Members, officers and others to serve on Outside Bodies in a variety of capacities.

### 3. Issues, Options and Analysis of Options

3.1 Nominations have been sought from Group Leaders for the appointments to Outside Bodies, Statutory and Other Panels that are required to be made by the Council.

3.2 Those nominations will be tabled when nominations have been received from Group Leaders.

3.3 In accordance with the Participation of Appointed Members Committee Procedure Rule 13.2 of the Council's Constitution, it is a requirement for all Members to be enhanced DBS checked.

3.4 For certain outside bodies, statutory and other panels, it is considered to be a requirement that those Members appointed should be DBS checked before they take up their role. This position is considered to be best practice and will specifically apply to the following, however such DBS checks will be captured under 3.3. as detailed above:

- Fostering and Adoption Panel

### **Voting on appointments**

3.5 The Constitution contains a procedure to be followed if there are more people nominated for any position(s) than there are position(s) to be filled (Chapter 2, part 2, Rule 20.9) and this will be applied in the event of any places on Outside Bodies, Statutory and Other Panels being contested.

3.6 If there is not a clear majority of votes in favour of the required number of people, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person.

3.7 Where there is an equality of votes for a person to continue in the appointment process, a vote shall be taken between those candidates having an equality of votes to determine which candidate shall continue in the appointment process.

### **Changes to appointments made**

3.8 Any changes to the appointments made will require the approval of the appointing body, be this Full Council or Cabinet.

### **Reports from Members appointed to Outside Bodies**

3.9 There is an expectation that Members appointed to represent the Council on Outside Bodies will report back to the Council at least annually.

## **4. Reasons for Recommendation**

4.1 The Council should ensure that it continues to nominate representatives to sit on Outside Bodies, Statutory and other Panels so that its interests can be properly represented, together with those of the wider community.

## **5. Consultation (including Overview and Scrutiny, if applicable)**

5.1 In the course of seeking nominations, consultation has been undertaken with the Leaders of each of the political groups represented on the Council.

## **6. Impact on corporate policies, priorities, performance and community impact**

6.1 It is important for the Council to nominate to such bodies in order to ensure that it continues to represent the interests of both the Authority and the wider community.

## 7. Implications

### 7.1 Financial

Implications verified by: **Dammy Adewole**  
**Management Accountant, Central Services**

There are no financial implications arising from this report.

### 7.2 Legal

Implications verified by: **David Lawson**  
**Monitoring Officer and Assistant Director of Law and Governance**

It is important that Members are correctly appointed, through the relevant Council meeting, to ensure they are indemnified in certain circumstances.

### 7.3 Diversity and Equality

Implications verified by: **Natalie Warren**  
**Community Development & Equalities Manager**

The Council is under a statutory duty to ensure that equality and diversity is a key part of the decision making process of the Council. Therefore attention is drawn to the importance of ensuring that appointments to Outside Bodies, Statutory and Other Panels are underpinned by appropriate training on the statutory equality framework.

### 7.4 Other implications (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

None.

## 8. Background papers used in preparing the report (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- None.

## 9. Appendices to the report

- **Appendix 1** – The nominations of political groups to Outside Bodies, Statutory and Other Panels will be circulated at the meeting.

**Report Author:**

Matthew Boulter

Democratic Services Manager and Deputy Monitoring Officer

Legal & Democratic Services