

CONSTITUTION CONTENT FOR REVIEW

CONSTITUTION					NOTES
STATUS	CHAPTER	PART	DESCRIPTION	PRIORITY	NOTES
Complete	Chapter 0		Intervention	High	NEW
Not Started	Chapter 1		The constitution		
Not Started	Chapter 1	Part 1	Summary	Low	
Not Started	Chapter 1	Part 2	Articles 1-3, 12, 13, 15, 16	Low	
In Progress	Chapter 2		The full council		
In Progress	Chapter 2	Part 1	Articles 4 and 5	Medium	
In Progress	Chapter 2	Part 2	Council procedure rules	High	
In Progress	Chapter 2	Part 3	Responsibility for council functions	High	
Not Started	Chapter 3		The leader and cabinet executive		
Not Started	Chapter 3	Part 1	Article 7	Medium	
Not Started	Chapter 3	Part 2	Leader and cabinet procedure rules	High	
Not Started	Chapter 3	Part 3	Budget and policy framework procedure rules	High	
Not Started	Chapter 3	Part 4	Functions which the Leader has allocated to the cabinet, cabinet committees or individual cabinet members	High	
	Chapter 4		Overview and scrutiny		Out of scope
	Chapter 4	Part 1	Article 6		Out of scope
	Chapter 4	Part 2	Terms of reference of overview and scrutiny committees		Out of scope
	Chapter 4	Part 3	Scrutiny procedure rules		Out of scope
Not Started	Chapter 5		Committees		

STATUS KEY
Not Started
In Progress
Complete
On Hold

PRIORITY KEY
High
Medium
Low

Not Started	Chapter 5	Part 1	Article 8	Medium	
Not Started	Chapter 5	Part 2	Committee procedure rules	Medium	
Not Started	Chapter 5	Part 3	Planning committee	Low	
Not Started	Chapter 5	Part 4	Licensing committee	Low	
Not Started	Chapter 5	Part 5	Terms of reference of other committees	Low	
Not Started	Chapter 6		Scheme of delegation to officers		
In Progress	Chapter 6	Part 1	Functions which are delegated to officers	High	
In Progress	Chapter 6	Part 2	Statutory functions which are allocated to officers	High	
In Progress	Chapter 6	Part 3	Investment delegations	High	NEW
Not Started	Chapter 7		Ethical governance		Some work done on this (Gina Clarke)
Not Started	Chapter 7	Part 1	Article 9	High	
Not Started	Chapter 7	Part 2	Procedure for making complaints against a councillor for breach of the code of conduct	High	
Not Started	Chapter 7	Part 3	Members' code of conduct	Medium	
Not Started	Chapter 7	Part 4	Officers' code of conduct	Medium	
Not Started	Chapter 7	Part 5	Protocol for member and officer relations	High	
Not Started	Chapter 7	Part 6	Politically restricted posts	Low	
Not Started	Chapter 8		Access to information procedure rules	Low	
Not Started	Chapter 9		Rules, codes and protocols		
Not Started	Chapter 9	Part 1	Article 14	Low	
Complete	Chapter 9	Part 2	Contract procedure rules	High	Legislative change due 2024
Complete			Procurement thresholds annex	High	NEW
In Progress	Chapter 9	Part 3	Finance procedure rules	High	
In Progress			Financial limits annex	High	NEW

Not Started	Chapter 9	Part 4	Indemnities for members and officers	Low	
Not Started	Chapter 9	Part 5	Protocol for recording of council, cabinet, committee and sub-committee meetings	Medium	
Not Started	Chapter 10		Officer employment procedure rules	Low	
Not Started	Chapter 11		Members' allowances	Low	Allowances have been updated - to feed in
Not Started	Chapter 12		Partnership arrangements and outside bodies		
Not Started	Chapter 12	Part 1	Article 10, 11	Low	
Not Started	Chapter 12	Part 2	Outside bodies	Low	
Complete	Chapter 12	Part 3	Council-owned companies	High	NEW