

STANDARDS COMMITTEE WORKPLAN 2010/11

DUE DATE	TITLE	RESPONSIBLE OFFICER
4 MARCH 2010	<ol style="list-style-type: none"> 1. Standards Committee Work Programme 2. Ethical Governance Audit – introduction 3. DVD on Initial Assessments (deferred from January's Meeting) 	<ol style="list-style-type: none"> 1. Monitoring Officer 2. Monitoring Officer 3. Deputy Monitoring Officer
15 APRIL 2010	<ol style="list-style-type: none"> 1. An update from the Improvement Board on Member/Officer Relations (at every other meeting) 2. New Member Induction Programme 3. Arrangements under RIPA 4. Standards Committee Annual Report 	<ol style="list-style-type: none"> 1. Chief Executive 2. Head of Executive Office 3. Deputy Monitoring Officer 4. Monitoring Officer
MAY 2010 Informal Workshop	<p>To discuss</p> <ul style="list-style-type: none"> • Training and development for Standards Committee Members • Training and development for All Members on ethical governance • Standards Committee Website • Profile of Standards Committee • AOB <p>Note: Suggested topics for training to include: Declarations of Interests; Pre-determination and Bias; the Revised Constitution; Member/Officer Relations; National Legislative changes (such as the Local Government and Public Involvement in Health Act 2007 – Mayor or Strong Leader Models) and Probity in Planning.</p>	Monitoring Officer and Deputy Monitoring Officer

DUE DATE	TITLE	RESPONSIBLE OFFICER
Early JUNE 2010	<ol style="list-style-type: none"> 1. Ethical Governance Audit – update 2. Review of the type of complaint received against Members and lessons to be learnt including Standards Board for England Annual Return 3. Thurrock’s Planning Committee 4. Annual Audit Letter– invite the External Auditor and learn from their experience of difficulties in other authorities. 	<ol style="list-style-type: none"> 1. Monitoring Officer 2. Deputy Monitoring Officer 3. Monitoring Officer 4. S 151 Officer
Late JULY 2010	<ol style="list-style-type: none"> 1. Update from the Improvement Board (Member/Officer relations) 2. Ethical Governance Audit – update 3. Review of the Effectiveness of disclosure under the Freedom of Information Act and subject access to personal information 	<ol style="list-style-type: none"> 1. Chief Executive 2. Monitoring Officer 3. Information Manager
SEPTEMBER 2010	<ol style="list-style-type: none"> 1. Implementation of Local Government Public Involvement in Health Act 2007 including Councillor Call for Action and New Arrangements for Petitions 2. Ethical Governance Audit – update 3. Analysis of Members Declaration of Interest 4. LGO Report on complaints 	<ol style="list-style-type: none"> 1. Monitoring Officer / Deputy Monitoring Officer 2. Monitoring Officer 3. Deputy Monitoring Officer 4. Information Manager

DUE DATE	TITLE	RESPONSIBLE OFFICER
OCTOBER 2010 Informal Workshop	<p>To discuss</p> <ul style="list-style-type: none"> • Training and development for Standards Committee Members • Training and development for All Members on ethical governance • Standards Committee Website • Profile of Standards Committee • AOB <p>Note: Developing relationships with other Standards Committee; i.e. twinning to combine resources for training events and therefore engage keynote such as QCs and High Court Judges, who could relate anecdotes from high profile cases. This joint working could also include data sharing and common trends. The Standards Committee's advocacy role for the Local Authority in making representations about Inspection Regimes; such as the Corporate Area Assessment (CAA)</p>	Monitoring Officer and Deputy Monitoring Officer
NOVEMBER 2010	<ol style="list-style-type: none"> 1. Update from the Improvement Board (Member/Officer relations) 2. Ethical Governance Audit – final update and programme for annual self assessment of ethical governance 	<ol style="list-style-type: none"> 1. Chief Executive 2. Monitoring Officer

DUE DATE	TITLE	RESPONSIBLE OFFICER
JANUARY 2011	<ol style="list-style-type: none">1. Feedback on the Use of Resources Assessment2. Review of the effectiveness of the Whistle blowing Policy3. Review of the effectiveness of the anti-fraud and anti-corruption strategy	<ol style="list-style-type: none">1. S 151 Officer2. Deputy Monitoring Officer3. S 151 Officer
MARCH 2011	<ol style="list-style-type: none">1. Update from the Improvement Board (Member/Officer relations)2. Review of the effectiveness of the new Constitution implemented in April 2010	<ol style="list-style-type: none">1. Chief Executive2. Monitoring Officer